



**Milwaukee County Commission on Aging
Executive Committee Meeting
September 9, 2019**

The Executive Committee held its monthly meeting on Monday, September 9, 2019, in Room 104 at the Coggs Center, 1220 W. Vliet St., Milwaukee 53205.

Attendance was taken verbally and documented by COA Chairwoman Barbara Wyatt Sibley.

Members Present:

Commissioner Barbara Wyatt Sibley, Chair
Commissioner Fred Knueppel, Vice-Chair

Other Commissioners Present:

None

Staff Present:

Jon Janowski, Director of Administration
Holly Davis, Executive Director

Attendees from the Public

Bob Haase

MINUTES

- I. Meeting called to order at 1:00 PM.**
- II. Review and approval of the August 5, 2019 Executive Committee meeting minutes.**
The meeting minutes were reviewed and unanimously approved without any changes.

III. Discussion and Action Items:

A. Discussion Items:

a. Update on Commission on Aging bylaws process

Mr. Janowski updated the Committee on the bylaws process for the September 27th Commission on Aging meeting. The Commission will pick up where they left off at the last meeting and take up Article V questions outlined by Corporation Counsel staff. This item will be placed at the end of the agenda. Mr. Janowski noted that Dave Farwell from the Corporation Counsel's office will be in attendance at the 9-27 meeting.

b. Update on Commission on Aging succession planning

The Committee reviewed Mr. Janowski's updated "potential Commissioners" list. Chair Wyatt Sibley updated the group on her candidate interviews. Ms. Sharpe will be going in front of the Health and Human Needs Committee this week and will be sworn in before the 9-27 COA meeting. Chair Wyatt Sibley said she will appoint Ms. Sharpe to the Advocacy Committee after she is confirmed on the Commission. Chair Wyatt Sibley talked to Ms. Romaine and Mr. Izard and she will appoint them to the Service Delivery Committee. Chair Wyatt Sibley said Renee LaFleur is ready to be moved to the County Exec's office for an appointment interview. Discussion ensued about who might be the Chair of the Service Delivery Committee and Advocacy Committee next year. Mr. Kneuppel said Mr. Griffith would be a good chair for the Advocacy Committee. Mr. Kneuppel said he would chair the following week's Service Delivery Committee meeting and any other SDC meetings the rest of this year.

c. Review of 2019 reflection and presentation calendar

The group discussed the calendar, including a possible presentation on the 2020 census that would be done by Schinika Fitch from the County Executive's Office.

d. Update on COA field trips

The group thought that all field trips were completed and that no more field trips would be scheduled.

e. Update on upcoming events

Chair Wyatt Sibley asked MCDA staff to summarize all upcoming events and connection opportunities in a one-pager for the September COA meeting. Mr. Janowski said he would follow through on this.

B. Action Items:

a. Setting the September 27, 2019 Commission on Aging meeting agenda

The Committee agreed that the bylaws agenda item should be last on the agenda. The group walked through the rest of the draft agenda. AARP will be doing a presentation at the September meeting. Chair Wyatt Sibley said she would reach out to Alderman Ashanti Hamilton regarding a possible presentation at the September COA meeting. Mr. Janowski said he would forward a final meeting agenda draft to the group by the end of the week.

IV. Adjournment: Meeting adjourned at 2:00 pm.

The next Executive Committee meeting is scheduled for October 7 2019, at 11:00 am at the Coggs Center (1220 W. Vliet St., Room 104).

Respectfully submitted,



Jon Janowski
Director of Administration