

**DRAFT**

Fiscal Year 2019

4-25-19 FINANCE AND AUDIT COMMITTEE APPROPRIATION TRANSFERS  
A DEPARTMENTAL

Action Required  
Finance and Audit Committee

WHEREAS, department requests for transfers within their own accounts have been received by the Department of Administrative Services, Fiscal Affairs, and the Director finds that the best interests of Milwaukee County will be served by allowance of such transfers;

THEREFORE, BE IT RESOLVED, that the Director, Department of Administrative Services, is hereby authorized to make the following transfers in the 2019 appropriations of the respective listed departments:

|    |                                         |             |           |
|----|-----------------------------------------|-------------|-----------|
| 1) |                                         | <u>From</u> | <u>To</u> |
|    | <u>1160 – DAS-IMSD</u>                  |             |           |
|    | 6517 – Data Processing Software / Lease | \$3,310     |           |
|    | 5199 – Salary and Wages                 |             | \$3,310   |

DAS-IMSD requests a transfer of \$3,310 from contractual services to personal services. The intent of this transfer is the fund the reclassification of a vacant position. The reclassification is expected to reduce overtime costs in future years.

There is no tax levy impact from this fund transfer.

TRANSFERS SIGNED BY THE COUNTY EXECUTIVE MARCH 22, 2019

**DRAFT**

Fiscal Year 2019

4-25-19 FINANCE AND AUDIT COMMITTEE APPROPRIATION TRANSFERS  
B DEPARTMENTAL RECEIPT OF REVENUE

Action Required

Finance and Audit Committee  
2/3's County Board

WHEREAS, department requests for transfers within their own accounts have been received by the Department of Administrative Services, Fiscal Affairs, and the Director finds that the best interests of Milwaukee County will be served by allowance of such transfers;

THEREFORE, BE IT RESOLVED, that the Director, Department of Administrative Services, is hereby authorized to make the following transfers in the 2019 appropriations of the respective listed departments:

|    |                                |             |           |
|----|--------------------------------|-------------|-----------|
| 1) |                                | <u>From</u> | <u>To</u> |
|    | <u>4900 – Medical Examiner</u> |             |           |
|    | 8552 – Mach & Equip-New-(cap)  |             | \$29,095  |
|    | 2699 – Other Fed Grants & Reim | \$29,095    |           |

The Medical Examiner’s Office was awarded additional grant funding as a sub-awardee of the Paul Coverdell Forensic Science Award through the Wisconsin Department of Justice. Funds from this award are to be spent on opiod related purchases. This grant funding will be spent on a XcelVap Evaporator Unit (\$8,600), a Centrifuge (\$8,300) and three Positive Pressure Manifolds (\$4,065/each). The purchase of these items will decrease turn-around time and aid in the analysis of opioids. There is no departmental matching requirement.

This fund transfer has no tax levy impact.

TRANSFERS SIGNED BY THE COUNTY EXECUTIVE MARCH 22, 2019.

|    |                                     |             |             |
|----|-------------------------------------|-------------|-------------|
| 2) |                                     | <u>From</u> | <u>To</u>   |
|    | <u>5800 – DOT Director’s Office</u> |             |             |
|    | 2699 – Other Fed Grants & Reimburse | \$2,393,792 |             |
|    | 4999 – Other Misc Revenue           | \$822,834   |             |
|    | 8204 – Other Transp. Prog. Exp.     |             | \$3,216,626 |

The Director of the Milwaukee County Department of Transportation (MCDOT) requests approval of an appropriation transfer to create expenditure authority and revenue for the Federal Transit Administration Section 5310 Program in the 2019 Operating Budget to reflect Federal FY 2017 and Federal FY 2018 awarded projects for the Milwaukee Urbanized Area recipients, program oversight, and administration which takes place through MCDOT Director’s Office.

The Federal Transit Authority (FTA) Section 5310 funds can be used for approved operating or capital assistance, and are available to private non-profits or government agencies. FTA requires at least 55% of the Section 5310 funding apportionment must be used for capital expenses for public transportation projects planned, designed, and carried out to meet the special needs of seniors and individuals with disabilities. The remaining 45% of funds may be used for approved operating or capital expenses associated with:

- Public Transportation projects that exceed the requirements of ADA
- Public transportation projects that improve access to fixed route transit service and decrease reliance by individuals with disabilities on complementary para transit
- Alternatives to public transportation that assist seniors and individuals with disabilities.

