



MILWAUKEE COUNTY
Department on Aging

**Milwaukee County Commission on Aging
Executive Committee Meeting
August 5, 2019**

The Executive Committee held its monthly meeting on Monday, August 5, 2019, in Room 104 at the Coggs Center, 1220 W. Vliet St., Milwaukee 53205.

Attendance was taken verbally and documented by COA Chairwoman Barbara Wyatt Sibley.

Members Present:

Commissioner Barbara Wyatt Sibley, Chair

Other Commissioners Present:

John Griffith

Staff Present:

Jon Janowski, Director of Administration

Holly Davis, Executive Director

Attendees from the Public

Gary Mikolajczyk

MINUTES

- I. **Meeting called to order at 11:00 A.M.**
- II. **Review and approval of the April 29, 2019 Executive Committee meeting minutes.**

The meeting minutes were laid over to the next meeting.
- III. **Discussion and Action Items:**
 - A. **Discussion Items:**
 - a. **Update on Commission on Aging bylaws process**

Mr. Janowski updated the Committee on the bylaws process for the August 23rd Commission on Aging meeting. The Commission will pick up where they left off at the last meeting and take up Article V questions outlined by Corporation Counsel staff. This item will be placed at the end of the agenda.
 - b. **Update on Commission on Aging succession planning**

The Committee reviewed Mr. Janowski's updated "potential Commissioners" list as well as Mr. Idzikowski's list of Senior Statesmen and other seniors who have expressed an interest in either being on the Commission and/or in being appointed to a Commission committee. Key follow up "to-do's" include coordinating the swearing in of Richmond Izard to the Commission on Aging; following through with the CEX office on the appointment of Shirley Sharpe; and Chairwoman Wyatt Sibley continuing to "interview" potential Commissioners and individuals interested in being appointed to COA committees.

The group also discussed the fact that suburban representation will be needed on the Commission, particularly with Pastor White and Fred Knueppel "terming out" in January 2020. Chair Wyatt Sibley also noted that she was looking to recruit an individual to the COA with a veterans background.

Mr. Janowski said he would send a follow up "to-do" list to the Committee.
 - c. **Review of 2019 reflection and presentation calendar**

The group discussed the calendar. Chair Wyatt Sibley said she would reach out to Alderman Ashanti Hamilton regarding a possible presentation at the August COA meeting. The group also discussed a HACM presentation on senior housing at an upcoming meeting; MCDA staff could coordinate this if needed. Chair Wyatt Sibley said she would connect with Ms. Jupka to determine the reflection for the August meeting.
 - d. **Update on COA field trips**

The group thought that all field trips were completed. Chair Wyatt Sibley said she would reach out to Ms. Jupka to determine if any other field trips were planned this year.

e. Update on upcoming events

Chair Wyatt Sibley asked MCDA staff to summarize all upcoming events and connection opportunities in a one-pager for the August COA meeting. Mr. Janowski said he would follow through on this.

B. Action Items:

a. Setting the May 24th, 2019 Commission on Aging meeting agenda

The Committee agreed that the bylaws agenda item should be last on the agenda. The group walked through the rest of the draft agenda. Mr. Janowski said he would forward a final meeting agenda draft to the group by the end of the week.

IV. Adjournment: Meeting adjourned at 12:05 pm.

The next Executive Committee meeting is scheduled for September 9th, 2019, at the Coggs Center (1220 W. Vliet St., Room 104).

Respectfully submitted,



Jon Janowski
Director of Administration