



Milwaukee County Department on Aging Commission on Aging August 24, 2018

I. CALL TO ORDER & ROLL CALL:

Chair, Barbara Wyatt Sibley, welcomed the Commissioners and meeting attendees. The meeting was called to order at 9:00 am at the Marcia Coggs Human Services Center, 1220 West Vliet Street, Milwaukee WI 53205.

Commissioners Present

Barbara Wyatt Sibley, *Chair*
Fred Kneuppel, *Vice Chair*
Maria Castrejon-Pérez
Ronald Byington
Patsy J. Delgado
Debra Jupka
Jordan Luhr
Elizabeth Meyer-Arnold, R.N., M.S.
Bettie A. Rodgers, J.D.
Cesar Pabon
Gladys M. Carroll-Weathersby

Commissioners Excused

Charles Vang
Gwen T. Jackson, *Commissioner Emeritus*

Commissioners Not Present

Pastor Johnny C. White, Jr.

Milwaukee County Staff Present

Holly Davis
Jon Janowski
Kate Sprague
Beth Monrial Zatarski
Andrew Bethke

Continued.....Milwaukee County Staff Present

Lorie O'Connor
Andy Bethke
Jill Klecha
Vonda Nyang

Guests Present

Joe Czarnecki
Qadira Harris, *AARP*
Lisa Lamkins, *AARP*
Neil Minogue, *State Office on Aging*
Evans Gant, *County Executive's Office*
Bob Haase, *Advocacy Committee*
Vi Hawkins
John K. Griffith, *MKE LGBT Center*
Gary Mikolajczyk
Karen W. Higgins, *Milwaukee Christian Center*
Sandra Smith-Dill, *Unison*
Hector Hernandez, *United Community Center*
Barbara Bechtel, *Advocacy Committee*
Cathy Young, *Unison*
Debra Anderson, *Service Delivery Committee*
Thomas Gossett, *Goodwill*
Nicole Zimmer, *Legal Action of WI*
Willie Mitchell

II. APPROVAL OF THE JUNE 22, 2018, MEETING MINUTES:

MOTION: To approve the June 22, 2018, COA meeting minutes

ACTION: Motion carried unanimously (Luhr **Moved**, Jupka **Second**).

III. REFLECTION – COMMISSIONER MARIA CASTREJON-PEREZ

Commissioner Castrejon-Perez's reflection topic was "compassion and awareness." Ms. Castrejon-Perez shared a work day in her shoes. Maria had assisted an older gentleman when time did not permit as she was due back to work. She helped out the man anyway and was glad she did, and she felt blessed for doing her civic and moral duty with helping someone in need; it sometimes is the little tasks that mean the most.

IV. ELECTION OF THE COMMISSION ON AGING SECRETARY:

MOTION: To vote to accept Commissioner Maria Castrejon-Perez as the new COA Secretary

ACTION: Motion carried unanimously (Jupka **Moved**, Rodgers **Second**)

Commissioner Maria Castrejon-Perez has agreed to serve as the Commission Secretary. A vote to accept Commissioner Castrejon-Perez as the secretary was unanimous. She is now the Commission Secretary.

V. INFORMATIONAL ITEM: “Roberts Rule of Order – Parliamentary Procedure and Motions”, Joe Czarnecki:

- Joe Czarnecki provided a summary to the Commission on how Robert Rules of Order was created, and he discussed a few points of Wisconsin’s open meetings law. Mr. Czarnecki provided a tutorial on the Robert Rules of Order – Taking Motions, Type of Motions, and debating motions. A handout was also offered on various examples of actions and a PowerPoint presentation. Materials can be found on Milwaukee County’s website CLIC. Those who have additional questions, please contact Jon Janowski at Email: Jonathan.janowski@milwaukeecountywi.gov
- **INFORMATIONAL ITEM:** AARP MILWAUKEE – “A MISSION, A LEGACY, AND OPPORTUNITY” – Qadira Harris, Director of Community Outreach, and Lisa Lamkins, Advocacy Director: Qadira Harris promotes advocacy and outreach on a local level by educating and engaging public elected officials, community groups, and citizens on how to improve and make Milwaukee a Livable Community. AARP heavily relies on its volunteers with educating and engaging citizens in the community as well.
- Ms. Harris briefly discussed Age-friendly communities/cities which was an initiative started by the World Health Organization’s Program using the Eight Domains of Livability. By improving the domains of livability, it helps a community become age-friendly. AARP partnered with the World Health Organization and launched a network of age-friendly communities; they now have 200 communities.
- Lisa Lamkins works for the AARP state office on federal issues for AARP. Ms. Lamkins discussed the aging population statistics for senior voters. She reviewed the essential problems that AARP addressed with state officials that will affect seniors with the upcoming elections. AARP has put together a packet of items/letters that were sent to the officials that need addressing with the forthcoming election.

VI. CONSENT AGENDA COMMITTEE/COUNCIL REPORTS:

- A. WELLNESS COUNCIL (June 21, 2018) See *Wellness Council* meeting minutes for June 21, 2018, (mailed and distributed) for a comprehensive explanation of topic/issue discussions.**
- B. EXECUTIVE COMMITTEE (August 6, 2018) See *Executive Committee* meeting minutes for August 6, 2018, (mailed and distributed) for a comprehensive explanation of topic/issue discussions.**
- C. ADVOCACY COMMITTEE (August 6, 2018) See *Advocacy Committee* meeting minutes for August 6, 2018, (mailed and distributed) for a comprehensive explanation of topic/issue discussions.**
- D. ADVISORY COUNCIL (August 9, 2018) See *Advisory Council* meeting minutes for August 9, 2018, (mailed and distributed) for a comprehensive explanation of topic/issue discussions.**
- E. SERVICE DELIVERY COMMITTEE (July 24, 2018, and August 9, 2018) See *Service Delivery Committee* meeting minutes for July 24, 2018, and August 9, 2018, (mailed and distributed) for a comprehensive explanation of topic/issue discussions.**

MOTION: To approve the Consent Agenda Committees and Councils meeting minutes.

