


Meeting Minutes	
Committee: County Facilities Plan Steering Committee Phase 4.0	Date: 11/8/18
Location: 633 West Wisconsin Ave., CR 633 Room 907	Meeting Sequence 54
Committee Voting Members in Attendance: Stu Carron, Aaron Hertzberg, Greg High, Peter Nilles, Tom Travia, Jeanne Dorff, Erica Hayden Other Attendees: Mike Parker, Kyle Mack, Sarah Toomsen, Tod Huber, Justin Rodriguez, Pam Bryant, Vince Masterson, Rolf Kemen	

Approval of October 25, 2018 CFP Meeting Minutes

Action: A motion to approve meeting minutes was seconded, motion passed unanimously.

1. County Facilities Plan Update
 - a. System Development, Training, and Tools Overview
 - i. Revised draft CFP work initiation AMOP
Informational only, no action taken.
2. Real Estate Management
 - a. Land Access Agreements
 - i. Parks – MMSD Johnsons Park conservation easement
 - ii. Parks – MMSD South Shore Park conservation easement
 - iii. Parks – WE Energies Kinnickinnic Parkway gas main easement
Action: A motion to recommend approval of all three easements was seconded, motion passed unanimously.
 - b. Footprint Master Planning
 - i. Administrative Space Study
Informational only, no action taken.
 - ii. Courthouse Facilities Study Phase III
Informational only, no action taken.
 - iii. Parks Downtown Service Yard
Informational only, no action taken.
 - iv. SRCCCY Project
Informational only, no action taken.
 - v. Center for Forensic Science and Protective Medicine
Informational only, no action taken.

- vi. BHD administrative space
Informational only, no action taken.
 - vii. BHD FQHC partnerships
Informational only, no action taken.
- c. Space Relocations or Reallocation Requests
 - i. 633 restacking
Information only, no action taken.
 - ii. RPS relocation
Information only, no action taken.
- 3. Property Improvements, New Construction, Condition, and Accountability
No items.
- 4. Economic Development & Surplus Property Dispositions
No items.
- 5. New Business
No items.
- 6. Tabled Topics & Projects
 - a. Active Projects Pending
 - i. Senior Centers strategic facilities plan
Informational only, no action taken.
 - b. Projects Requiring Further Development Before Initiating Facilities Project
 - i. Mental Health Complex
- 7. Announcements
No items.
- 8. Adjournment

DHHS