

**COUNTY OF MILWAUKEE
INTER-OFFICE COMMUNICATION**

Date: January 18, 2018

To: Milwaukee County Board Chairman Theodore Lipscomb, Sr.

From: Michael Hafemann, Superintendent, Milwaukee County House of Correction (HOC)

Subject: From the Superintendent of the House of Correction (HOC), requesting authorization to amend the agreement between the HOC and Employ Milwaukee Inc. by \$38,000 from a total of \$88,000 to a total of \$126,000

REQUEST

Per Wis. Stat. §59.52(31), contracts in excess of \$100,000, but less than \$300,000, require County Board passive review.

Discussion

Milwaukee County entered into a contract with Employ Milwaukee on August 11, 2017 to provide one (1) Reentry Coordinator to provide case management services, TABE testing, etc., for the House of Correction Job Center. The Reentry Coordinator works with all levels of offenders housed at the HOC and local service providers to plan for reintegration from incarceration into the community with a focus on employment and employability training programs. The original contract was through December 31, 2017, with two additional calendar years, and a do not exceed clause of \$52,000. On October 3, 2018, the HOC extended the contract through December 31, 2018, and increased the do not exceed clause to \$74,000. Recently, the HOC extended the contract again through March 31, 2019 and increase the do not exceed clause to \$88,000. This extension is for the last year of this contract, and the HOC plans on issuing a RFP early in 2019 for a future contract.

Fiscal Effect

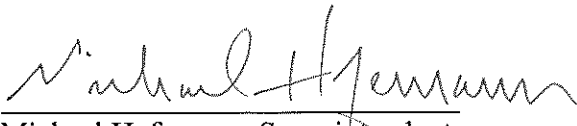
Approval of this request will result in the contract being extended through December 31, 2019 and increase the do not exceed clause by \$38,000 to a total of \$126,000. A total of \$20,663 of the contract will be reimbursed through the Edward Byrne Memorial Justice Assistance Grant (see File No. 18-670).

Recommendation

In order to allow this program to continue it is recommended that the Milwaukee County Board of Supervisors passively approve the agreement between the HOC and Employ Milwaukee.

I am respectfully requesting that this item be placed on the agenda for the appropriate committee(s) as an action item.

Respectfully Submitted,

A handwritten signature in cursive script, appearing to read "Michael Hafemann".

Michael Hafemann, Superintendent
Milwaukee County House of Correction

cc: Kelly Bablitch, Chief of Staff, County Board
Supervisor James "Luigi" Schmitt, Chair, Committee on Finance and Audit
Raisa Koltun, Chief of Staff, Office of the County Executive
Scott Manske, CPA, Milwaukee County Comptroller
Teig Whaley-Smith, Director, Department of Administrative Services
Joseph Lamers, Director, Office of Performance, Strategy, and Budget, Department of Administrative Services
Stephen Cady, Research and Policy Director, Office of the Comptroller
Erica Hayden, Research & Policy Analyst, Office of the Comptroller
Shanin Brown, Committee Coordinator, Office of the County Clerk
Janelle Jensen, Chief Committee Coordinator, Office of the County Clerk