Milwaukee County is responsible for administering grant agreements, monitoring sub recipients applying for federal funds, and satisfying documentation and reporting requirements to the FTA. Local share for Section 5310 projects will be provided both in cash and in-kind match. The grant runs on the Federal Fiscal Year which is why the grant was not put into the Counties operating budget; the numbers were unknown at the time.

This fund transfer has no tax levy impact.

TRANSFERS SIGNED BY THE COUNTY EXECUTIVE MARCH 22, 2019.

|    |                                              |             |           |
|----|----------------------------------------------|-------------|-----------|
| 3) |                                              | <u>From</u> | <u>To</u> |
|    | <u>4800 – Office of Emergency Management</u> |             |           |
|    | 3599 – Other Service Fee Charges             | \$81,480    |           |
|    | 5199 – Salaries-Wages Budget                 |             | \$75,690  |
|    | 5312 – Social Security Taxes                 |             | \$5,790   |

The Director of the Office of Emergency Management is requesting a fund transfer for salary expenses of the two additional EMS Supervisor positions as well as associated revenues due to salary of OEM EMS providers working at contracted venues being fully reimbursed by that respective venue. The two EMS Supervisor positions were recently created in order to oversee current Special Events Paramedics at the Fiserv Forum, which have experienced an increase in patient encounters. This increase requires greater attention by OEM’s Continuous Quality Improvement Program and supervisor participation, as required by the state EMS Operational Plan and our Milwaukee County Medical Director.

This fund transfer has no tax levy impact.

TRANSFERS SIGNED BY THE COUNTY EXECUTIVE MARCH 22, 2019.

**DRAFT**

Fiscal Year 2019

4-25-19 FINANCE AND AUDIT COMMITTEE APPROPRIATION TRANSFERS  
C DEPARTMENTAL/ OTHER CHARGES

Action Required

Finance and Audit Committee  
Majority County Board

WHEREAS, department requests for transfers within their own accounts have been received by the Department of Administrative Services, Fiscal Affairs, and the Director finds that the best interests of Milwaukee County will be served by allowance of such transfers;

THEREFORE, BE IT RESOLVED, that the Director, Department of Administrative Services, is hereby authorized to make the following transfers in the 2019 appropriations of the respective listed departments:

| 1)                                                             | <u>From</u> | <u>To</u> |
|----------------------------------------------------------------|-------------|-----------|
| <u>1151 – DAS – Office for Persons with Disabilities (OPD)</u> |             |           |
| 4930 – Gifts and Donations                                     | \$10,000    |           |
| 6999 – Sundry Services                                         |             | \$10,000  |

The Director of DAS-OPD requests a fund transfer in the amount of \$10,000 to OPD’s Trust Account Org 0601. Since 1983, the Milwaukee County Commission for Persons with Disabilities has maintained an expendable trust fund to benefit Milwaukee County residents with disabilities. Through its actions, the Commission also fosters activities that support contributions to the corpus of the trust. Expenditures include support for disability-related community events. Revenues come from grants, donations and/or vending machine profits.

This fund transfer has no tax levy impact.

TRANSFERS SIGNED BY THE COUNTY EXECUTIVE MARCH 22, 2019.

**DRAFT**

Fiscal Year 2019

4-25-19 FINANCE AND AUDIT COMMITTEE APPROPRIATION TRANSFERS  
D CAPITAL IMPROVEMENTS

Action Required

Finance and Audit Committee  
Majority County Board

WHEREAS, department requests for transfers within their own accounts have been received by the Department of Administrative Services, Fiscal Affairs, and the Director finds that the best interests of Milwaukee County will be served by allowance of such transfers;

THEREFORE, BE IT RESOLVED, that the Director, Department of Administrative Services, is hereby authorized to make the following transfers in the 2019 appropriations of the respective listed departments:

| 1)                                   | <u>From</u> | <u>To</u> |
|--------------------------------------|-------------|-----------|
| <u>WT104014 – Bus Replacements #</u> |             |           |
| 4959 – Recoveries                    | \$145,835   |           |
| 2699 – Other Fed Grant and Rev       |             | \$145,835 |

# Existing Project, + Included in 5-Year Plan, \* New Project

An appropriation transfer of \$145,835 is requested by the Director of the Department of Transportation to modify the revenue budget accounts in Project WT10401 to recognize an insurance settlement and to decrease the revenue for Federal revenue by the same amount.

