


Meeting Minutes	
Committee: County Facilities Plan Steering Committee Phase 4.0	Date: 10/24/19
Location: 633 West Wisconsin Ave., CR 633 Room 907	Meeting Sequence 75
Committee Voting Members in Attendance: Jim Tarantino, Aaron Hertzberg, Peter Nilles, Tom Travia, John Westrich, Erica Hayden Other Attendees: Sean Hayes, Julie Hernandez, Mike Parker, Kyle Mack, Vince Masterson	

Approval of October 10, 2019 CFP Meeting Minutes

Action: A motion to approve the meeting minutes was seconded, motion passed unanimously.

1. County Facilities Plan System Update
No items.
2. County Facilities Plan Project Requests
 - a. Property Management
 - i. 2019-028 – County Grounds access and utility easements
Informational only, no action taken.
 - b. Move Management
No items.
 - c. Property Improvements
No items.
 - d. New Footprint
 - i. 2018-033 – DHHS Youth Services Admin
Informational only, no action taken.
 - ii. DHHS future state
Informational only, no action taken.
 - e. Contractual Obligations
No items.
 - f. Centralized Facilities Management Process Improvements
 - i. Capital project planning process
Informational only, no action taken.
 - ii. VFA requirements report
Informational only, no action taken.

3. County Facilities Plan Strategy Updates
 - a. County-wide administrative space strategic facility plan
Informational only, no action taken.
 - b. DAS-FMD sustainable facility footprint
Informational only, no action taken.
 - c. Parks BEST Committee
Informational only, no action taken.
4. New Business
No items.
5. Tabled Topics & Projects
No items.
6. Announcements
No items.
7. Adjournment