



Milwaukee County Department on Aging Commission on Aging October 26, 2018

I. CALL TO ORDER & ROLL CALL:

Chair, Barbara Wyatt Sibley, welcomed the Commissioners and meeting attendees. The meeting was called to order at 9:00 am at the Marcia Coggs Human Services Center, 1220 West Vliet Street, Milwaukee WI 53205.

Commissioners Present

Barbara Wyatt Sibley, *Chair*
Fred Kneuppel, *Vice Chair*
Patsy J. Delgado
Debra Jupka
Jordan Luhr
Cesar Pabón
Charles Vang
Pastor Johnny C. White, Jr.

Commissioners Excused

Ronald Byington
Maria Castrejon-Pérez
Elizabeth Meyer-Arnold, R.N., M.S.
Bettie A. Rodgers, J.D.

Commissioners Not Present

Gladys M. Carroll-Weathersby

Milwaukee County Staff Present

Jon Janowski
Andy Bethke

Continued.....Milwaukee County Staff Present

Jill Klecha
Ayame Metzger
Beth Monrial Zatarski
Lorie O'Connor
Bekki Schmitt
Vonda Nyang

Guests Present

Neil Minogue, *State Office on Aging*
Hector Hernandez, *United Community Center*
Evans Gant, *County Executive's Office*
Vi Hawkins
James Kimble, *Advisory Council*
David Hoffman, *Wellness Committee*
Suzanne Carter
Stephanie Sue Stein
Casper Green, *Advocacy Committee*
Laurie Lambach, *Unison*
Karen Higgins, *Unison*
Cathy Young, *Unison*
Pat Dunn

II. REFLECTION – COMMISSIONER CEASAR PABON

Commissioner Pabon reflected on his life/career. Mr. Pabon was a Korean War veteran and holds a Congressional Gold Medal that he received last year for serving in the 65th Infantry. He was drafted while serving with the Puerto Rico National Guard and sent to Korea. He had returned to South Korea as a guest of the South Korean government with 15 other Korean War veterans. He attended college and became a special education teacher and was later recruited by the Milwaukee Christian Center to work with youth who had behavioral problems. He now volunteers at the United Community Center whose fitness center is named after him. Mr. Pabon is also a professional wrestler and has received five recognitions, and a letter from Richard Nixon.

III. INFORMATIONAL ITEM:

The United Community Center, UCC, started in the 1960's in rented a room of a small house called "The Spot" that provided exercise classes and after-school tutoring for youth in the Latino community. Forty-nine years later the United Community Center was developed. The UCC has a Fitness Center

named after Commissioner Pabón called “The César Pabón’s Fitness Center, a Senior Center that serves 180-200 daily, a 37 Unit housing facility for seniors and 20-Unit housing facility for low-income families. Also, the UCC has a memory clinic that provides dementia care screenings in Spanish, and a MyChoice Family Care Unit that serves 480 clients. The facility also includes a human services program for substance abuse, outpatient and residential treatment. The UCC also has a program that assists people in the community in obtaining a home. The United Community Center has several other programs and facilities like an Early Childhood Center, and Bruce Guadalupe School which has a K3-8th Grade that serves 1500 students. The school has a 97% graduation rate. For more information, please see t provided in the COA mailing and can also be obtained through CLIC.

- IV. APPROVAL OF THE SEPTEMBER 28, 2018, MEETING MINUTES:** One change needed to the minutes: Page 4, Item 11, “Commission on Aging announcements”, bullet 5, Potawatomi Campus/Bingo announcement should read: The Indian Council of the Elderly, located on the Potawatomi Campus, 33rd and State, serves a 5:00 pm home cooked meal on the first Friday of every month. Afterward, bingo is played. The meal cost is \$3. Meeting minutes accepted upon the correction listed above.

MOTION: To approve the September 28, 2018, COA meeting minutes

ACTION: Motion carried unanimously (Luhr **Moved**, Rodgers **Second**).

