

**DEPARTMENT OF ADMINISTRATIVE SERVICES
FACILITIES MANAGEMENT DIVISION
ARCHITECTURE, ENGINEERING & ENVIRONMENTAL SERVICES SECTION
(CONSULTANT FEE INCREASE APPROVAL FORM)**

FEE INCREASE No. 1

I. PROJECT DESCRIPTION

Project Title: Mitchell Park Horticultural Conservatory: Glazing Investigation

Project No.: P684-18607-2

Agency: 120 Org. No.: 1400 Object No.: 6146

Project Code: WP684011 Activity: _____

Function: _____ Category: _____

Consultant:

ZS, llc
10501 W. Research Drive, Suite 207
Milwaukee, WI 53226

Agreement Type

- Lump Sum - Not-To-Exceed **Type "D" Agreement**
- Lump Sum - Not-To-Exceed **Type "B" Agreement – Annual**
- Actual Cost - Not-To-Exceed Fee **Type "B" Agreement – Annual**
- Actual Cost - Not-to-Exceed Fee **Type "C" Agreement**

Fee Increase Type: Lump Sum: Not-to-Exceed (if other type, justify in reason section)

II. FEE INCREASE REASON

The Project for The Glazing Investigation for the Mitchell Park Horticultural Conservatory has begun with a great team looking into solutions for repairs of the exterior glazing systems on the facility. This project is a necessary step to looking at the long term repairs of the Domes structures. The first phase of this investigation (task 1) was to develop conceptual repairs and the consultant is working on defining materials and estimated costs. Because this building is completely custom and the repair will be unlike anything done before, it will be necessary to complete the mock-up and testing of the repair solution to verify that it will work and what the actual estimated cost might be for budgeting purposes. The current budget only allowed for the first phase to be completed, but the Domes Task Force has requested that the funding for the mock-up and testing of the solution (Task 2) be provided as quickly as possible so that more accurate estimating of the repairs may be provided. This will require a fund transfer to this project, as well as a passive review to have the consultant continue to find the solution.

FEE INCREASE APPROVAL FORM

PROJECT TITLE: Mitchell Park Horticultural Conservatory: Glazing Investigation

PROJECT NO.: P684-18607-2

FEE INCREASE NO. : 1

III. APPROVED FEE BREAKDOWN:

A.	Original Fee Plus Allowance:	\$98,350.00
1.	Fee	\$98,350.00
2.	<u>Reimbursable Allowance</u>	<u>\$ 0.00</u>
3.	Fee Plus Allowance	\$98,350.00
B.	Previously Approved Fee Increases plus Allowance (NTE):	\$0.00
1.	Fee Increase	\$0.00
2.	<u>Reimbursable Allowance (NTE)</u>	<u>\$0.00</u>
3.	Total	\$0.00
C.	This Fee Increase plus Allowance (NTE):	\$96,800.00
1.	Fee Increase	\$96,800.00
2.	<u>Reimbursable Allowance (NTE)</u>	<u>\$0.00</u>
3.	Total	\$96,800.00
D.	Revised Maximum Allowable Fee Plus Allowance:	\$195,150.00
1.	Fee	\$195,150.00
2.	<u>Allowance (NTE)</u>	<u>\$0.00</u>
3.	Fee Plus Allowance (NTE)	\$195,150.00

IV. D/TBE UTILIZATION

Approved D/TBE Participation Recommendation Form (D/TBE -12 Form) and "D/TBE" Utilization Plan (D/TBE -14 Form) are attached.

V. FISCAL NOTE

Sufficient funds are available for this increase in the reimbursable allowance within the WP684 material testing budget and WP553 Domes study accounts.

PREPARED BY: JMB

REVIEWED AND RECOMMENDED BY:

Gregory G. High, Director
Architecture, Engineering
and Environmental Services Section

Date

FEE INCREASE APPROVAL FORM

PROJECT TITLE: Mitchell Park Horticultural Conservatory: Glazing Investigation

PROJECT NO.: P684-18607-2

FEE INCREASE NO. : 1

OWNER DEPARTMENT APPROVAL

Consultant Fee Increase Approved:

Guy Smith, Parks Director

Date

DIRECTOR OF FACILITIES MANAGEMENT

Consultant Fee Increase Approved:

Stuart Carron, Director
DAS- Facilities Management Division

Date

DIRECTOR OF COMMUNITY BUSINESS DEVELOPMENT

Consultant Fee Increase Approved:

Lamont Robinson
Community Business Development

Date

DIRECTOR OF ADMINISTRATIVE SERVICES APPROVAL

Consultant Fee Increase Approved:

Teig Whaley-Smith, Director
Department of Administrative Services

Date

OFFICE OF CORPORATION COUNSEL APPROVAL

Consultant Fee Increase Approved:

FEE INCREASE APPROVAL FORM

PROJECT TITLE: Mitchell Park Horticultural Conservatory: Glazing Investigation

PROJECT NO.: P684-18607-2

FEE INCREASE NO. : 1

Corporation Counsel

Date

OFFICE OF THE COMPTROLLER APPROVAL

Consultant Fee Increase Approved:

Scott Manske, Comptroller
Office of the Comptroller

Date

OFFICE OF THE COUNTY EXECUTIVE APPROVAL

Consultant Fee Increase Approved:

Chris Abele, County Executive
Office of the County Executive

Date

OFFICE OF CORPORATION COUNSEL APPROVAL UNDER SEC. 59.42(2)(B)5, STATS.:

Consultant Fee Increase Approved:

Corporation Counsel

Date

Attachments: Consultant Scope of Work w/Task-Hours Matrix
Approved D/TBE Participation Form
1684 Form

=====

COPIES AFTER APPROVAL

cc:

<https://milwaukeecountywi.sharepoint.com/teams/departments/das/dasmgrs/Committee Reports/2019 Committee Reports/July Cycle/A&E/WP684 18607-2 Consultant Fee Increase -Approval - Copy.doc> 10/18

FEE INCREASE APPROVAL FORM

PROJECT TITLE: Mitchell Park Horticultural Conservatory: Glazing Investigation

PROJECT NO.: P684-18607-2

FEE INCREASE NO.: 1

G. High, A&E, DAS-FM
K. Dunne, A&E, DAS-FM

L. Robinson, CBDP
J. Bastin, Project Manager

Project File – Original