

From the Director, Office of Performance, Strategy, and Budget, Department of Administrative Services (DAS), requesting authorization to create one full-time equivalent Special Project Manager position for the Correctional Health Care Self-Operation Project; and authorization to process an administrative fund transfer in the amount of \$46,576 from Org. Unit 1945 Appropriation for Contingencies (unallocated) to Low Org. 1186 DAS, by recommending adoption of the following:

### **AN ENGROSSED RESOLUTION**

WHEREAS, Milwaukee County (the County) has embarked on an Enterprise Resource Planning Capital project to replace critical payroll, budget, human resources, receivables, billing, grant and security components; and

WHEREAS, on December 6, 2018, the Milwaukee County Board of Supervisors (County Board) adopted File No. 18-898, requiring the self-operation of correctional health services for the County, and directed a team to evaluate requirements for self-operation; and

WHEREAS, on February 7, 2019, the Correctional Health Care Self-Operation (CHCSO) project, previously titled Inmate Medical Services Self-Operation project, was created to fulfill the requirements found in adopted File No. 18-898; and

WHEREAS, the currently employed full-time equivalent (FTE) Contracts Manager was selected to act as temporary Special Project Manager, in addition to their other duties; and

WHEREAS, it became clear that the workload of the Special Project Manager required the undivided attention of a single FTE; and

WHEREAS, the Special Project Manager will be responsible for the management and oversight of the CHCSO project, and the main objective is to satisfy the request of the County Board pertaining to the operation of correctional health care services by the County through its employees and contractors; and

WHEREAS, the Special Project Manager will direct consultants and act as a liaison between subject matter experts, divisions, and departments to guide the project through its conclusion; and

WHEREAS, the Committee on Finance and Audit, at its meeting of June 13, 2019, recommended adoption of File No. 19-505 (vote 7-0); now, therefore,

BE IT RESOLVED, the Milwaukee County Board of Supervisors (County Board) hereby authorizes and approves the following position action for the Director's Office, Department of Administrative Services (DAS) - Low Org. 1186, effective June 20, 2019:

Action	Title	No. of Positions	Title Code	Pay Grade
Create	Special Project Manager	1.0 full-time equivalent	To Be Determined	901E (\$65,134 - \$95,333)

; and

BE IT FURTHER RESOLVED, the County Board authorizes and approves an administrative fund transfer in the amount of \$46,576 by DAS and the Office of the Comptroller from Unallocated Contingency to the Director's Office, DAS, for the purposes of salary, wage, and benefits for this position in 2019, **with the understanding that this position, per adopted File No. 19-454, will be transferred to the Correctional Health Care Department to be created by the County Executive in the 2020 Budget.**

jmj

06/20/19

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