


<b>Meeting Minutes</b>	
<b>Committee:</b> County Facilities Plan Steering Committee Phase 4.0	<b>Date:</b> 6/7/18
<b>Location:</b> 633 West Wisconsin Ave., CR 633 Room 907	<b>Meeting Sequence 44</b>
<b>Committee Voting Members in Attendance:</b> Jim Tarantino, Greg High, Aaron Hertzberg, John Westrich, Tom Travia, Peter Nilles  <b>Other Attendees:</b> Johanna Jimenez, Jeremy Lucas, Vince Masterson, Doug Holton, Nicole Brookshire, Tod Huber, Rolf Kemen, Mike Parker, Kyle Mack  cc: Barbara Pariseau	

1. Approval of May 24, 2018 CFP Meeting Minutes

**Action:** A motion to approve meeting minutes was seconded, motion passed unanimously.

2. Consolidated Facilities Plan Update

a. System Development, Training, and Tools Overview

- i. Review and approval of Capital Request Review Sub-Committee recommendations

**Action:** A motion to approve recommendations was seconded, motion passed unanimously.

b. External Coordination with Governments & Private Entities

3. Real Estate Management

a. Land Access Agreements

b. Footprint Master Planning

- i. Courthouse Facilities Study Phase III

Information only, no action taken.

- ii. Maintenance support sites project

Information only, no action taken.

- iii. Parks downtown service yard

Information only, no action taken.

c. Space Management, Planning, and Requirements

d. Space Relocations or Reallocation Requests

- i. CATC relocations

Information only, no action taken.

- ii. OAAA relocation

**Action:** A motion to recommend approval of lease terms was seconded, motion passed unanimously.

iii. Corp Counsel reconfiguration

Information only, no action taken.

iv. OEM relocation of Radio Services and 911 Divisions from Public Safety Building

Information only, no action taken.

v. Risk Management/CBO 10<sup>th</sup> floor of 633

Information only, no action taken.

vi. RPS relocation

Information only, no action taken.

e. Lease Administration

i. Residential Type 2 Facility

Information only, no action taken.

f. Land Acquisition

i. Kohl Park

**Action:** A motion to recommend approval of land acquisition was seconded, motion passed unanimously.

4. Property Improvements, New Construction, Condition, and Accountability

5. Economic Development & Surplus Property Dispositions

6. New Business

7. Tabled Topics & Projects

a. Active Projects Pending

b. Projects Requiring Further Development Before Initiating Facilities Project

i. BHD Administrative Space DHHS

ii. North Side Entry Point DHHS

iii. Mental Health Complex DHHS

iv. Senior Centers strategic facilities plan Aging

8. Adjournment