


Meeting Minutes	
Committee: County Facilities Plan Steering Committee Phase 4.0	Date: 9/26/19
Location: 633 West Wisconsin Ave., CR 633 Room 907	Meeting Sequence 73
Committee Voting Members in Attendance: Jim Tarantino, Stu Carron, Aaron Hertzberg, Greg High, Peter Nilles, Tom Travia, John Westrich, Erica Hayden, Shawn Sullivan Other Attendees: Adam Stehly, Sean Hayes, Tod Huber, Vince Masterson, Kyle Mack, Mike Parker, Rolf Kemen	

Approval of August 29, 2019 and September 12, 2019 CFP Meeting Minutes

Action: A motion to approve both sets of meeting minutes was seconded, motion passed unanimously.

1. County Facilities Plan System Update

No items.

2. County Facilities Plan Project Requests

a. Property Management

i. 2019-021 – Verizon cell lease

Informational only, no action taken.

ii. 2018-051 – Draft MOU with Community Justice Council to transfer funds for lease payments, and draft lease

Action: A motion to recommend approval of the MOU and draft lease terms, pending clarification of IT provisions and lease commencement date, was seconded, motion passed unanimously.

iii. 2019-025 – Mill Pond WLHS Land Swap

Action: A motion to recommend approval of the land swap, including considerations of aggressive schedule for closing and clarifying stormwater drainage accommodations from WLHS property to Honey Creek, was seconded, motion passed unanimously.

iv. 2019-026 – Milwaukee Kickers lease assignment

Action: A motion to recommend approval of the lease assignment was seconded, motion passed unanimously.

b. Move Management

No items.

c. Property Improvements

i. 2018-027 – SRCCCY

Informational only, no action taken.

- ii. Partial demolition of Day Hospital
Informational only, no action taken.
- d. New Footprint
 - i. 2018-031 – BHD 16th St. Community Health Center FQHC Partnership
Informational only, no action taken.
 - ii. 2018-041 - CFSPM
Informational only, no action taken.
- e. Contractual Obligations
 - i. 2019-024 – Water system transfer O&M agreement
Action: A motion to recommend approval of the agreement was seconded, motion passed unanimously.
- f. Centralized Facilities Management Process Improvements
No items.
- 3. County Facilities Plan Strategy Updates
 - a. County-wide administrative space strategic facility plan
Informational only, no action taken.
 - b. DAS-FMD sustainable facility footprint
Informational only, no action taken.
 - c. DHHS future state
Informational only, no action taken.
 - d. Parks BEST Committee
Informational only, no action taken.
- 4. New Business
No items.
- 5. Tabled Topics & Projects
No items.
- 6. Announcements
No items.
- 7. Adjournment