

**COUNTY OF MILWAUKEE
INTEROFFICE COMMUNICATION**

DATE: December 28, 2018

TO: Theodore Lipscomb, Sr., Chairman, Milwaukee County Board of Supervisors

FROM: Donna Brown-Martin, Director, Department of Transportation

SUBJECT: **Authorization to enter into a Multiple Year (2019 and 2020) Professional Services Contract with Collins Engineers, Inc. for Milwaukee County Department of Transportation-Milwaukee County, Bridge Inspection and Program Management Services, not to Exceed \$139,285.71**

POLICY

Per Wisconsin Statute 59.52(31), County Board approval is needed to enter into a professional services contract when the contract period covers multiple years. The Director of the Department of Transportation (DOT) therefore requests authorization to enter into a professional services contract covering 2019 and 2020 with Collins Engineers, Inc. to provide Milwaukee County Bridge Inspection and related Program Management Services in an amount not to exceed \$139,285.71.

BACKGROUND

Congress created National Bridge Inspection Standards (NBIS) in 1971 under the 1968 Federal Aid Highway Act. This Act requires that all bridges on public roads be inspected at regular intervals, not to exceed 24 months. The Wisconsin Department of Transportation Bridge (WISDOT) Inspection Program is federally mandated and has been in effect since 1971. The policies of the bridge inspection program are based upon the NBIS.

In accordance with the WISDOT Bridge Inspection Program, the County Highway Commissioner has the delegated responsibility for the organizational management of the structure inspections and reporting for all bridges on the County Highway System as well as the bridges on the various Town, Village and City Road and street systems within the County. The necessary qualifications to act as the County Inspection Manager include registration as a licensed Professional Engineer (P.E.) in the State of Wisconsin and completion of the National Highway Institute (NHI) 80-hour In-Service Bridge course.

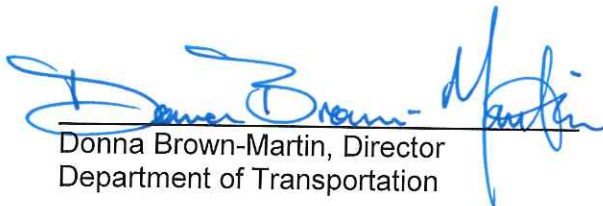
The Milwaukee County Highway Commissioner deems it advisable to continue engaging the services of a qualified engineering firm to provide Bridge Inspection and Program Management Services for Milwaukee County. A competitive Request for Proposal (RFP) for Milwaukee County Bridge Inspection and Program Management Services was completed and three companies (Bloom Companies, LLC, AECOM and Collins Engineering Inc.) submitted a proposal. Based on the information provided in the RFP's submitted, Collins Engineers Inc. met the criteria for providing the Bridge Inspection and Program Management services.

RECOMMENDATION

The Director of the Milwaukee County Department of Transportation requests authorization to enter into a professional services contract covering 2019 and 2020 with Collins Engineers, Inc. to provide Milwaukee County Bridge Inspection and related Program Management Services in a total contract amount not to exceed \$139,285.71

Prepared by: Andrea Weddle-Henning, Transportation Engineering Manager, MCDOT

Approved by:


Donna Brown-Martin, Director
Department of Transportation

cc: Raisa Koltun, Chief of Staff, Office of the County Executive
Justin Rodriguez, Budget Management Coordinator, Office of the Comptroller
Steve Cady, Research and Policy Director, Office of the Comptroller
Scott Manske, Comptroller
Chris Abele, County Executive