

COUNTY OF MILWAUKEE
INTER-OFFICE COMMUNICATION

Date: March 22, 2019
To: Milwaukee County Board Chairman Theodore Lipscomb, Sr.
From: Michael Hafemann, Superintendent, Milwaukee County House of Correction (HOC)
Subject: From the Superintendent, House of Correction, requesting authorization to enter into a Professional Service Contract extension with Aramark Correctional Services LLC to extend the term for inmate accounting and kiosk services through December 31, 2021.

Issue

The current contract with the Aramark Correctional Services LLC (Aramark) to provide commissary services for inmates housed at the HOC expires on December 31, 2019. Aramark has worked closely with the HOC to develop an effective and efficient inmate accounting and commissary program. When the HOC entered into the current contract with Aramark Correctional Services, the Sheriff's Office and County Jail had to continue to use a different accounting system and is now ready to convert and utilize the same commissary and accounting program as the HOC; the County Jail would also receive commissary automation with kiosks installed within the Jail for inmate commissary needs.

There currently is one, one-year extension, remaining which, if exercised, would take the current contract to an end date of 12/31/2020. The extension now being requested would essentially exercise the current option and also add an additional year to extend the commissary contract through 12/31/2021. This extension would allow Aramark to recover some of the implementation costs of installing kiosks and a new accounting system at the County Jail.

Discussion

The HOC has been satisfied with the inmate accounting and commissary services provided. Initially, the program was only implemented at the HOC. At this time, the Milwaukee County Sheriff's Office would also like to opt for the software and kiosks currently being used at the HOC.

If this contract is approved, the HOC and County Jail will be successfully integrated into a single platform, as desired by IMSD. It will also improve inmate transfer procedures between the two facilities.

Fiscal Effect


No additional costs are anticipated at this time. Commissary sales should increase, like they have at the HOC since implementing these services, resulting in more commission revenue at the County Jail, as well.

Recommendation

Based on the results of current inmate accounting and commissary kiosk services, I am recommending that a contract extension with Aramark be approved by the Board of Supervisors for an additional one (1) year to aid in the transition at the County Jail to a new accounting system and commissary kiosks. A fiscal note form is attached.

I am respectfully requesting that this item be placed on the agenda for the appropriate committee(s) as an action item.

Respectfully Submitted,



Michael Hafemann, Superintendent
Milwaukee County House of Correction

cc: Supervisor James "Luigi" Schmitt, Chair, Finance and Audit Committee
Willie Johnson, Jr., Co-Chair, Finance and Audit Committee
Raisa Koltun, Chief of Staff, Office of the County Executive
Scott Manske, CPA, Milwaukee County Comptroller
Teig Whaley-Smith, Director, Department of Administrative Services
Joseph Lamers, Director, Office of Performance, Strategy, and Budget, Department of Administrative Services
Stephen Cady, Research and Policy Director, Office of the Comptroller
Shanin Brown, Committee Coordinator, Office of the County Clerk
Janelle Jensen, Chief Committee Coordinator, Office of the County Clerk