


Meeting Minutes	
Committee: County Facilities Plan Steering Committee Phase 4.0	Date: 8/29/19
Location: 633 West Wisconsin Ave., CR 633 Room 907	Meeting Sequence 71
Committee Voting Members in Attendance: Jim Tarantino, Stu Carron, Aaron Hertzberg, Peter Nilles, John Westrich, Erica Hayden, Shawn Sullivan Other Attendees: Adam Stehly, Karl Stave, Sean Hayes, Vince Masterson, Kyle Mack, Mike Parker, Mandy Potapenko (Community Justice Council)	

Approval of July 18, 2019 and August 15, 2019 CFP Meeting Minutes

Action: A motion to approve both sets of meeting minutes was seconded, motion passed unanimously.

1. County Facilities Plan System Update
No items.
2. County Facilities Plan Project Requests

- a. Property Management

- i. Community Justice Council draft lease terms

Action: A motion to endorse continued negotiation with the landlord was seconded, motion passed unanimously.

- b. Move Management

No items.

- c. Property Improvements

- i. 2018-040 – MCDOT North Shop

Informational only, no action taken.

- d. New Footprint

- i. 2018-027 – SRCCCY

Informational only, no action taken.

- ii. 2018-031 – BHD 16th St. Community Health Center FQHC Partnership

Informational only, no action taken.

- iii. 2018-041 - CFSPM

Informational only, no action taken.

- iv. 2019-019 – DHHS-BHD Crisis Redesign

Action: A motion to endorse the desktop exercise for appropriate real estate options was seconded, motion passed 6-1 (Hertzberg).

- e. Contractual Obligations
No items.
- f. Centralized Facilities Management Process Improvements
No items.
- 3. County Facilities Plan Strategy Updates
 - a. County-wide administrative space strategic facility plan
Informational only, no action taken.
 - b. DAS-FMD sustainable facility footprint
Informational only, no action taken.
 - c. DHHS future state
Informational only, no action taken.
 - d. Parks BEST Committee
Informational only, no action taken.
- 4. New Business
 - a. Transfer of water system - Progress is being made on the transfer of the water system on the County Grounds. There may be an operating and maintenance agreement for the system brought to this committee soon.
Informational only, no action taken.
 - b. 2020 Democratic National Committee convention – Planning for the event is underway with a number of County agencies, including OEM, DAS-LIO and DAS-FMD. CFP Steering Committee may need to be informed on developments.
Informational only, no action taken.
- 5. Tabled Topics & Projects
No items.
- 6. Announcements
No items.
- 7. Adjournment