


<b>Meeting Minutes</b>	
<b>Committee:</b> County Facilities Plan Steering Committee Phase 4.0	<b>Date:</b> 8/16/18
<b>Location:</b> 633 West Wisconsin Ave., CR 633 Room 907	<b>Meeting Sequence 48</b>
<b>Committee Voting Members in Attendance:</b> Jim Tarantino, John Westrich, Tom Travia, Jeanne Dorff, Aaron Hertzberg, Peter Nilles  <b>Other Attendees:</b> Jeremy Lucas, Sarah Toomsen, Karl Stave, Justin Rodriguez, Mike Parker, Kyle Mack, Rolf Kemen	

1. Approval of August 2, 2018 CFP Meeting Minutes

**Action:** A motion to approve meeting minutes was seconded, motion passed unanimously.

2. Consolidated Facilities Plan Update

- a. System Development, Training, and Tools Overview
- b. External Coordination with Governments & Private Entities

3. Real Estate Management

a. Land Access Agreements

- i. Wisconsin Lutheran College storm water easement

**Action:** A motion to recommend approval of the easement was seconded, motion passed unanimously.

- ii. WE Energies easements

**Action:** A motion to recommend approval of the easements was seconded, motion passed unanimously.

- iii. City of Milwaukee easement

**Action:** A motion to recommend approval of the easement was seconded, motion passed unanimously.

- iv. Water Transfer easement

**Action:** A motion to recommend approval of the easement was seconded, motion passed unanimously.

b. Footprint Master Planning

- i. Courthouse Facilities Study Phase III  
Information only, no action taken.
- ii. Maintenance Support Sites Project  
Information only, no action taken.
- iii. Parks Downtown Service Yard

- Information only, no action taken.
- iv. SRCCCY Project
  - Information only, no action taken.
- v. Forensic Science Center
  - Information only, no action taken.
- vi. MCDOT facilities
  - Information only, no action taken.
- c. Space Management, Planning, and Requirements
- d. Space Relocations or Reallocation Requests
  - i. Corp Counsel reconfiguration
    - Information only, no action taken.
  - ii. OEM relocation of Radio Services and 911 Divisions from Public Safety Building
    - Information only, no action taken.
  - iii. RPS relocation
    - Information only, no action taken.
- e. Lease Administration
  - i. BHD FQHC partnerships
    - Information only, no action taken.
  - ii. City Campus lease requirements
    - Information only, no action taken.
- f. Land Acquisition
  - i. Port Washington Road (CTH W) acquisition
    - Action:** A motion to recommend approval of the acquisition was seconded, motion passed unanimously.
- 4. Property Improvements, New Construction, Condition, and Accountability
- 5. Economic Development & Surplus Property Dispositions
- 6. New Business
- 7. Tabled Topics & Projects
  - a. Active Projects Pending
  - b. Projects Requiring Further Development Before Initiating Facilities Project
    - i. BHD Administrative Space DHHS
    - ii. Mental Health Complex DHHS
    - iii. Senior Centers strategic facilities plan Aging
- 8. Adjournment