ACTION: Motion carried unanimously (Luhr **Moved**, Castrejon-Perez **Second**).

VII. EXECUTIVE DIRECTOR'S REPORT:

- **MCDA's 2019 Budget:** Holly Davis provided highlights on the departments 2018 and 2019 budgets. MCDA submitted the departments 2019 Budget to the County Executive for \$20,000,287 -13.7% of the budget is allocated to the tax levy. The department met their 2019 Budget's Tax levy decrease of \$184,000, while keeping programmatic funding at 2018 levels.
- **Federal Grant & Staff Position:** MCDA is losing one of its Federally funded grants in addition to one of its Dementia Care Specialist positions which supported worked with African American Family populations. The grant that funds Andrea Garr, the Dementia Care Specialist will end on December 31, 2018.
- **New Funding Source:** The state's new funding allocation for time reporting for the Resource Center is expected to bring the department an additional \$600,000.
- **Budgetary Concerns:** Maintenance for the Senior Centers continues to be a financial concern due to the age of the buildings and the buildings infrastructure, and the need to keep the centers up and to run. MCDA's 2019 budget request included an extra \$30,000 for the maintenance of the Senior Centers.
- **Department Staffing:** Ms. Davis went over the various staff positions that are vacant. The department has a total of 11 vacancies in the department.
- **County Supervisor:** Ms. Davis is working with the County Executive's Office to find a new Milwaukee County Supervisor to serve on the Commission. Ms. Davis has met with several of the new County Supervisors to see if they would be interested in serving on the Commission, but no one has committed to serve on the Commission at this time. Ms. Davis hopes a County Supervisor will be appointed soon.

VIII. COUNTY SUPERVISOR REPORT: No Supervisors Report

IX. STATE UPDATES: NEIL MINOGUE

- **Wisconsin Incident Reporting System:** The state Office on Aging is applying for a grant to update their WIRC system for APS reporting.
- **State Aging Advisory Council:** The State Aging Advisory Council voted in New officers, Chair Vice Chair and Secretary in addition to Bylaws for the Council. The State Aging Advisory Council's initiatives align with AARP's.
- **State Aging Area Plan:** The state Aging Area Plan has not been approved at this time, although it should be approved by the next COA meeting.

X. CHAIRPERSON'S REPORT: BARBARA WYATT SIBLEY, CHAIR

- a) **Commission on Aging meetings – Setting the 2019 Schedule:** The Commission is in the process of confirming the 2019 Committees/Councils meetings no later than the November COA meeting. The Chair announced the new officer elections will take place at the January 2019 COA meeting. Also, the Chair asked the Commission if they would like to reduce the number of COA meetings from 10 to 9 per year, excluding the August meeting. It was suggested to exclude the January meeting instead due to bad weather during that month. This item will be discussed further at the next COA meeting.
- b) **Commission on Aging Standing Committees/Councils- Discussion of Terms:** The Chair discussed with the Commission about the Committees/Councils being vetted every three years like the Commissioners term or at least agree on the length of time members are to serve on a Committee/Council. The Commission will discuss this again at another COA meeting.

- c) **Commission on Aging – Update on Orientation Binder:** The large Commissioner binder is used for keeping orientation, reference, and hand-out materials. This binder is not brought to the COA meetings. At today's meeting, a two-pocket purple folder was given to Commissioners that is supposed to be carried to the COA meeting; they will put their handouts provided at the meetings in this folder.
- d) **2018-2019 Presentation & Reflection Schedules:** The Chair encouraged Commissioners to reflect at one of the COA meetings. Also, the Chair would like Commissioners to inform her of any organizations they would like to provide a presentation to the Commission in 2019.
- e) **Commission on Aging Member Attendance:** Due to time constraints, this item will be added to the September meeting agenda for discussion.

XI. COUNTY EXECUTIVE UPDATE: Evans Gant, Director of Community Relations.

- Currently, there are two people pending approval to serve on the Commission: Qadira Harris and Dr. Jeanette Mitchell. If they are approved by both the Health and Human Needs Committee and the County Board then they would be officially on board in October.

XII. COMMISSION ON AGING ANNOUNCEMENTS REGARDING UPCOMING EVENTS, ACTIVITIES, AND OPPORTUNITIES FOR SENIORS:

Public comment regarding upcoming events, activities, and opportunities for older adults:

- **Milwaukee County Zoo's Senior Celebration:** Friday, August 31, 2018, from 9:00am-1:00pm., Milwaukee County Zoo, 10001 W. Bluemound, <http://www.milwaukeezoo.org/events/>
- **ADRC Listening Sessions:** September 18, 19, and 20, 2018 (See attached flyer for complete details)
- **Franklin Health & Wellness Day:** Wednesday, September 26, 2018, from 9:00am-2:00pm., Franklin Public Library, 9151 W. Loomis Rd.
- **Kelly Health & Resource Fair:** Friday, September 28, 2018 from 9:00am-1:00pm., Kelly Senior Center, 6100 S. Lake Drive

Department on Aging announcements regarding upcoming events, activities, and opportunities for seniors:

XIII. ADJOURNMENT: Meeting Adjourned at 11:17am.

The next Commission on Aging meeting will take place on Friday, September 28, 2018, at 9:00 am at the Marcia Coggs Human Services Building, Conference Room 104, 1220 W. Vliet St., Milwaukee, WI 53205.

Respectfully submitted,



Vonda Nyang
MCDA Executive Assistant