


Meeting Minutes	
Committee: County Facilities Plan Steering Committee Phase 4.0	Date: 11/7/19
Location: 633 West Wisconsin Ave., CR 633 Room 907	Meeting Sequence 76
Committee Voting Members in Attendance: Stu Carron, Aaron Hertzberg, Greg High, Peter Nilles, Tom Travia, John Westrich, Shawn Sullivan Other Attendees: Adam Stehly, Sean Hayes, Vince Masterson, Pam Bryant, Tod Huber, Kyle Mack	

Approval of October 24, 2019 CFP Meeting Minutes

Action: A motion to approve the meeting minutes was seconded, motion passed unanimously.

1. County Facilities Plan System Update

No items.

2. County Facilities Plan Project Requests

a. Property Management

i. 2019-028 – County Grounds access and utility easements

Action: A motion to recommend approval of the easements, pending addressing of corrections noted during the meeting and review and approval of legal descriptions by DAS-FMD A&E, was seconded, motion passed unanimously.

ii. 2019-029 – MCW parking lot lease extension

Action: A motion to recommend approval of the lease extension was seconded, motion passed unanimously.

iii. 2019-030 – US Cellular cell lease amendment

Action: A motion to recommend approval of the lease amendment was seconded, motion passed unanimously.

iv. 2019-031 – New Cingular cell lease amendment

Action: A motion to recommend approval of the lease amendment was seconded, motion passed unanimously.

b. Move Management

No items.

c. Property Improvements

i. 2019-033 – Billboard at Coggs

Informational only, no action taken.

d. New Footprint

- i. DHHS future state
Informational only, no action taken.
- e. Contractual Obligations
 - i. 2019-032 – Park East Block 26 developer’s agreement dissolution
Action: A motion to recommend approval of the dissolution of the developer’s agreement was seconded, motion passed unanimously.
- f. Centralized Facilities Management Process Improvements
No items.
- 3. County Facilities Plan Strategy Updates
 - a. County-wide administrative space strategic facility plan
Informational only, no action taken.
 - b. DAS-FMD sustainable facility footprint
Informational only, no action taken.
 - c. Parks BEST Committee
Informational only, no action taken.
- 4. New Business
 - a. Request from City of Milwaukee to utilize Wilson Senior Center as warming location. County staff to coordinate with City of Milwaukee on the request. May require future CFP action.
Informational only, no action taken.
 - b. County-wide energy efficiency retro-commissioning project to be presented to County Board in the December cycle, with a target of \$500,000 reduction in energy costs.
Informational only, no action taken.
 - c. Audit has prepared a report documenting security concerns at the Courthouse complex and Coggs. DAS-FMD is considering completing a security audit with a consultant. There is a stakeholder meeting scheduled for December 11.
Informational only, no action taken.
- 5. Tabled Topics & Projects
No items.
- 6. Announcements
No items.
- 7. Adjournment