V. CONSENT AGENDA COMMITTEE/COUNCIL REPORTS:

- A. EXECUTIVE COMMITTEE (October 1, 2018)** *See Executive Committee meeting minutes for October 1, 2018, (mailed and distributed) for a comprehensive explanation of topic/issue discussions.*
- B. SERVICE DELIVERY COMMITTEE (August 21, 2018)** *See Service Delivery Committee meeting minutes for September 21, 2018, (mailed and distributed) for a comprehensive explanation of topic/issue discussions.*

MOTION: To approve the Consent Agenda for the above listed Committee meeting minutes.

ACTION: Motion carried unanimously (Luhr **Moved**, Delgado **Second**).

VI. COMMITTEE REPORTS:

- A. ADVOCACY COMMITTEE (September 10, 2018)** *See Advocacy Committee meeting minutes for September 10, 2018, (mailed and distributed) for a comprehensive explanation of topic/issue discussions.* At the September Advocacy Committee’s meeting, the committee had a motion to send a letter including background information on the registrars’ duties to State Representatives after the November elections requesting to reestablish voter registrars in Milwaukee County and throughout the state. Also, at the Advocacy Committee’s October meeting, the committee had made two motions, they were: One, to write a letter in support of Assembly Bill 631 and Senate Bill 528 to all state representatives within Milwaukee County. Second, was to send a letter to the Milwaukee County Executive and Chair of the Milwaukee County Board of Supervisors requesting that the Advocacy Committee would be a part of the new “Fair Share” coalition by having a Committee member in representation on Milwaukee County’s new “Fair Share” workgroup. The Advocacy Committee would like a motion from the Commission to approve sending all three letters.

MOTION: To approve the three letters that the Advocacy Committee moved on at their September 10, 2018 and October 1, 2018 meetings.

ACTION: Motion carried unanimously (Vang **Moved**, Rogers **Second**).

VII. EXECUTIVE DIRECTOR’S REPORT: Jon Janowski, Director of Administration

- **MCDA’s Staff Vacancies:** The Executive Director announced the current vacancies in the Department’s Administration Office as well as the Aging Resource Center. There is only one position open in the Administration office; the Program Policy Coordinator, which job listing is posted.

Regarding the Resource Center, there are a few positions open in the Information and Assistance Unit, Access Unit, and Elder Abuse Unit. The department has just hired a supervisor for their Access Unit I Supervisor position; she will be starting November 19th. The department has begun interviewing for most of the open positions.

- **MCDA's Contract and RFP Process:** Last year MCDA held RFP informational sessions for potential contract vendors to explain the RFP process and proposal submission procedures. This year MCDA requested assistance from the Department of Administrative Services, DAS Procurement division for all the contracts that went out to bid this year. In the past, Service Delivery Committee would forward their recommendations of whom they thought should be awarded contracts to the Commission. This year the department worked with DAS to create scoring panels that consisted of staff and Service Delivery Committee members. At the November 9th Commission meeting it is important for everyone to be present as the Commission will be reviewing all of MCDA's 2019's contracts for its programs and services. For contracts above \$100,000 the Commission's recommendations will be sent to the County Board for final approval.

VIII. STATE UPDATES: NEAL MINOGUE

- **MCDA's Area Plan:** The State office on Aging has reviewed MCDA's Area Plan and has provided their feedback/recommendations to the Department's Director of Administration and staff. MCDA has a good plan, and one of the areas that needed tweaking was the measurable goals and strategies.
- **Statewide Training for Nutrition Site Managers** Statewide training is taking place now for Nutrition Site managers in keeping them well trained to ensure food safety; there are 3.7 million meals served each year throughout the state of Wisconsin by hospitals, school systems, county jails, Milwaukee County sites, etc.
- **National Family Caregivers Month:** The month of November is National Family Caregivers Month. On November 1st, the Governor will be signing a proclamation note that is it family caregiver's month at the state Capitol. Seventeen percent of people who are 60 years and older are caregivers. Mr. Minogue discussed some of the burdens that caregivers go through in providing care, and that there is a great need to recruit the younger generation in being interested in caregiving and helping seniors with chores.

