

County of Milwaukee
Interoffice Communication
Supplemental Report

DATE: December 4, 2019

TO: Sup. Theodore Lipscomb, Sr., Chairman, Milwaukee County Board of Supervisors

FROM: Holly Davis, Executive Director, Department on Aging

RE: Request for authorization to execute 2019 program and service contracts for supportive social services and community programs serving Milwaukee County seniors age 60 or older

I respectfully request that this Supplemental Report be considered along with the initial Report and Resolution by the Committee on Finance and Audit at its meeting on December 6, 2018.

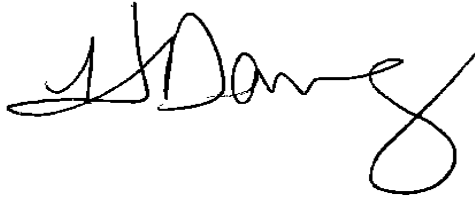
Recently, the County became aware of the misappropriation of funds at UNISON, a nonprofit the Department on Aging contracts with for a variety of services to older adults in Milwaukee County. This information, along with the absence of audited financial statements, is very concerning.

In an effort to address concerns and be financial stewards of Milwaukee County dollars, the Department on Aging has decided to change all UNISON contracts from annual term contracts to contracts that must renewed and extended on a month to month basis. The following contract provision will be added to all 2019 UNISON contracts:

This Contract is made in an amount not to exceed [1/12 of annual contract amount] for the initial period of January 1, 2019 through January 31, 2019 (the "Initial Term"). Following the Initial Term, the County may extend this Contract for one-month periods through December 31, 2019 (each month, a "Renewal Term") upon written notice to Contractor for additional compensation of [1/12 of annual contract amount] per month contingent upon the following items being provided to County 1) Pay stubs for each staff and grant allocation of personnel costs including both wages and fringe benefit costs 2) Proof of rental expenses 3) Proof of payment and receivership for other operating and indirect charges 4) Proof of consumable supply charges validating purchase of receipt of goods and services 5) Any and all other information and documents requested by County to validate and support any expenditures relating to this Contract. The Initial Term and all Renewal Terms of this Contract shall be collectively referred to herein as the "Term" of the Contract.

It is our belief that, at this time, moving forward with UNISON contracts is the only way to avoid a disruption of services to the older adults in Milwaukee County.

If you have any questions about the resolution or the report, please call me at 289-6876.

A handwritten signature in black ink, appearing to read "Holly Davis". The signature is fluid and cursive, with the first name "Holly" and last name "Davis" clearly distinguishable.

Holly Davis, Executive Director
Milwaukee County Department on Aging