


<b>Meeting Minutes</b>	
<b>Committee:</b> County Facilities Plan Steering Committee Phase 4.0	<b>Date:</b> 7/19/18
<b>Location:</b> 633 West Wisconsin Ave., CR 633 Room 907	<b>Meeting Sequence 46</b>
<b>Committee Voting Members in Attendance:</b> Jim Tarantino, Stu Carron, Greg High, John Westrich, Peter Nilles  <b>Other Attendees:</b> Jeremy Lucas, Tod Huber, Vince Masterson, Johanna Jimenez, Eric Diamond, Mike Parker, Kyle Mack, Rolf Kemen	

1. Approval of June 21, 2018 CFP Meeting Minutes

**Action:** A motion to approve meeting minutes was seconded, motion passed unanimously.

2. Consolidated Facilities Plan Update

- a. System Development, Training, and Tools Overview
- b. External Coordination with Governments & Private Entities
  - i. MacArthur Square updated master plan  
Information only, no action taken.

3. Real Estate Management

- a. Land Access Agreements
  - i. Wisconsin Lutheran College storm water easement  
**Action:** A motion to recommend approval of the easement was seconded, motion passed unanimously.
- b. Footprint Master Planning
  - i. Courthouse Facilities Study Phase III  
Information only, no action taken.
  - ii. Maintenance support sites project  
Information only, no action taken.
  - iii. Parks downtown service yard  
No update.
- c. Space Management, Planning, and Requirements
- d. Space Relocations or Reallocation Requests
  - i. Corp Counsel reconfiguration  
Information only, no action taken.

- ii. OEM relocation of Radio Services and 911 Divisions from Public Safety Building  
Information only, no action taken.
  - iii. RPS relocation  
Information only, no action taken.
- e. Lease Administration
  - i. BHD FQHC partnerships  
Information only, no action taken.
- f. Land Acquisition
- 4. Property Improvements, New Construction, Condition, and Accountability
- 5. Economic Development & Surplus Property Dispositions
- 6. New Business
  - a. DHHS SRCCCY project update  
Information only, no action taken.
- 7. Tabled Topics & Projects
  - a. Active Projects Pending
  - b. Projects Requiring Further Development Before Initiating Facilities Project
    - i. BHD Administrative Space DHHS
    - ii. Mental Health Complex DHHS
    - iii. Senior Centers strategic facilities plan Aging
- 8. Adjournment