


Meeting Minutes	
<b>Committee:</b> County Facilities Plan Steering Committee Phase 4.0	<b>Date:</b> 2/28/19
<b>Location:</b> 633 West Wisconsin Ave., CR 633 Room 907	<b>Meeting Sequence 61</b>
<b>Committee Voting Members in Attendance:</b> Jim Tarantino, Aaron Hertzberg, Greg High, Peter Nilles, Tom Travia, John Westrich, Erica Hayden  <b>Other Attendees:</b> Kyle Mack, Rolf Kemen, Vince Masterson, Pam Bryant, Justin Rodriguez, Eric Diamond	

Approval of February 14, 2019 CFP Meeting Minutes

**Action:** A motion to approve meeting minutes was seconded, motion passed unanimously.

1. County Facilities Plan System Update
  - a. System Development, Training, and Tools Overview  
No items.
2. County Facilities Plan Requests
  - a. Property Management  
No items.
  - b. Move Management
    - i. 2018-012 - RPS relocation  
Informational only, no action taken.
  - c. Property Improvements  
No items.
  - d. New Footprint
    - i. 2018-041 - Center for Forensic Science and Protective Medicine  
Informational only, no action taken.
    - ii. MPM-Domes master planning  
Informational only, no action taken.
    - iii. Courthouse Complex Planning  
Informational only, no action taken.
    - iv. 2018-042 – DHHS administrative space analysis  
Informational only, no action taken.
  - e. Contractual Obligations  
No items.

- f. Centralized Facilities Management Process Improvements
    - i. FMD Tenant Handbook  
Informational only, no action taken.
- 3. New Business
  - a. Inmate medical services study for CJF and HOC, and potential for impacts on facility needs  
Informational only, no action taken.
  - b. DOT North Shop progress and potential co-location of Parks Forestry operations  
Informational only, no action taken.
- 4. Tabled Topics & Projects
  - a. Active Projects Pending
    - i. Senior Centers strategic facilities plan  
No update.
- 5. Announcements  
No items.
- 6. Adjournment