The Milwaukee County Transit System received an insurance settlement in February 2019 for bus number 5219 which was involved in an accident in May 2018. In accordance with Federal Transit Administration regulations, insurance proceeds in this situation must be used for the purchase of a replacement bus if the bus has not yet been fully depreciated at the time it is removed from service. Bus 5219 was seven years old at the time of the accident and had not yet been fully depreciated. The \$145,835 insurance settlement will be used to partially fund the purchase of a new Gillig bus scheduled for delivery in May 2019. The insurance proceeds will replace federal funding that will be used for a future bus purchase.

There is no tax levy impact from this fund transfer.

TRANSFERS SIGNED BY THE COUNTY EXECUTIVE MARCH 22, 2019

4-25-19 FINANCE AND AUDIT COMMITTEE APPROPRIATION TRANSFERS  
E CAPITAL IMPROVEMENT- RECEIPT OF REVENUE

Action Required

Finance and Audit Committee  
County Board (2/3 Vote)

WHEREAS, department requests for transfers within their own accounts have been received by the Department of Administrative Services, Fiscal Affairs, and the Director finds that the best interests of Milwaukee County will be served by allowance of such transfers;

THEREFORE, BE IT RESOLVED, that the Director, Department of Administrative Services, is hereby authorized to make the following transfers in the 2019 appropriations of the respective listed departments:

| 1)                                                        | <u>From</u> | <u>To</u> |
|-----------------------------------------------------------|-------------|-----------|
| <u>WH11201 Good Hope Rd Bridge over Milwaukee River +</u> |             |           |
| 6030 – Advertising                                        |             | \$500     |
| 6146 – Prof Serv Cap/Major Mtce                           |             | \$139,000 |
| 7930 – Photo, Printing, Repro, & Binding                  |             | \$500     |
| 9706 – Prof Div Services                                  |             | \$60,000  |
| 4907 – Bond and Note Proceeds                             | \$41,452    |           |
| 2299 – State Grants (Local Bridge Program)                | \$158,548   |           |
| <u>WH11101 W Forest Home Ave (CTH OO) #</u>               |             |           |
| 6146 – Prof Serv Cap/Major Mtce                           | \$41,452    |           |
| 4907 – Bond and Note Proceeds                             |             | \$41,452  |

# Existing Project, + Included in 5-Year Plan, \* New Project

An appropriation transfer of \$200,000 is requested by the Director of the Department of Transportation (“MCDOT”) to transfer \$41,452 of expenditure authority and revenue budget from Project WH11101 W. Forest Home Avenue (CTH OO) Hi-View Dr. to S. North Cape Rd (“W. Forest Home Avenue”) to Project WH11201 Good Hope Rd. Bridge over Milwaukee River (B-40-0370) (“Good Hope Road Bridge”). The transfer will also increase expenditure authority and Local Bridge Program revenue in the Good Hope Road Bridge project by \$158,548.

The 2019 Adopted Capital Improvements Budget included an appropriation of \$200,000 for W. Forest Home Avenue. The appropriation was to be used to begin the design phase for the W. Forest Home Avenue in the County Highway Improvement Program (“CHIP”). The scope of work includes a reconditioning of the 2 mile segment of W. Forest Home Ave. with hot mix asphalt pavement, including shoulder paving, minor drainage and safety improvements. There has been a delay in the approval of the State funding to be able to start the design for this project; the funding determination will be made by the 2<sup>nd</sup> quarter of 2020.

State Local Bridge Program funding has been approved for Good Hope Road Bridge. In December 2018, the MCDOT executed a State Municipal Agreement (“SMA”) with the State DOT for the Good Hope Road Bridge. The project is included in the County’s 2019-2023 Capital Five Year Plan. In efforts to move forward, a transfer is being requested by MCDOT to fund this project.

This appropriation transfer would move \$41,452 of expenditure authority and budgeted bond proceeds from W. Forest Home Avenue to the Good Hope Road Bridge. The transfer will also increase expenditure authority and Local Bridge Program revenue by \$158,548 for the Good Hope Road Bridge. The design phase for Good Hope Road Bridge can begin once the transfer is complete. Assuming approval of the appropriation transfer, the design phase of the project is anticipated to be complete by February 2022 and the construction phase of the project is anticipated to be complete by December 2022.

