

**MILWAUKEE COUNTY FISCAL NOTE FORM**

**DATE:** 11/15/18

Original Fiscal Note

Substitute Fiscal Note

**SUBJECT:** From the Director, Child Support Services, requesting authorization to execute genetic test services contract between DNA Diagnostic Center, Inc. (DDC) and Child Support Services

**FISCAL EFFECT:**

- |  |  |
|--|--|
| <input checked="" type="checkbox"/> No Direct County Fiscal Impact                                     | <input type="checkbox"/> Increase Capital Expenditures |
| <input type="checkbox"/> Existing Staff Time Required  | <input type="checkbox"/> Decrease Capital Expenditures |
| <input type="checkbox"/> Increase Operating Expenditures<br>(If checked, check one of two boxes below) | <input type="checkbox"/> Increase Capital Revenues     |
| <input type="checkbox"/> Absorbed Within Agency's Budget   | <input type="checkbox"/> Decrease Capital Revenues     |
| <input type="checkbox"/> Not Absorbed Within Agency's Budget   |  |
| <input type="checkbox"/> Decrease Operating Expenditures   | <input type="checkbox"/> Use of contingent funds       |
| <input type="checkbox"/> Increase Operating Revenues   |  |
| <input type="checkbox"/> Decrease Operating Revenues   |  |

*Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.*

	<b>Expenditure or Revenue Category</b>	<b>Current Year</b>	<b>Subsequent Year*</b>
<b>Operating Budget</b>	Expenditure	\$0	\$375,000
	Revenue	\$0	0
	Net Cost	\$0	\$375,000
<b>Capital Improvement Budget</b>	Expenditure		
	Revenue		
	Net Cost		

\*There is no budgetary impact associated with this contract as the Department has budgeted approximately \$375,000 (based on volume in past years and the new rates) for this contract in 2019.

## DESCRIPTION OF FISCAL EFFECT

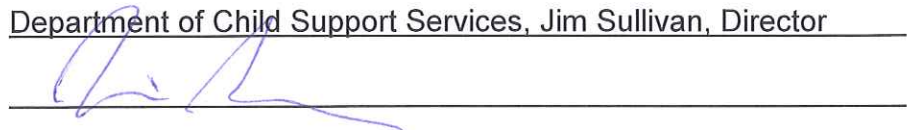
In the space below, you must provide the following information. Attach additional pages if necessary.

- A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
- B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated.<sup>1</sup> If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
- C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
- D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

- A. The Director of Child Support Services requests the County Board's authorization, by resolution, for the Department to enter into contract for genetic test services with DDC, Inc. which begins January 1, 2019 through December 31, 2021, with the ability to execute two (2) one-year extensions.
- B. There are no direct costs, savings or anticipated revenues associated with this action in the current budget year.
- C. There is no budgetary impact associated with this contract in the current year. The \$375,000 amount has been proposed as a part of the 2019 Requested Budget. This contract is a three (3) year contract where \$375,000 will be factored into our 2020 and 2021 Requested Budgets. There is an option for two (2) one-year extensions written into the contract for \$375,000 in year 2022 and \$375,000 for year 2023.
- D. No further assumptions are made.

Department/Prepared By Department of Child Support Services, Jim Sullivan, Director

Authorized Signature



Did DAS-Fiscal Staff Review?  Yes  No

Did CBDP Review?<sup>2</sup>  Yes  No  Not Required

<sup>1</sup> If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

<sup>2</sup> Community Business Development Partners' review is required on all professional service and public work construction contracts.