



Milwaukee County Commission on Aging Service Delivery Committee October 9, 2018

I. **CALL TO ORDER & ROLL CALL:**

Chairperson Jordan Luhr called the meeting to order at 2:10 pm in Room 104 at the Marcia Coggins Human Services Center, 1220 West Vliet Street, Milwaukee WI 53205.

Members Present

Commissioner Jordan Luhr, Chair
Commissioner Fred Knueppel
Commissioner Charles Vang
Commissioner Debra Jupka

Milwaukee County Staff Present

Beth Zatarski
Ayame Metzger
Jill Kletcha
Jon Janowski

Guests Present

Suzanne Carter

II. **ACTION SUMMARY**

MOTION: To accept the meeting minutes from 8/21/18.

ACTION: Motion carried unanimously (Knueppel Moved, Luhr Seconded)

III. **INFORMATION SUMMARY**

Debra Jupka indicated that her name was not spelled correctly on the meeting minutes from 8/21/18.

Ayame Metzger of MCDA and Suzanne Carter of DAS- Procurement presented on the RFP process used this year and why this process is best practice for procurement of service providers. There was also discussion on what impact this process has on the current SDC activities. Commissioner Jupka suggested that changes made to the SDC for this year should be communicated to Commissioner Barbara Wyatt Sibley. The meeting for 10/16/18 was cancelled. A meeting on 10/30/18 was added to the calendar.

IV. **ADJOURNMENT**

The meeting was adjourned at 3:30 pm.