Meeting Minutes	
Committee: Vehicle Accident Review Committee	**Date**: 04/04/2019
Location: 10320 W. Watertown Plank Rd. Wauwatosa, WI 53226	**Meeting Sequence 2**
Committee Voting Members in Attendance: Paul Schwegel, Anthony Gatton, John Blonien, Keith Kent, John Nelson, Brian Knee, Brad Lessila **Other Attendees:** Chris Luttrell	

1. Call Meeting to Order

2. Review and Approve Minutes

   The Committee received a motion to review and approve minutes.
   A motion was made and seconded. The motion PREVAILED.

3. Approve Agenda

   The Committee received a motion to approve agenda.
   A motion was made and seconded. The motion PREVAILED.

4. Vehicle Accident Review Committee Update

   a. New voting VARC member Anthony Gatton to replace Paul Schwegel

   b. Anthony Gatton appointed Secretary for VARC

   The Committee received a motion to approve secretary appointment.

   A motion was made and seconded. The motion PREVAILED

   c. Open Meetings – Format and protocol

CLOSED SESSION: ITEMS 5 & 6

The Committee received a motion to convene in closed session in the Fleet Management Building, Lower Fleet Conference Room, 10320 W. Watertown Plank Rd. Wauwatosa, WI 53226, pursuant to Section 19.85 (1)(c) and (f) Wis. Stats.

A motion was made and seconded to ADJOURN INTO CLOSED SESSION. The motion PREVAILED.

The Committee adjourned into closed session.

5. Vehicle Operation Procedure

   a. AMOP 5.01 Vehicle Operation Procedures
      i. Review content for potential changes and updates

                1. Vehicle rental and mileage reimbursement protocols.
         b. AMOP 5.01 Form (a) Milwaukee County Driving Agreement
             i. Review content for potential changes and updates

6. Vehicle Accident Preventability Review

    a. First Quarter 2019

    b. Discussions, random drug tests. (Tabled until next meeting)

    c. Discussions, Post Accident Drug Testing Policy. (Tabled until next meeting)

A motion was made and seconded to reconvene in open session. The motion PREVAILED.

7. Announcements

    a. Determination of next VARC Meeting on July 10th 2019.

8. Adjournment