


Meeting Minutes	
Committee: County Facilities Plan Steering Committee Phase 4.0	Date: 5/9/19
Location: 633 West Wisconsin Ave., CR 633 Room 907	Meeting Sequence 65
Committee Voting Members in Attendance: Jim Tarantino, Stu Carron, Peter Nilles, Tom Travia, John Westrich, David Muhammad, Erica Hayden, Shawn Sullivan Other Attendees: Adam Stehly, Sean Hayes, Kyle Mack, Vince Masterson, Julie Hernandez	

Approval of April 25, 2019 CFP Meeting Minutes

Action: A motion to approve meeting minutes was seconded, motion passed unanimously.

1. County Facilities Plan System Update
 - a. CFP Capital Request Review Sub-Committee
Information only, no action taken.
2. County Facilities Plan Requests
 - a. Property Management
 - i. 2018-014 – DHHS MHSI draft lease
Informational only, no action taken.
 - b. Move Management
No items.
 - c. Property Improvements
No items.
 - d. New Footprint
 - i. 2018-027 – SRCCCY
Informational only, no action taken.
 - ii. 2018-041 - Center for Forensic Science and Protective Medicine
Informational only, no action taken.
 - e. Contractual Obligations
No items.
 - f. Centralized Facilities Management Process Improvements
No items.
3. New Business

- a. Awareness of development of new Kathy's House at County Grounds, and probable need for future action by CFP Steering Committee.
Information only, no action taken.
- b. Department on Aging senior centers – potential switch in facility management responsibilities to FMD.
Information only, no action taken.
- 4. Tabled Topics & Projects
 - a. Active Projects Pending
 - i. Senior Centers strategic facilities plan
Informational only, no action taken.
- 5. Announcements
No items.
- 6. Adjournment