

**COUNTY OF MILWAUKEE
INTEROFFICE COMMUNICATION**

DATE: February 2, 2018

TO: Supervisor Theodore Lipscomb, Sr., Chairman, County Board of Supervisors

FROM: Greg High, Director, AE&ES Section, Facilities Management Division, Department of Administrative Services

SUBJECT: DAS –FM STAFFING PLAN/CONSULTANT USE FOR 2018 CAPITAL IMPROVEMENTS – Action Item

POLICY

Milwaukee County Professional Services Ordinance 56.30 (4)(a)(1) requires that the Department of Administrative Services, Facilities Management Division (DAS-FM) shall provide in February each year to the Committee on Finance and Audit, and the Committee on Transportation, Public Works and Transit an updated report on public works capital projects requiring the use of any professional services contract.

BACKGROUND

The Department of Administrative Services, Facilities Management Division has reviewed the approved 2018 adopted capital projects and has established the attached updated staffing and consultant use plan proposals for each. There are no significant changes to this staffing plan from that proposed in the adopted capital budget.

We have also indicated on the attached spreadsheets our recommendations to the Director of DAS for signature authority delegation to other County Departments for certain capital projects that will not be managed by DAS-FM. In 2018, several Owner Departments will manage specific projects directly and therefore have signature authority for any expenditure as indicated on the attached spreadsheet. County Board approval of the indicated signature authority recommendation will provide the appropriate signature authority for each project.


RECOMMENDATION

The Director of DAS recommends approval of the DAS-FM staff and consultant use plan for approved 2018 adopted capital projects.

Date: February 02, 2018

Prepared by: Gregory G. High

Approved by:



Gregory G. High, P.E., Director
AE&ES Section, DAS-FM Division

GGH:

Attachments (3): 2018 Capital Project Staffing Plan
 Chapter 56, Section 56.20
 Chapter 56, Section 56.30 (4)(a)(1)

cc: Chris Abele, Milwaukee County Executive
 Raisa Koltun, Chief of Staff, County Executive's Office
 Peggy A. West, Chair, Finance, Personnel, and Audit Committee
 Sheldon A. Wasserman, Vice-Chair, Finance, Personnel, and Audit Committee
 Kelly Bablitch, Chief of Staff, County Board of Supervisors
 Scott Manske, Comptroller
 Pam Bryant, Capital Finance Manager, Office of the Comptroller
 Vince Masterson, Strategic Asset Coordinator, DAS
 James Martin, Interim Director, MCDOT
 Brian Dranzik, Director, Airport Division, MCDOT
 Laurie Panella, CIO, IMSD Division, DAS
 Jim Sullivan, Director, Parks Recreation and Culture
 Chuck Wikenhauser, Director, Zoological Gardens