

Action Required
Finance and Audit Committee

WHEREAS, department requests for transfers within their own accounts have been received by the Department of Administrative Services, Fiscal Affairs, and the Director finds that the best interests of Milwaukee County will be served by allowance of such transfers;

THEREFORE, BE IT RESOLVED, that the Director, Department of Administrative Services, is hereby authorized to make the following transfers in the 2019 appropriations of the respective listed departments:

1)	<u>From</u>	<u>To</u>
<u>8000-Department of Health and Human Services</u>		
8164 – Other Service Fee Charges	\$48,000	
5199 – Salaries-Wages Budget		\$48,000

A transfer of \$48,000 is being requested by the Director, Department of Health and Human Services (DHHS), to move funds from the other charges account series to the personnel account series.

The intent of the transfer is to fund salary increases to address equity issues within the department.

There is no tax levy impact from this fund transfer.

TRANSFERS SIGNED BY THE COUNTY EXECUTIVE APRIL 19, 2019.

2)	<u>From</u>	<u>To</u>
<u>3400 – Register of Deeds</u>		
5199 – Salaries – Wages Budget		\$2,400
<u>3400 – Register of Deeds</u>		
6080 – Postage	\$2,400	

This fund transfer moves money from within the Register of Deed’s budget for Postage to Personal Services to fund salary change requests for two existing positions within the office.

The \$2,400 being moved to Personal Services will fully fund the salary increases for the remainder of 2019.

There is no tax levy impact from this fund transfer.

TRANSFERS SIGNED BY THE COUNTY EXECUTIVE APRIL 19, 2019.

DRAFT

Fiscal Year 2019

5-23-19 FINANCE AND AUDIT COMMITTEE APPROPRIATION TRANSFERS
B DEPARTMENTAL RECEIPT OF REVENUE

Action Required

Finance and Audit Committee
2/3's County Board

WHEREAS, department requests for transfers within their own accounts have been received by the Department of Administrative Services, Fiscal Affairs, and the Director finds that the best interests of Milwaukee County will be served by allowance of such transfers;

THEREFORE, BE IT RESOLVED, that the Director, Department of Administrative Services, is hereby authorized to make the following transfers in the 2019 appropriations of the respective listed departments:

2)		<u>From</u>	<u>To</u>
	<u>2900 – Pre-Trial Services</u>		
	4932 – Other Private Funding Revenue	\$1,150,000	
	6148 – Professional Services Recurring Operating		\$1,150,000

An appropriation transfer of \$1,150,000 is requested by the Chief Judge to establish expenditure authority of said \$1,150,000 in Org. 2911 - Pretrial Services.

In 2019, Pre-Trial Services will be receiving \$1,150,000 as part of the MacArthur Safety and Justice Challenge Phase III Implementation and Community Engagement Grant. \$575,000 was received in February 2019 with an additional \$575,000 expected to be received in August 2019. The County Board has approved the receipt of the grant funds (File 19-73, February 7, 2019).

A final payment of \$1,150,000 will be received in 2020.

This fund transfer has no tax levy impact.

TRANSFERS SIGNED BY THE COUNTY EXECUTIVE APRIL 19, 2019.

5-23-19 FINANCE AND AUDIT COMMITTEE APPROPRIATION TRANSFERS
C DEPARTMENTAL/ OTHER CHARGES

Action Required
Finance and Audit Committee
Majority County Board

WHEREAS, department requests for transfers within their own accounts have been received by the Department of Administrative Services, Fiscal Affairs, and the Director finds that the best interests of Milwaukee County will be served by allowance of such transfers;

THEREFORE, BE IT RESOLVED, that the Director, Department of Administrative Services, is hereby authorized to make the following transfers in the 2019 appropriations of the respective listed departments:

