

**COUNTY OF MILWAUKEE
INTEROFFICE COMMUNICATION**

Date : June 21, 2019

To : Supervisor Theodore Lipscomb, Sr., Chairman, County Board of Supervisors

From : Scott B. Manske, Milwaukee County Comptroller
Laurie Panella, CIO, Information Management Services Division, Department of Administrative Services (DAS)
Genaro Baez, Director of Operations and Talent Acquisition, Department of Human Resources
Joseph Lamers, Director, Office of Performance, Strategy, and Budget, DAS

Subject: Request from the Executive Steering Committee on Enterprise Platform Modernization Project (Capital Project WO602) for authorization to increase the agreements with Infor, Inc. **(ACTION REPORT)**

REQUEST

The Comptroller, Chief Information Officer, Director of Operations and Talent Acquisition, and Budget Director respectfully request authorization to increase the agreements with Infor, Inc., by an amount of \$650,000 for the implementation and licensing of software and hardware to replace Milwaukee County's current legacy Financial and Human Resource Systems as part of Capital Project WO602 - Enterprise Platform Modernization.

BACKGROUND

Per Adopted File 17-507, the Executive Steering Committee (ESC) on Enterprise Platform Modernization Project negotiated agreements with contractors including Infor, Inc., for Enterprise Resource Planning (ERP) solution implementation as well as hardware, software license, and support services, all with terms commencing immediately upon execution in December 2017.

Per Adopted File 17-736, Infor has been performing work under a Master Agreement and underlying agreements.

As the Finance and Supply Chain Management systems are nearing construction completion, Infor has produced reports, interfaces, conversions, enhancements, and system integrated testing scripts, thereby exhausting the \$217,500 that was included in Exhibit 2 Services Work Order for extensions, modifications, and change order work to meet extended functionality requirements.

The Payroll, Expense Management, and Mobile Supply Chain Management systems are currently being built, while the Budget system still must be built, so the ESC is requesting authorization to increase Exhibit 2 Services Work Order by \$650,000 for additional extensions, modifications, and change order work to meet extended functionality requirements.

The following tables summarize the originally approved agreements and the pending increase:

ERP Solution Implementation:

Vendor	Agreement	Term	Original Fees	Pending Increase
Infor, Inc. *	Exhibit 4: Software Services Agreement	12/22/2017 until implementation of ERP Solution is complete (Expected to be complete by February 2020)	N.A.	N.A.
	Exhibit 2: Services Work Order	12/22/2017 until implementation of ERP Solution is complete (Expected to be complete by February 2020)	\$6,854,897	\$650,000

(*) Comcentia, LLC, a local, certified Targeted Business Enterprise (TBE), is subcontracted by Infor to assist with the overall implementation of the new ERP solution. Comcentia's total participation is targeted for 10% of the total fees payable under this Software Services Agreement and Services Work Order to Infor. Comcentia will maintain a 10% TBE goal on the pending \$650,000 increase.

Hardware, Software License and Support Services:

Vendor	Agreement	Term	Original One-Time Fees	Original Annual Fees	Original COLA	Pending Increase
Infor, Inc.	Master Agreement	12/22/2017 until termination	\$0	\$0	\$0	\$0
	Exhibit 3: Subscription License and Services Agreement	12/22/2017 until December 2022 (Option to thereafter renew for seven consecutive annual terms)	\$0	Year 1: \$491,000 Year 2: \$888,550 Year 3-5: \$978,550 Annual subscription fees	Annual fee increase 3% for Years 6 to 10	\$0

Vendor	Agreement	Term	Original One-Time Fees	Original Annual Fees	Original COLA	Pending Increase
	Exhibit 5: Software License Agreement	12/22/2017 until termination	\$19,665 (payable in year 2)	\$0	\$0	\$0
	Exhibit 6: Software Support Agreement	12/22/2017 until December 2022 (Option to thereafter renew for seven consecutive annual terms)	\$0	Year 2: \$2,950 Annual maintenance fees	Annual fee increase Year 3 onwards 3%	\$0
	Exhibit 7: Hardware Agreement	12/22/2017 until termination	\$127,822.50 (payable in Year 2)	Annual fees for advanced equipment replacement \$19,173.37	Annual fee increase Year 3 onwards 3%	\$0

RECOMMENDATION

The Comptroller, Chief Human Resources Officer, Director of Operations and Talent Acquisition, and Budget Director respectfully request the authority to increase agreements with Infor by an amount of \$650,000 for additional extensions, modifications, and change order work to meet extended functionality requirements.

FISCAL IMPACT

A fiscal note is attached.



Scott B. Manske

Milwaukee County Comptroller, on behalf of the Executive Steering Committee

**cc: County Executive Chris Abele
Supervisor James Schmitt, Chairperson, Finance and Audit Committee
Supervisor Willie Johnson, Jr., Vice Chairperson, Finance and Audit Committee
Members, Finance and Audit Committee
Raisa Koltun, Chief of Staff, County Executive
Kelly Bablitch, Chief of Staff, County Board of Supervisors
Teig Whaley-Smith, Director, Department of Administrative Services (DAS)
Steve Cady, Research & Policy Director, Comptroller's Office
Shanin Brown, Committee Coordinator, Office of the County Clerk
Janelle Jensen, Legislative Services Division Manager, Office of the County Clerk
Michelle Nate, Deputy Comptroller
Lacey Oldenburg, Project Management Office Director, IMSD
Pamela Bryant, Capital Finance Manager, Comptroller's Office
Justin Rodriguez, Budget and Management Coordinator, Comptroller's Office
Vince Masterson, Capital Budget Coordinator, Performance, Strategy, and
Budget, DAS
Mike Riffel, Project Manager, Plante Moran**