



# Milwaukee County

County Courthouse  
901 N. 9th Street, Rm. 105  
Milwaukee, WI 53233

## Meeting Minutes - Draft Milwaukee County Task Force on the Mitchell Park Conservatory Domes

*Chairperson: William H. Lynch*  
*Task Force Coordinators:*  
*Allyson R. Smith, 414-278-4225*  
*Kelsey A. Evans, 414-278-4013*  
*Research Analyst: Emily Petersen, 414-278-4741*

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Tuesday, February 19, 2019

5:30 PM

Journey House  
2110 W. Scott Street  
Milwaukee, WI 53204

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### Call To Order

#### Roll Call at 5:39 P.M.

**Present:** 9 - Bria, Carron, Haas, Krawiecki, McCarthy, Smith, Ortiz-Velez, Washington, and Lynch  
**Excused:** 2 - Bautista, and Gurda

**Domes Task Force Member Bautista was not present at the time the roll was called, but appeared shortly thereafter.**

**Mr. Dyango Zerpa appeared on behalf of Supervisor Ortiz-Velez.**

**Mr. Quentin Prince appeared on behalf of Dr. Bria.**

**DEDICATED FILE FOR REPORTS TO THE MILWAUKEE COUNTY TASK FORCE ON  
THE MITCHELL PARK CONSERVATORY DOMES**

- 1      [19-102](#)      Informational reports pertaining to the Milwaukee County Task Force on the Mitchell Park Conservatory Domes, authorized by Adopted File No. 16-200. **(INFORMATIONAL ONLY)**

**Attachments:**      [Professional Service Contract - Gallagher and Associates](#)  
[Fiscal Analysis of MPM and Mitchell Park Horticultural Conservatory](#)  
[Financial Forecasts of MPM and Mitchell Park Horticultural Conservatory Domes](#)  
[Draft Minutes of the Domes Task Force Meeting \(01/17/19\)](#)  
[19-237 County Board Resolution](#)  
[Approved Minutes from the Domes Task Force Meeting \(01/17/19\)](#)  
[19-55 Historic Tax Credits PowerPoint](#)  
[Summary Report on Domes Material Testing](#)  
[Phase III Feasibility Study Draft RFP Cover Memo](#)  
[Phase III Feasibility Study Draft RFP](#)  
[AUDIO Roll Call \(02/19/19\)](#)  
[AUDIO Item 2 \(02/19/19\)](#)  
[AUDIO Item 3 \(02/19/19\)](#)  
[AUDIO Item 4 \(02/19/19\)](#)  
[AUDIO Item 5 \(02/19/19\)](#)  
[AUDIO Item 6 \(02/19/19\)](#)  
[AUDIO Items 7-9 \(02/19/19\)](#)

**Attachments to this file were DISCUSSED WITH NO ACTION TAKEN.**

- 2      **Approval of the minutes from the meeting of January 17, 2019.**

**A motion was made by Domes Task Force Members McCarthy and Carron that the draft minutes of the January 17, 2019, meeting of the Milwaukee County Task Force on the Mitchell Park Conservatory Domes be APPROVED. The motion PREVAILED by unanimous voice vote.**

**Ayes:** 9 - Bautista, Carron, Haas, Krawiecki, McCarthy, Smith, Ortiz-Velez, Washington and Lynch

**Excused:** 2 - Bria and Gurda

- 3      [19-55](#)      From the Milwaukee County Board of Supervisors, requesting a written informational report from the National Trust for Historic Preservation regarding historic tax credits and potential applicability to the Milwaukee County Domes. **(Considered by the Milwaukee County Task Force on the Mitchell Park Conservatory Domes, the Committee on Parks, Energy, and Environment, and the Milwaukee Public Museum Task Force) (INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE) (01/29/19: Laid Over for One Meeting)**

Attachments:      [19-55 REPORT](#)  
                                 [19-55 POWERPOINT](#)

**APPEARANCE:**

Roberta Drews, Director of Strategic Planning, Office of the County Executive

Ms. Jennifer Sandy, National Trust for Historic Preservation, appeared and spoke for information only regarding this item. Ms. Sandy provided a PowerPoint presentation, which is attached to this file as "19-55 PowerPoint."

Ms. Sandy explained that the Mitchell Park Conservatory Domes may be eligible for Historic Tax Credits, and provided various scenarios in which the project could leverage that source of funding.

This informational item was DISCUSSED WITH NO ACTION TAKEN.

- 4      **Report and Discussion of the Resolution Implementing the Domes Task Force Request for Transfer of Funds and Next Steps. (INFORMATION ONLY)**

There were no appearances.