This fund transfer has no tax levy impact.

TRANSFERS SIGNED BY THE COUNTY EXECUTIVE MARCH 22, 2019

| 2)                                                         | <u>From</u> | <u>To</u> |
|------------------------------------------------------------|-------------|-----------|
| <u>WH11401 Mill Road Bridge over Oak Creek B-40-0936 +</u> |             |           |
| 6030 – Advertising                                         |             | \$500     |
| 6146 – Prof Serv Cap/Major Mtce                            |             | \$89,000  |
| 7930 – Photo, Printing, Repro, & Binding                   |             | \$500     |
| 9706 – Prof Div Services                                   |             | \$60,000  |
| 2299 – Other State Grants and Reimb                        | \$120,000   |           |
| 4907 – Bond and Note Proceeds                              | \$30,000    |           |
| <u>WH03014 W Vienna-Menom River Bridge 771 #</u>           |             |           |
| 6030 – Advertising                                         | \$250       |           |
| 6146 – Prof Serv Cap/Major Mtce                            | \$129,500   |           |
| 7930 – Photo, Printing, Repro, & Binding                   | \$250       |           |
| 9706 – Prof Div Services                                   | \$20,000    |           |
| 2699 – Other Fed Grants and Reimb                          |             | \$120,000 |
| 4907 – Bond and Note Proceeds                              |             | \$30,000  |

**# Existing Project, + Included in 5-Year Plan, \* New Project**

An appropriation transfer of \$150,000 is requested by the Director of the Department of Transportation (“MCDOT”) to transfer \$150,000 of expenditure authority and revenue budget from Project WH114011 W Vienna-Menom River Bridge 771 to Project WH114011 Mill Road Bridge over Oak Creek B-40-0936.

The 2019 Adopted Capital Improvements Budget included an appropriation of \$150,000 for WH114011 W Vienna-Menom River Bridge 771. The appropriation was to be used to begin the design phase for the project for replacement of the bridge. There has been a delay in the approval of the State funding to be able to start the design for this project.

State Local Bridge Program funding has been approved for Project WH114011 Mill Road Bridge over Oak Creek B-40-0936. In August 2018, the MCDOT executed a State Municipal Agreement (“SMA”) with the State DOT for Project WH114011 Mill Road Bridge over Oak Creek B-40-0936. The project is included in the County’s 2019-2023 Capital Five Year Plan. In efforts to move forward, a transfer is being requested by MCDOT to fund this project.

This appropriation transfer would move \$150,000 of budget authority from WH114011 W Vienna-Menom River Bridge 771 to Project WH114011 Mill Road Bridge over Oak Creek B-40-0936. The design phase for Project WH114011 Mill Road Bridge over Oak Creek B-40-0936 can begin once the transfer is completed. MCDOT staff anticipates the construction phase in 2022.

This fund transfer has no tax levy impact.

TRANSFERS SIGNED BY THE COUNTY EXECUTIVE MARCH 22, 2019

**DRAFT**

Fiscal Year 2019

4-25-19 FINANCE AND AUDIT COMMITTEE APPROPRIATION TRANSFERS  
F ALLOCATED CONTINGENCY

Action Required

Finance and Audit Committee  
2/3's County Board

WHEREAS, department requests for transfers within their own accounts have been received by the Department of Administrative Services, Fiscal Affairs, and the Director finds that the best interests of Milwaukee County will be served by allowance of such transfers;

THEREFORE, BE IT RESOLVED, that the Director, Department of Administrative Services, is hereby authorized to make the following transfers in the 2019 appropriations of the respective listed

| 1)                                                                                    | <u>From</u> | <u>To</u> |
|---------------------------------------------------------------------------------------|-------------|-----------|
| <u>WH10801 W. College Ave (31<sup>st</sup>/34<sup>th</sup>) Box Culvert/Railing #</u> |             |           |
| 6146 – Prof Serv Cap/Major Mtce                                                       |             | \$24,000  |
| 9706 – Other Fed Grant and Rev                                                        |             | \$16,000  |
| 8530 – Roadway Plan & Construction - CAP                                              |             | \$210,000 |
| <u>1945 Appropriation for Contingencies</u>                                           |             |           |
| 8902 – Allocated Contingency                                                          | \$250,000   |           |

**# Existing Project, + Included in 5-Year Plan, \* New Project**

An appropriation transfer of \$250,000 is requested by the Director of the Department of Transportation to transfer \$250,000 of expenditure authority from the Countywide Allocated Contingency Account (1945-8902) to Project WH10801 W. College Ave. (31<sup>st</sup> /34<sup>th</sup>) Box Culvert/Railing.

