



## **Milwaukee County Commission on Aging Executive Committee Meeting October 29, 2018**

The Executive Committee held its monthly meeting on Monday, October 29, 2018, at the Marcia Coggs Human Services Building, Conference Room 302E, 1220 W. Vliet St., Milwaukee, WI 53205.

Attendance was taken verbally and documented by COA Chairwoman Barbara Wyatt Sibley.

### **Members Present:**

Barbara Wyatt Sibley, Chair  
Fred Knueppel, Vice Chair

### **Attendees from the Public**

None

### **Staff Present:**

Holly Davis, Executive Director  
Vonda Nyang, Executive Assistant

### **Staff Present by Conference Call:**

Jon Janowski, Director of Administration

## **MINUTES**

### **I. Meeting called to order at 12:09 pm.**

### **II. Discussion and Action Items:**

#### **A. Action Item: Commission on Aging:**

- a. **Update on COA Bylaws process:** Commissioner Wyatt Sibley emailed the Ad Hoc Bylaw Workgroup (Commissioner Bettie Rodgers, Bob Haase, David Hoffman, and Gary Mikolajczyk) requesting to have their proposed changes in addition to their rationale for the proposed changes within 90 days. To date, Mrs. Wyatt Sibley has not received any response from her email sent to the Bylaw members regarding this submission request. Ms. Wyatt Sibley did receive a resignation email from Commissioner Rogers who had decided to resign from the Bylaws Workgroup. The Executive Committee Chair wonders if the Committee will be able to provide those changes now that there are only three members. If not, the Chair is willing to divide the Bylaws into smaller sections for review and feedback from the Commission at the monthly COA meetings. If the Chair doesn't hear back from the Bylaws Workgroup members, the Commission plans to move forward with the Bylaws schedule that was presented at the COA meeting last week Friday. The Bylaws schedule will be disbursed in a timely fashion for the Committee's review.

#### **B. Action Item: Commissioners:**

- a. **Updates on Appointments:** Currently, two people are being vetted by the County Executive's Office for new Commission appointments: Sharon Abston and John Griffith. Mr. Evans Gant is trying to schedule interviews with both individuals.

**C. Second Term Commissioners/ Potential Commissioners:** There are three Commissioners whose first term will end in 2019; they are: Gladys Carroll- Weathersby - May 2019, Beth Meyer Arnold – June 2019, Bettie Rodgers – January 2019.

- a. The Chair reviewed the Commissioner’s attendance for the Commission meetings from January through September 2018 and is concerned with some of the Commissioners meeting attendance and participation with serving on at least one other Committee/Council. The Chair would like Commissioners to serve on one other Committee/Council besides the Commission.
- b. Chair Wyatt Sibley will discuss the Commissioners attendance, and the Commissioners whose first terms end in 2019, to determine if they want to serve a second term or not. If the County Executive chooses to not select a Commissioner for a second term, the Chair’s recommendation to fill in for that position would be Pat Dunn Washington, who is interested in serving as a Commissioner.

**D. Action Item: Setting the November 9, 2018, Commission on Aging agenda:** Item four on the COA agenda will be “Committee Reports,” and under Committee Reports, the Advocacy Committee, Advisory Council, and Service Delivery Committee will be listed.

- a. At the Advocacy Committee’s October meeting, the Committee passed two motions that need to be approved and have action taken by the Commission. The first motion was to send a letter to the County Executive, and the County Board Chair, advocating for an Advocacy Committee member to be appointed to the County’s new Fair Share Workgroup. The second motion was to send a letter to all state legislators in support of a caregiver tax credit.
- b. The Advisory Council’s action item will be review and approval of MCDA’s 2019-2021 Area Plan.
- c. Service Delivery Committee has an action item which is to have the Commission recommend 2019 service contracts.
- d. The Consent agenda will consist of the Executive Committee and Advocacy Committee November meeting minutes.

**E. Action Item: Committees/Councils**

- a. **2019 Election of Officers:** The 2019 Election of Officers will be on the January 2019 COA agenda. Jon Janowski will follow-up with the County Clerk’s Office on the proper procedure for the voting for COA officers.
- b. **2019 Reflection/Presentation Calendar:** The Executive Committee reviewed the Commissioners who have signed up for providing a reflection. There are a few slots open towards the beginning of the year that need to be filled. Also, the Executive Committee discussed a tentative presentation schedule for 2019 which follows:

**2019 Presentations**

- January – City of Milwaukee, “New Tax Code & Changes in the tax laws” /Social Security Office, “
- February – Commissioner Jupka, “ADRC Update” / Beth Monrial Zatarski, “Meal Program Updates -Dine at Five & Pilot meal programs”
- March – Service Delivery Committee Chair & Staff person, “Service Delivery Plan for 2019”
- April – County Executive

- May – Theodore Lipscomb, County Board Chairman
- June – Department of City Development (Housing – how it relates to seniors)
- August – TBA
- September – Ashanti Hamilton, President of City of Milwaukee’s Common Council
- October – TBA
- November – TBA

**c. Committees/Councils 2018 Member/Attendance Lists and 2019 Appointment Letters for Committees/Councils members:**

The Chair is going to contact the Committees/Council Chairs to discuss their member lists, attendance and the way their participation is being recorded, and the reappointments to the Committees/Councils. The Advisory Council is driven by the Older American’s Act. Per the Chair’s request, Mr. Janowski is going to check to see if the Council is meeting all the requirements when it comes to the diversity of its members. Service Delivery Committee currently has six members Jordan Luhr, Debra Jupka, Fred Knueppel, Deborah Anderson, Charles Vang, and Gladys Carroll Weathersby. Chair Wyatt Sibley would like to add one or two more people on the Service Delivery Committee.

**F. Other Business:**

- a. Commissioner Emeritus Gwen Jackson:** Commissioner Wyatt Sibley would like to send former Commissioner Gwen Jackson a certificate of appreciation for her endless years of service.
- b. Promoting MCDA’s Commission on Aging and its Committees/Councils:** Chair Wyatt Sibley would like to have MCDA’s one-page description of the Committees/Councils posted on MCDA’s website and at its senior centers. Also, she would like to see promotional materials in the community to recruit more potential members for Commission committees

**III. Adjournment:** Meeting adjourned at 1:21 pm.

The next Executive Committee meeting will be January 7, 2019, at Marcia Coggs Human Services Building, 1220 W. Vliet St., Milwaukee, WI.

Respectfully submitted,



Vonda Nyang  
Executive Assistant