Chairman Lynch summarized the legislative activity on the interim report and request for funding submitted to the Committee on Parks, Energy, and Environment, as File No. 19-129. The Chairman also provided a synopsis of the resolution introduced by Supervisor Lipscomb, Sr., providing \$120,000 to the Task Force for the Phase III Future Path and Feasibility Study. The Chairman emphasized the renewed importance of completing the concrete and glazing studies, and the mandate from the Milwaukee County Board of Supervisors to submit the Task Force's final recommendations for consideration in the September 2019 legislative cycle.

This Informational Item was DISCUSSED WITH NO ACTION TAKEN.

**5 Update on the Status of the Concrete and Glazing System Rehabilitation Methods Study. (INFORMATION ONLY)**

**APPEARANCE:**

Julie Bastin, Project Manager, Architecture, Engineering, and Environmental Services Section, Facilities Management Division, Department of Administrative Services

Task Force Member Carron distributed materials to Task Force members, which are attached to File No. 19-102, Item 1 on this agenda, as "Summary Report on Domes Material Testing."

Ms. Bastin provided a synopsis of the report. Ms. Bastin indicated that a contractor has been engaged to complete the concrete study, which is anticipated to be completed in late Spring 2019. Ms. Bastin also indicated that the glazing study will be broken into two separate Requests for Proposals (RFP). The first RFP will request sketches, examination of material changes, and preliminary cost estimates. The second RFP will ask for complete mock-ups, manufacturing of parts, and testing.

Task Force Member Carron suggested that the RFP should require that responses preserve the architectural integrity of the original structure, in order that the Mitchell Park Horticultural Conservatory Domes maintain its eligibility for Historic Tax Credits.

Ms. Bastin stated that she is working with the Office of Corporation Counsel to allow proposers who respond to the first glazing RFP, also be permitted to respond to the second glazing RFP.

Ms. Jennifer Sandy, National Trust for Historic Preservation, appeared and spoke for information only regarding this item.

This Informational Report was DISCUSSED WITH NO ACTION TAKEN.

**6 Status of Staffing, Progress, and Timeline for Phase III of the Future Path and Feasibility Study. (ACTION ITEM)**

**APPEARANCES:**

Julie Bastin, Project Manager, Architecture, Engineering, and Environmental Services Section, Facilities Management Division (FM), Department of Administrative Services (DAS)

Kelsey Evans, Committee Coordinator, Legislative Services Division, Office of the County Clerk

Task Force Member Carron distributed materials to Task Force members, which are attached to File No. 19-102, Item 1 on this agenda, as "Phase III Feasibility Study Draft RFP Cover Memo" and "Phase III Feasibility Study Draft RFP."

Task Force Member Carron indicated that FM-DAS, has been working in conjunction with the Department of Parks, Recreation, and Culture, and the Office of the County Executive to develop the Phase III Future Path and Feasibility Study Request for Proposals (RFP). Task Force Member Carron summarized the report, and indicated that the RFP will seek to address both capital improvements, and a sustainable, long-term business plan. Member Carron stated that responses to the RFP will require completion and approval by the Task Force by August 5, 2019.

Chairman Lynch recommended the Task Force revise the RFP to narrow the range of potential partnerships to be explored by the contractor. Task Force members agreed to send comments and revisions on the draft RFP to Chairman Lynch by Friday, February 22, 2019, for incorporation into the final RFP.

This Action Item was DISCUSSED WITH NO ACTION TAKEN.

**7 Discussion of Domes Task Force Meetings with Milwaukee Public Museum Task Force and Deliverables. (INFORMATION ONLY)**

There were no appearances.

Task Force Member Smith stated that he anticipates receiving an initial draft of a report from Gallagher and Associates, the contractor engaged to conduct an analysis of the needs of the Milwaukee Public Museum and the Mitchell Park Conservatory Domes, within the next few days. Member Smith indicated that he believes the full report will be available at the March 12, 2019, meeting of the Committee on Parks, Energy, and Environment, and at the March 14, 2019, meeting of the Committee on Finance and Audit.

**8 Public Comment**

Ms. Barbara Furdner appeared and spoke for information only. Ms. Furdner discussed possible similarities between the rehabilitation of the Mitchell Park Horticultural Conservatory Domes and the Johnson Wax Headquarters located in Racine, Wisconsin.

**9 Dates, location, and topic for the next meeting of the Milwaukee County Task Force on the Mitchell Park Conservatory Domes.**

There were no appearances.

This item was not discussed by the Task Force.

**The foregoing items were not considered in agenda order.**

**Length of Meeting: 5:39 P.M. to 7:19 P.M.**

**Respectfully submitted,**

**Kelsey A. Evans  
Committee Coordinator,  
Legislative Services Division,  
Office of the County Clerk  
Milwaukee County Task Force on the  
Mitchell Park Horticultural Conservatory Domes**

The next meeting of the Milwaukee County Task Force on the Mitchell Park Conservatory Domes is to be announced.

**Please note that the minutes from the February 19, 2019, meeting are not final until formally approved at the subsequent meeting of the Milwaukee County Task Force on the Mitchell Park Conservatory Domes.**