


Meeting Minutes	
Committee: County Facilities Plan Steering Committee Phase 4.0	Date: 2/5/19
Location: 633 West Wisconsin Ave., CR 633 Room 907	Meeting Sequence 59
Committee Voting Members in Attendance: Stu Carron, Aaron Hertzberg, Greg High, Peter Nilles, John Westrich, Tom Travia, Jeanne Dorff/David Muhammad, Erica Hayden Other Attendees: Johanna Jimenez, Mike Parker, Rolf Kemen, Tod Huber, Vince Masterson, Pam Bryant	

Approval of January 17, 2019 CFP Meeting Minutes

Action: A motion to approve meeting minutes was seconded, motion passed unanimously.

1. County Facilities Plan System Update
 - a. System Development, Training, and Tools Overview
 - i. CFP charter updates
Informational only, no action taken.
 - ii. CFP project initiation and review AMOP
Informational only, no action taken.
2. County Facilities Plan Requests
 - a. Property Management
 - i. 2019-022 – MCDOT Fleet WE Energies easement
Action: A motion to recommend approval of the easement was seconded, motion passed unanimously.
 - b. Move Management
 - i. 2017-007 - 633 restacking
Informational only, no action taken.
 - ii. 2018-012 - RPS relocation
Informational only, no action taken.
 - c. Property Improvements
No items.
 - d. New Footprint
 - i. 2018-027 - SRCCCY Project offers to purchase property
Action: A motion to recommend approval of the offers to purchase was seconded, motion passed unanimously.

- ii. 2018-031 - BHD FQHC partnerships
Informational only, no action taken.
 - iii. 2018-041 - Center for Forensic Science and Protective Medicine
Informational only, no action taken.
 - iv. MPM-Domes master planning
Informational only, no action taken.
 - v. Courthouse Complex Planning
Informational only, no action taken.
- e. Contractual Obligations
No items.
- f. Centralized Facilities Management Process Improvements
 - i. County-wide administrative space analysis
Informational only, no action taken.
 - ii. 2018-042 - DHHS administrative space analysis
Informational only, no action taken.
 - iii. FMD Tenant Handbook
Informational only, no action taken.
- 3. New Business
 - a. Public Safety Building listing on public auction site
Informational only, no action taken.
- 4. Tabled Topics & Projects
 - a. Active Projects Pending
 - i. Senior Centers strategic facilities plan
No update.
- 5. Announcements
No items.
- 6. Adjournment