

06.24.2019	<p style="text-align: center;">OASIS Public Safety Radio System Governance Board</p> <p style="text-align: center;">MEETING MINUTES</p> <p>06.24.2019, 13:00/PM CST Milwaukee County - Office of Emergency Management 633 West Wisconsin Avenue, Suite 1118 Milwaukee, WI 53203 Dial in: 715.775.7031 pin 134-103-162</p>	<p>Board of Directors, Members:</p> <ul style="list-style-type: none"> • <u>Andy Pederson, Village Manager, Bayside: Chair</u> • <u>Christine Westrich, OEM Director, Milwaukee County: Vice-Chair</u> • <u>Eric Cera, Police Chief, Hales Corners: Secretary</u> • <u>Erik Brooks, Mayor, South Milwaukee</u> • <u>Mason Pooler, Fire Chief, West Allis</u> • <u>Daniel Laurila, Operations Budget Manager, Milwaukee County</u> • <u>Kathleen David, Deputy GMIA Director of O&M, Milwaukee County</u>
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Call to Order. The meeting was called to order at 1:08/PM by Chairman Pederson.

1. Roll Call.

Membership:

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| ○ DAS representative - | Daniel Laurila, | Present. |
| ○ DOT representative - | Kathleen David, | Absent - Excused. |
| ○ OEM representative - | Christine Westrich, | Present. |
| ○ ICC representative - | Erik Brooks, | Substituted - Police Chief William Jessup. |
| ○ Municipalities' representative - | Andy Pederson, | Present. |
| ○ MCLEEA representative - | Eric Cera, | Present. |
| ○ MCAFC representative - | Mason Pooler, | Present. |

Advisory Members:

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| ○ OEM Radio Division Director | Erik Viel | Present. |
| ○ Operational Committee Chair - | Jay Fernandez, | Absent. |
| ○ Technical Committee Chair - | Jim Mayer, | Present. |
| ○ 911 Special Committee Chair- | Lianne Scharnott, | Present. |

Approvals.

- A motion was made (Westrich) and seconded (Jessup) to approve the June 24th, 2019 Agenda.
Motion approved.
- A motion was made (Laurila) and seconded (Pooler) to approve the March 18th, 2019 Meeting Minutes.
Motion approved.

Committee Reports.

4. Technical & Operations Committees – Presentation by James Mayer

- Technical Committee Police Member Jim Turk, and Operational Committee Dispatch Member/Vice-Chair Michelle Dahlen will each be stepping down from their positions. If anyone has recommendations to fill their seats please let Jay Fernandez, Erik Viel, or James Mayer know.
- The form for applying as a Mutual Aid user has been updated with the feedback received from the last meeting. A second and third page were added that -
 - Highlights the fact that OASIS is not for daily use by a Mutual Aid user or for exclusive, reserved use of any talkgroup.
 - Highlights the fact that the Mutual Aid user must provide their own subscriber equipment.

- iii. Highlights the requirement to program the OAGTAC talkgroups for maximum interoperability.

DISCUSSION – Westrich stated that the Mutual Aid Application should be an attachment to OASIS *Standard 3*. Westrich asked if the Board should adopt it, Mayer advised that the form is recommended as part of the procedure already promulgated by the Committee and approved by the Board. Chair Pederson advised that it seems that the actual question is; whether or not we need to take specific action, and if so, we need to wait to take that action. Jessup asked for further discussion and was granted. Jessup asked if it is correct that Mutual Aid users do not pay a fee like regular members. Viel replied he was correct. Westrich requested that *Standard 3* be displayed so we can review it and Viel showed it. Viel then pointed to the section in *Standard 3* which is awaiting the form being discussed. Pederson asked if the form is approved and recommended by Tech and Ops. Mayer replied, “Yes.” Pooler asked if this form would need review by a city attorney. Viel replied that is not a requirement but a discretionary matter for the applicant. ACTION ITEM – Westrich made a motion to recognize the application as Section 5 of *Standard 3* relative to Mutual Aid use. Pooler seconded the motion. Motion passed.

