


Meeting Minutes	
Committee: County Facilities Plan Steering Committee Phase 4.0	Date: 6/21/18
Location: 633 West Wisconsin Ave., CR 633 Room 907	Meeting Sequence 45
Committee Voting Members in Attendance: Stu Carron, Greg High, Aaron Hertzberg, John Westrich, Tom Travia, Peter Nilles Other Attendees: Jeremy Lucas, Tod Huber, Rolf Kemen, Jeanne Dorff, Erin Schaffer	

1. Approval of June 7, 2018 CFP Meeting Minutes

Action: A motion to approve meeting minutes was seconded, motion passed unanimously.

2. Consolidated Facilities Plan Update

- a. System Development, Training, and Tools Overview
- b. External Coordination with Governments & Private Entities
 - i. MacArthur Square updated master plan
Information only, no action taken.
 - ii. Meeting with State of Wisconsin
Information only, no action taken.

3. Real Estate Management

- a. Land Access Agreements
- b. Footprint Master Planning
 - i. Courthouse Facilities Study Phase III
Information only, no action taken.
 - ii. Maintenance Support Sites Study
Information only, no action taken.
 - iii. Parks downtown service yard
Information only, no action taken.
- c. Space Management, Planning, and Requirements
- d. Space Relocations or Reallocation Requests
 - i. CATC relocations
Information only, no action taken.
 - ii. OAAA relocation
Information only, no action taken.

- iii. Corp Counsel reconfiguration
Information only, no action taken.
 - iv. OEM relocation of Radio Services and 911 Divisions from Public Safety Building
Information only, no action taken.
 - v. Risk Management/CBO 10th floor of 633
Information only, no action taken.
 - vi. RPS relocation
Information only, no action taken.
 - vii. Parks Admin Building reconfiguration
Information only, no action taken.
 - viii. BHD community center relocations
Information only, no action taken.
 - e. Lease Administration
 - i. FMD – Courthouse Food Service Operations
Action: A motion to recommend approval of proposed lease with amendments outlined by Erin Schaffer was seconded, motion passed unanimously.
 - ii. DHHS – Bishop’s Creek
Action: A motion to recommend approval of proposed lease was seconded, motion passed unanimously.
- 4. Property Improvements, New Construction, Condition, and Accountability
- 5. Economic Development & Surplus Property Dispositions
Information only, no action taken.
- 6. New Business
- 7. Tabled Topics & Projects
 - a. Active Projects Pending
 - b. Projects Requiring Further Development Before Initiating Facilities Project
 - i. BHD Administrative Space DHHS
 - ii. Mental Health Complex DHHS
 - iii. Aging - Senior Centers strategic facilities plan Aging
- 8. Adjournment