

MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: 05/07/19

Original Fiscal Note

Substitute Fiscal Note

SUBJECT: Three Party Design Engineering Service Contract to Olson & Nesvold Engineering, P.S.C. for Professional Services contract to complete design for 2015/2017 Capital Project WP484 – Lake Park Arch Bridge over Ravine Drive.

FISCAL EFFECT:

- | | |
|--|---|
| <input type="checkbox"/> No Direct County Fiscal Impact
<input type="checkbox"/> Existing Staff Time Required
<input type="checkbox"/> Increase Operating Expenditures
(If checked, check one of two boxes below)
<input type="checkbox"/> Absorbed Within Agency's Budget
<input type="checkbox"/> Not Absorbed Within Agency's Budget
<input type="checkbox"/> Decrease Operating Expenditures
<input type="checkbox"/> Increase Operating Revenues
<input type="checkbox"/> Decrease Operating Revenues | <input checked="" type="checkbox"/> Increase Capital Expenditures
<input type="checkbox"/> Decrease Capital Expenditures
<input type="checkbox"/> Increase Capital Revenues
<input type="checkbox"/> Decrease Capital Revenues
<input type="checkbox"/> Use of contingent funds |
|--|---|

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	0	0
	Revenue	0	0
	Net Cost	0	0
Capital Improvement Budget	Expenditure	508,218.59	0
	Revenue	Estimated 406,574.87	0
	Net Cost	Estimated 101,643.72	0

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

- A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
- B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated. ¹ If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
- C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
- D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

- A. Implementation of Wisconsin Statutes 59.21(31) with regard to purchase of professional service agreements (under the Milwaukee General Ordinance Chapter 56) for Capital projects requires County Board approval to award the initial agreement, or fee extension(s) to the original agreement, when the total contractual fee exceeds \$300,000.
- B. A professional service agreement with Olson & Nesvold Engineering to provide professional design services for 2015/2017 Capital Project WP484 – Lake Park Arch Bridge over Ravine Drive is being requested up to a value of \$508,218.59 with the final agreement amount expected to be less based on on-going negotiations that would. The design fee is 80% funded with WisDOT administered TAP grant funds.
- C. There are sufficient funds in the current WP484 capital budget to award the professional services agreement to Olson & Nesvold Engineering at the top limit of \$508,218.59. The actual fee is expected to be lower based on on-going negotiations to appropriately match the required design scope with the fee.
- D. Bridge rehabilitation design for the unique, historic Lake Park Arch Bridge requires a high level of effort and specialized experience. The design fee as a percentage of the estimated construction cost is quite high for this specialized effort. Extra design effort is needed to fully understand the historic structure, design appropriate staging and shoring to ensure the structure is stable during rehabilitation, maintain the historic characteristic and provide the required historic coordination. Even with a relatively high design fee, based on the current estimated construction cost there are sufficient funds in the current budget to complete the project.

¹ If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

Department/Prepared By Karl Stave, Principal Engineer, Site Development

Approved by:



Greg High, Director
AE&ES Section, FM Division
Department of Administrative Services

Did DAS-Fiscal Staff Review? Yes No

Did CBDP Review?² Yes No Not Required

² Community Business Development Partners' review is required on all professional service and public work construction contracts.