

**MILWAUKEE COUNTY FISCAL NOTE FORM**

DATE: 03/20/19

Original Fiscal Note

Substitute Fiscal Note

**SUBJECT:** Request to enter into a Purchase of Service Contract extension with Aramark Correctional Services LLC for inmate food services for an additional two-year term effective January 1, 2020 through December 31, 2021.

**FISCAL EFFECT:**

No Direct County Fiscal Impact Expenditures

Increase Capital

Existing Staff Time Required

Decrease Capital

Expenditures

Increase Operating Expenditures  
(If checked, check one of two boxes below)

Increase Capital Revenues

Absorbed Within Agency's Budget

Decrease Capital Revenues

Not Absorbed Within Agency's Budget

Decrease Operating Expenditures

Use of contingent funds

Increase Operating Revenues

Decrease Operating Revenues

*Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.*

	<b>Expenditure or Revenue Category</b>	<b>Current Year</b>	<b>Subsequent Year</b>
<b>Operating Budget</b>	Expenditure	0	0
	Revenue	0	0
	Net Cost	0	0
<b>Capital Improvement Budget</b>	Expenditure	(\$200,000)	0
	Revenue	0	0
	Net Cost	(\$200,000)	0

**DESCRIPTION OF FISCAL EFFECT**

In the space below, you must provide the following information. Attach additional pages if necessary.

- A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
- B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated.<sup>1</sup> If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
- C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
- D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

A. Approval of this contract will authorize the Superintendent of the House of Correction (HOC) to enter into an additional, two-year contract extension with Aramark Correctional Services LLC to continue to provide food service at the HOC and CJF. This contract will provide some new kitchen equipment which is in urgent need of replacement.

B. The vendor is proposing to provide \$200,000 for a two-year extension. A kitchen capital project has been submitted but is not currently funded. This proposal would reduce the County's capital costs.

C. The HOC did budget for some kitchen repairs but not for major replacements. However, those funds are not sufficient based on a recent inspection of the condition of the kitchen equipment. If this request is approved by the Board, urgent kitchen equipment can be replaced.

D. No assumptions to note.

Department/Prepared By HOC/June Jackson

Authorized Signature June Jackson

Did DAS-Fiscal Staff Review?  Yes  No

Did CBDP Review?  Yes  No  Not Required

<sup>1</sup> If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.