1)	<u>From</u>	<u>To</u>
<u>9000 – Department of Parks, Recreation & Culture</u>		
0871 – W.G. Bruce Memorial Fund	\$150	
0872 – Wehr Nature Center	\$275	
0873 – Trimborn Farm Trust	\$386	
0874 – Mitchell Park Conservatory	\$1,089	
0885 – Friends of Boerner Trust	\$7,324	
0876 – Bike Trails Trust	\$52,000	
0877 – Playgrounds Trust	\$200,000	
0886 – Lake Park Pavilion Trust (Mary Bart)	\$200,000	
0887 – Voight Trial Gardens Trust	\$25,000	
0888 – Parks Security Trust	\$25,000	
0889 – Estabrook Park Trust (MATC Funded)	\$45,000	
0880 – Tree Replacement Fund	\$50,000	
0892 – MMSD Ecological Fund	\$60,000	
0861 – BRG Lotta Burger	\$13,500	
0862 – Amenity Matching Fund	\$32,130	
0863 – Weigel/Hearst C21	\$154,000	
0864 – Friends of Boerner	\$13,000	
0859 – North Point Lighthouse Friends	\$418	
5199 – Salary and Wages		\$10,000
6050 – Contracted Personal Services		\$150
6146 – Professional Serv-Cap/Major Maint		\$32,130
6610 – R/M Building & Structures		\$372,992
6620 – Repair/Maintenance Grounds		\$289,000
7015 – Seeds and Plants		\$50,000
7979 – Minor Other Equipment		\$25,000
8588 – Major Maintenance		\$100,000

The Department of Parks, Recreation & Culture requests the opening of expenditure budgets within the Parks Expendable Trust Fund for 2019. The funds are to be used for various trust compliant expenses that enhance or improve our Parks system. All expenditures follow the restrictions applicable to each respective trust account in accordance with the Donor intent or written trust agreement. Any unused funds revert back to the corresponding Trust accounts at year end in accordance with trust restrictions to retain their purpose and availability for future years. All of the trusts are fully funded and have no impact on the County tax levy.

This fund transfer has no tax levy impact.

TRANSFERS SIGNED BY THE COUNTY EXECUTIVE APRIL 19, 2019.

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Fiscal Year 2019

5-23-19 FINANCE AND AUDIT COMMITTEE APPROPRIATION TRANSFERS D CAPITAL IMPROVEMENTS

Action Required

Finance and Audit Committee
Majority County Board

WHEREAS, department requests for transfers within their own accounts have been received by the Department of Administrative Services, Fiscal Affairs, and the Director finds that the best interests of Milwaukee County will be served by allowance of such transfers;

THEREFORE, BE IT RESOLVED, that the Director, Department of Administrative Services, is hereby authorized to make the following transfers in the 2019 appropriations of the respective listed departments:

1)		<u>From</u>	<u>To</u>
	<u>WT14201 Bus Lift Replacements (Maint/FDL Facilities) *</u>		
	6030 – Advertising		\$2,228
	6050 – Contract Pers Serv - Short		\$7,426
	6080 – Postage		\$2,228
	6146 – Prof. Serv-Cap/Major Mtce		\$7,426
	7930 – Photo, Printing, Repro & Bindg		\$2,228
	8589 – Pro Serv Div Services		\$133,618
	9706 – Oth Capital Outlay-(CAP)		\$742,304
	4907 – Bond Note Proceeds	\$897,458	
	<u>WT10701 Bus Lift Replacement 1-4 (Maint Facility) #</u>		
	6030 – Advertising	\$2,228	
	6050 – Contract Pers Serv- Short	\$7,426	
	6080 – Postage	\$2,228	
	6146 – Prof. Serv-Cap/Major Mtce	\$7,426	
	7930 – Photo, Printing, Repro & Bindg	\$2,228	
	8589 – Pro Serv Div Services	\$133,618	
	9706 – Oth Capital Outlay-(CAP)	\$742,304	
	4907 – Bond Note Proceeds		\$897,458

Existing Project, + Included in 5-Year Plan, * New Project

An appropriation transfer of \$897,458 is requested by the Director of the Department of Transportation (MCDOT) and the Director of Administrative Services (DAS) to create new capital project WT14201- Bus Lift Replacements (MAINT/FDL FACILITIES) and transfer \$897,458 of expenditure authority and revenue budget from capital project WT10701 to capital project WT14201.

The 2019 Adopted Capital Improvements Budget included an appropriation of \$897,458 for replacement of four condemned hydraulic bus maintenance lifts (#25, #26, #41, #42) at the Milwaukee County Transit System (MCTS) Fleet Maintenance/Hillside location (capital project WT10701). Installation of the new lifts includes saw-cutting the concrete floor in order to remove existing lift equipment, environmental remediation as necessary, installing new lift equipment, hookup of new electrical and hydraulic fluids, and restoration of concrete floor. Replacements are would eliminate or reduce leakage of hydraulic fluid thereby reducing volume of fluid required on an annual basis and reduce the potential for future soil and ground water contamination.