The 2019 Adopted Budget (“Budget”) included \$250,000 that was earmarked for Project WH10801 W. College Ave. (31<sup>st</sup> /34<sup>th</sup>) Box Culvert/Railing in the Allocated Contingency account of the Appropriation for Contingencies. The Budget allows for the Director of the Department of Transportation to request the County Board provide funds if needed to make critical public safety repairs if no other non-tax levy source of funds are available.

This appropriation transfer request will allocate funds to Project WH10801 W. College Ave. (31<sup>st</sup> /34<sup>th</sup>) Box Culvert/Railing. The scope of work for the project includes design and construction to alleviate a safety hazard by rehabilitating culverts, including concrete repair, replace railing, and guardrail for the West College Avenue (CTH ZZ) culverts at 34th Street and 31st Street over branch of the Root River in the cities of Greenfield and Franklin. It will also include concrete walls, parapets, and curbs-surface repair, and concrete cracks injection/repairs.

This fund transfer has no tax levy impact.

TRANSFERS SIGNED BY THE COUNTY EXECUTIVE MARCH 22, 2019.



## 2019 BUDGETED CONTINGENCY APPROPRIATION SUMMARY

| <b>UNALLOCATED CONTINGENCY ACCOUNT</b>                                                                          |                    |
|-----------------------------------------------------------------------------------------------------------------|--------------------|
| 2019 Budgeted <b>Unallocated</b> Contingency Appropriation Budget                                               | \$5,009,655        |
| Approved Transfers from Budget through March 22, 2019                                                           |                    |
| \$1,080,000 File 19-194 Correctional Medical Sevices Contract (from HOC)                                        | \$1,080,000        |
| (\$1,080,000) File 19-194 Correctional Medical Sevices Contract (to HOC)                                        | (\$1,080,000)      |
| \$150,000 North Shop Major Maintenance                                                                          | \$150,000          |
| (\$150,000) North Shop Major Maintenance                                                                        | (\$150,000)        |
| Unallocated Contingency Balance as of March 22, 2019                                                            |                    |
|                                                                                                                 | \$5,009,655        |
| Transfers from the Unallocated Contingency PENDING March CB Approval and Audit Committee through March 22, 2019 |                    |
| Total Transfers PENDING in Finance and Audit Committee                                                          |                    |
|                                                                                                                 | \$0                |
| <b>Net Balance</b>                                                                                              |                    |
|                                                                                                                 | <b>\$5,009,655</b> |
| <b>ALLOCATED CONTINGENCY ACCOUNT</b>                                                                            |                    |
| 2019 Budgeted <b>Allocated</b> Contingency Appropriation Budget                                                 | \$646,283          |
| \$250,000 College Ave Box Colverts (Amendment 1B003)                                                            | \$250,000          |
| \$196,283 Courts Operations (Amendment 1A005)                                                                   | \$196,283          |
| \$200,000 War Memorial Capital Project (Amendment 1B001)                                                        | \$200,000          |
| Approved Transfers from Budget through March 22, 2019                                                           |                    |
| \$300,000 File 19-194 Due Diligence Costs related to insourcing inmate medical                                  | \$300,000          |
| Allocated Contingency Balance as of March 22, 2019                                                              |                    |
|                                                                                                                 | \$946,283          |
| Transfers from the Allocated Contingency PENDING March CB Approval and Audit Committee through March 22, 2019   |                    |
| (\$250,000) College Ave Box Colverts (Amendment 1B003)                                                          | (\$250,000)        |
| Total Transfers PENDING in Finance, Personnel & Audit Committee                                                 |                    |
|                                                                                                                 | (\$250,000)        |
| <b>Net Balance</b>                                                                                              |                    |
|                                                                                                                 | <b>\$696,283</b>   |