IX. CHAIRPERSON'S REPORT: BARBARA WYATT SIBLEY, CHAIR

- **Bylaws Update:** In 2017 the Commission established an ad-hoc Bylaws Workgroup to review the current bylaws and make recommendations to the Commission. The Commission had planned to consider these recommendations and forward a copy to Corporation Counsel for their review and recommendations which would be given back to the Commission. The Commission would review proposals in sections at each of their monthly COA meetings. These sections would be emailed/mailed out in the monthly COA mailings for members to study and prepare any questions they may want to be answered and or provide feedback at the Commission meeting. After the discussion of each section, the Commission would vote on each part, but since the Commission Chair had resigned the Bylaw process was put on hold. The new Chair of the Commission, Barbara Wyatt Sibley, is picking up where the Commission left off in this process. There is a proposed schedule that will start in January in which there will be an overview first, and this will be sent out before the COA meeting in January. The entire review process is expected to be finished by May. The Commission is going to request that Corporation Counsel come to the January meeting.
- **2019 Meeting Attendance/Expectations:** The Commission would like all Committee/Council members and Commissioners to attend no less than two-thirds of their meetings. The Executive Committee will be reviewing the current Committees/Councils member lists for 2019. If anyone is interested in becoming a member on one or more of the Committees and/or Councils, please let the Chair or the Executive Director know of your interests.

- **2019-2021 MCDA's Area Plan:** Commissioner Bettie Rodgers, Chair of the Advisory Council, will be presenting the 2019-2021 Area Plan at the November 9th Commission meeting. The Chair encouraged all Advisory Council members to attend their November 1st Advisory Council meeting.
- **MCDA Senior Centers Future:** MCDA's Senior Center Assessment Report had shown that all Milwaukee County Senior Centers' condition will continue to worsen. MCDA will be working with the Wisconsin Policy Forum Research to create a 2020 plan for a Senior Center Programming RFP to create financially, operational, and sustainable programs and services for seniors. This collaboration is a 90-day project with the Wisconsin Policy Forum where they will conduct a three-part analysis and craft a final report in January. There will be four Commissioners (Wyatt Sibley, Luhr, Knueppel, and Meyer-Arnold) as well as a few members from local senior centers that will be meeting with the Policy Forum to guide the research.

X. COUNTY EXECUTIVE UPDATE: Evans Gant, Director of Community Relations.

- **Potential Commissioners:** Mr. Gant is in the process of scheduling two commissioner candidates who are interested on serving on the Commission, and they hope they will be approved for the December cycle.
- **County Supervisor – COA:** Mr. Gant will be meeting next week with the Chief of Staff and the County Executive to discuss the County Supervisor vacancy on the Commission on Aging. There are a few County Supervisors who are interested in being on the Commission; however, the County Executive has not decided who he will appoint.

XI. COMMISSION ON AGING ANNOUNCEMENTS REGARDING UPCOMING EVENTS, ACTIVITIES, AND OPPORTUNITIES FOR SENIORS:

Public comment regarding upcoming events, activities, and opportunities for older adults:

Department comment regarding upcoming events, activities, and opportunities for older adults:

- **Senior Citizen Hall of Fame:** MCDA is currently taking applications for its Senior Citizen Hall of Fame. MCDA's Senior Citizen Hall of Fame was established in 1997, and honors outstanding older adults in Milwaukee County who have served in the community as a volunteer and or advocate on behalf of older adults. If you know someone you would like to nominate for this award, please fill out the nomination form. If you have any questions, please feel free to contact Jill Klecha at 278-6794 or email: Jill.Klecha@milwaukeecountywi.gov
- **Advocacy Day, May 14, 2018:** The Commission Chair expressed the importance of all Committees/Councils members participating in the statewide Advocacy Day by attending the event that is held at the State Capitol on May 14th.

XII. ADJOURNMENT: Meeting Adjourned at 10:41 am

The next Commission on Aging meeting will take place on Friday, November 9, 2018, at 9:00 am at the Marcia Coggs Human Services Building, Conference Room 104, 1220 W. Vliet St., Milwaukee, WI 53205.

Respectfully submitted,



Vonda Nyang
MCDA Executive Assistant