MCDOT and DAS-Architecture and Engineering (AE) staff have indicated that with the closing of the Milwaukee County Transit System MCTS Fiebrantz Station, additional buses have been moved to the Fond du Lac Station and has created an immediate need to replace lifts at the Fond du Lac Facility. As a result, MCDOT and AE have recommended that bus lifts in the MCTS Fond du Lac facility be replaced

MCDOT and DAS-Architecture and Engineering (AE) staff have also indicated that that lifts 25, 41, and 42 originally included in capital project WT10701 will not be replaced in 2019. However, MCDOT staff has indicated that the department will likely submit a 2020 capital request for the replacement of the Fleet Maintenance/Hillside lifts.

This appropriation transfer would create new capital project WT14201 and move \$897,458 of expenditure authority and budgeted bond proceeds from existing capital project WT10701 to the newly created capital project WT14201. Lift 26 of the located at the Maintenance/Hillside location will still be replaced.

This fund transfer has no tax levy impact.

TRANSFERS SIGNED BY THE COUNTY EXECUTIVE APRIL 19, 2019.

5-23-19 FINANCE AND AUDIT COMMITTEE APPROPRIATION TRANSFERS
E CAPITAL IMPROVEMENT- RECEIPT OF REVENUE

Action Required

Finance and Audit Committee
2/3's County Board

WHEREAS, department requests for transfers within their own accounts have been received by the Department of Administrative Services, Fiscal Affairs, and the Director finds that the best interests of Milwaukee County will be served by allowance of such transfers;

THEREFORE, BE IT RESOLVED, that the Director, Department of Administrative Services, is hereby authorized to make the following transfers in the 2019 appropriations of the respective listed departments:

1)	<u>From</u>	<u>To</u>
<u>WH01008 Reconstruction of S. 92nd St. (CTH N)#</u>		
8530 – Roadway Planning & Construction (CAP)		\$94,548
2699 – Federal Grants and Reimbursements		\$64,000
4907 – Bond and Note Proceeds	\$158,548	
<u>WH11101 W Forest Home Ave (CTH OO) #</u>		
6146 – Prof Serv Cap/Major Mtce	\$58,548	
9706 – Prof Div Services	\$100,000	
4907 – Bond and Note Proceeds		\$158,548

Existing Project, + Included in 5-Year Plan, * New Project

An appropriation transfer of \$158,548 is requested by the Director of the Department of Transportation (“MCDOT”) to transfer \$158,548 of expenditure authority and revenue budget from Project WH11101 W. Forest Home Avenue (CTH OO) Hi-View Dr. to S. North Cape Rd. (“W. Forest Home Avenue”) to Project WH01008 S.92nd St. Reconstruction from W. Forest Home Avenue to W. Howard Avenue (“S. 92nd St. Reconstruction”).

WH11101 W. Forest Home Avenue

The 2019 Adopted Capital Improvements Budget included an appropriation of \$200,000 for W. Forest Home Avenue. The appropriation was to be used to begin the design phase for the W. Forest Home Avenue in the County Highway Improvement Program (“CHIP”). The scope of work includes a reconditioning of the 2-mile segment of W. Forest Home Ave. with hot mix asphalt pavement, including shoulder paving, minor drainage and safety improvements. There has been a delay in the approval of the State funding to be able to start the design for this project; the funding determination will be made by the 2nd quarter of 2020. A separate appropriation transfer request was submitted for the April 2019 County Board cycle that moved \$41,452 of expenditure authority and budgeted bond proceeds from W. Forest Home Avenue to Project WH11201 Good Hope Road Bridge over the Milwaukee River.

WH01008 S. 92nd St. Reconstruction

The 2016 Adopted Capital Improvements Budget included an appropriation of \$250,000 for the start of the design phase for S. 92nd St. from W. Forest Home Ave. to W. Howard Ave. in the Surface Transportation Program (“STP”). Financing was provided from \$200,000 in Federal revenue and \$50,000 in general obligation bonds.

The 2018 Adopted Capital Improvements Budget included an appropriation of \$275,000 for the continuation of the design phase and work to begin the right-of-way acquisition phase for S. 92nd St. (CTH N) from W. Forest Home Ave. to W. Howard Ave. in the County Highway Improvement Program (CHIP). The State funding from the WISDOT under CHIP is a maximum of \$1,403,000 for eligible project costs and expires in June 30, 2021.