5. 911 Special Committee – Presentation by Liane Scharnott

a. The Committee’s goal is to have the cell data project complete and able to be published in July. It is seeking the Board’s permission to grant access to: the 911 cell data that has been gathered, and the analytical tool created by Oak Creek; to the PSAPS in order to increase the transparency of the process as well as give local PSAPS the ability to do their analysis. DISCUSSION – Jessup advised that in discussions involving cell calls will spark a question by local municipalities about the process of charging back the county or others for the other agency’s calls. Scharnott stated that the committee is still trying to reconcile in the data the value of redundant calls, especially when no data was collected and logged regarding those calls which varies by municipality. Westrich explained that the County can pull data on calls that were “flushed” for a municipal (i.e., a call that is not transferred because it is repetitive information), and on those that were actually transferred, however, the full picture is best augmented by municipal data to confirm the County data. She also understands, as Jessup mentioned, that charging back is a fair and relevant issue, that municipalities may desire to charge Milwaukee County OEM for calls that municipality receives and transfers to OEM. Westrich then stated that how the current cell system is set up forces calls to OEM through procedure and not through the natural (geo) routing of the system. OEM does know though that half or better of the calls received at OEM do get transferred out. Pederson asked how many calls does OEM log. Westrich replied “All.” Pederson asked if the municipalities see them all. And Westrich replied negatively saying they only see what is transferred. Pederson then asked if the data being provided by the committee is now showing the municipalities all those calls. Scharnott replied, “Yes, every call.” Pederson asked how you would discern but simply looking at the data between a disabled vehicle scenario where there are 20 calls and only one is transferred and a shooting where 20 of 20 calls are transferred. Scharnott indicated that where there has to be a deeper dive into the data to incorporate specific calls for service. Scharnott also stated that another need is to identify when automatic transfers to backup PSAPs occur and then reconcile those. Westrich suggested that one key to this process is simply coming to a common understanding of the data so that it can be used to improve legislation so that it actually keeps up with modern technology; although, what may come of it is an acknowledgment that it is too complex. ACTION ITEM – Pooler made a motion to authorize Linda Scharnott of the 911 Special Committee to send an email consistent with the language in today’s agenda to the primary contact for each PSAP. Westrich made a motion to amend the motion to include the “Chief’s” (Police and Fire) as recipients, Jessup seconded. Cera seconded the motions. Motion passed.

Old Business.

6. OASIS System Update – Erik Viel

- a. Programming is nearly complete. EMS including Flight for Life is done. Wauwatosa DPW codeplug is in development. Municipal reprogramming for the low power issue is in progress and should be scheduled by the

end of June. If anyone is having issues with Baycom please let Viel know.

- b. State Patrol and UWM-PD have been added.
- c. The system has very little analog usage left, 40 to 50 incidents a day and are mostly errant. Final decommissioning will be at the beginning of August. For the most part none of this matters much from the perspective of the user but to the system administration it is key and exciting.
- d. Once the analog system is decommissioned the OASIS system will receive the SUA2 upgrade. This pushes the current software version for wireline consoles from 7.14 to 7.16. There shouldn't be any touches to subscriber units and there is no additional cost as it was included at the onset of the project.

DISCUSSION – Westrich asked if Marquette PD and State Fair PD are on the system. Viel replied that State Fair is on. Marquette is in a demo process. They are evaluating Harris equipment for use on the system. They have further advised that their demo process will not prevent them from joining prior to the Democratic National Convention.

7. Democratic National Convention 2020 Mutual Aid use of OASIS – Erik Viel

- a. The City and County are working together to complete side-by-side on coverage testing OASIS and Open Sky. The City is developing Op Plans and the Comm Plan may include OASIS. It has not yet been requested by the City, but Viel anticipates that an expanded use of OASIS by the City may occur. Expanding the use beyond the established scope would require legal review and Viel asked if he should begin that process in case it does come up. The members generally acknowledged the prudence of Viel's request.

DISCUSSION – Westrich stated that the collaboration with the City started out with a discussion 10 or so radios but she recently noticed they ordered 50 total. That number seemed to buck up against strict mutual aid use as did the specification that the radios could "operate on OASIS," as "Operation" is a specific term which is encompassed in an IGA. All that said, we do want to assist them in determining what they want and then asking so that get what they truly need. Viel stated that 10 to 12 subscribers is a usual amount of subscribers for a mutual aid user and a general guideline but there is no specific guideline. From a system standpoint, the usage of the system is less important than the number of ID's that have to be assigned and used, as IDs are a finite resource which we don't want utilized for non-OASIS activities. Pederson asked if after the DNC would the unit IDs used by the City get deleted from the system or again become available. Viel indicated they'd again become available. Viel then articulated a plan whereby they could remain but with benefit to the OASIS system. The City subscriber units would be programmed to the *Standardized Law Template* and the Local optional talkgroups would be populated by talkgroups specific to MPD and the DNC. After the event the City's Local private talkgroups would be deactivated but they could continue to use the subscribers to interop with OASIS talkgroups natively. Westrich suggested we task Tech and Ops to develop a special standard for these very unusual situations such as a National Special Security Event (NSSE) as the DNC. Bottom line is we'd like the City to understand we're committed to a good partnership. Laurila asked how much cost are we incurring to facilitate a good partnership? Viel replied that for 50 subscribers it'd be roughly \$15,000. Pederson asked if the cost shouldn't actually be borne by grant funding to the City for hosting the DNC. Westrich and Viel indicated that'd investigate that.

Planning and adjournment.

Meeting adjourned about 2:00/PM.