A January 2019 transfer reduced the budgeted Federal Revenues by \$136,000 from \$200,000 to \$64,000. Since the project is part of the CHIP program and not the STP program, only State revenues will be received.

This appropriation transfer would move \$158,548 of expenditure authority and budgeted bond proceeds from W. Forest Home Avenue to the S. 92nd St. Reconstruction project. The funds will be used to remove the remaining \$64,000 budgeted Federal revenues from the project and add \$94,548 of expenditure authority.

The design portion of the S. 92nd St. Reconstruction project is complete. The construction phase of the project is anticipated to be substantially complete in November 2019 and final completion is anticipated for Spring 2020.

This fund transfer has no tax levy impact.

TRANSFERS SIGNED BY THE COUNTY EXECUTIVE APRIL 19, 2019

DRAFT

Fiscal Year 2019

5-23-19 FINANCE AND AUDIT COMMITTEE APPROPRIATION TRANSFERS
F UNALLOCATED CONTINGENCY

Action Required

Finance and Audit Committee
2/3's County Board

WHEREAS, department requests for transfers within their own accounts have been received by the Department of Administrative Services, Fiscal Affairs, and the Director finds that the best interests of Milwaukee County will be served by allowance of such transfers;

THEREFORE, BE IT RESOLVED, that the Director, Department of Administrative Services, is hereby authorized to make the following transfers in the 2019 appropriations of the respective listed

1)		<u>From</u>	<u>To</u>
	<u>1149- Human Resources – Retirement Plan Services</u>		
	5199 – Salaries- Wages Budget		\$15,555
	<u>1945 – Appropriation for Contingencies</u>		
	8901 – Unallocated Contingency	\$15,555	

The Director of Retirement Plan Services (RPS) requests a fund transfer of \$15,555 from unallocated contingency. The intent of the transfer is to fund a reclassification of two vacant positions. RPS reports that the additional duties are necessary to implement File 18-802 which changed several pension ordinances and to implement the ruling of DC 48 v. Milwaukee County. RPS currently has contractors performing these duties and plans to hire County employees to replace the contractors once a fund transfer and reclassification are processed.

The additional cost of \$15,555 assumes the positions are hired in July 2019. There is no tax levy impact to this transfer.

This fund transfer has no tax levy impact.

TRANSFERS SIGNED BY THE COUNTY EXECUTIVE APRIL 19, 2019.

2019 BUDGETED CONTINGENCY APPROPRIATION SUMMARY

UNALLOCATED CONTINGENCY ACCOUNT	
2019 Budgeted Unallocated Contingency Appropriation Budget	\$5,009,655
Approved Transfers from Budget through April 19, 2019	
\$1,080,000 File 19-194 Correctional Medical Services Contract (from HOC)	\$1,080,000
(\$1,080,000) File 19-194 Correctional Medical Services Contract (to HOC)	(\$1,080,000)
\$150,000 North Shop Major Maintenance	\$150,000
(\$150,000) North Shop Major Maintenance	(\$150,000)
Unallocated Contingency Balance as of April 19, 2019	\$5,009,655
Transfers from the Unallocated Contingency PENDING March CB Approval and Audit Committee through April 19, 2019	
(\$15,555) RPS to fund two reclasses (vacant)	(\$15,555)
Total Transfers PENDING in Finance and Audit Committee	(\$15,555)
Net Balance	\$4,994,100
ALLOCATED CONTINGENCY ACCOUNT	
2019 Budgeted Allocated Contingency Appropriation Budget	\$646,283
\$250,000 College Ave Box Culverts (Amendment 1B003)	\$250,000
\$196,283 Courts Operations (Amendment 1A005)	\$196,283
\$200,000 War Memorial Capital Project (Amendment 1B001)	\$200,000
Approved Transfers from Budget through April 19, 2019	
\$300,000 File 19-194 Due Diligence Costs related to insourcing inmate medical	\$300,000
Allocated Contingency Balance as of April 19, 2019	\$946,283
Transfers from the Allocated Contingency PENDING March CB Approval and Audit Committee through April 19, 2019	
(\$250,000) College Ave Box Culverts (APRIL) (Amendment 1B003)	(\$250,000)
Total Transfers PENDING in Finance, Personnel & Audit Committee	(\$250,000)
Net Balance	\$696,283