

**DEPARTMENT OF ADMINISTRATIVE SERVICES  
FACILITIES MANAGEMENT DIVISION  
ARCHITECTURE, ENGINEERING & ENVIRONMENTAL SERVICES SECTION  
(CONSULTANT FEE INCREASE APPROVAL FORM)**

FEE INCREASE No. 2

I. PROJECT DESCRIPTION

Project Title: Kletzsch Park Dam

Project No.: P548-17632

Agency: 120            Org. No.: 1400            Object No.: 6146

Project Code: WP548011    Activity: \_\_\_\_\_

Function: \_\_\_\_\_    Category: \_\_\_\_\_

Consultant: InterFluve  
301 S. Livingston, Suite 200  
Madison, WI 53703

REVIEWED BY           KLS            
DATE           11/9/17          

Agreement Type

- Lump Sum - Not-To-Exceed            **Type "A" or "D" Agreement**
- Lump Sum - Not-To-Exceed            **Type "B" Agreement – Annual**
- Actual Cost - Not-To-Exceed Fee    **Type "B" Agreement – Annual**
- Actual Cost - Not-to-Exceed Fee    **Type "C" Agreement**

**Fee Increase Type:        Lump Sum: Not-to-Exceed (if other type , justify in reason section)**

II. FEE INCREASE REASON

DAS and DPRC issued a Request for Proposal (RFP) for professional design services in August 2017. Interfluve, a water resources engineering firm, was selected and subsequently entered a Professional Services Agreement to complete Phase 1 of the design. Phase 1 includes development of a schematic design of the fish passage with integrated public access, overlook and portage along the west bank of the river, including necessary modeling and preliminary agency coordination for the fish passage to ensure a buildable concept that doesn't affect flood elevations. Phase 1 design effort is on-going.

A fee increase to extend Interfluve's consultant agreement to include Phases 2 and 3 is requested. Phases 2 and 3 include completing final design development, construction documents and specifications for all elements of the project, and providing bidding and construction oversight. The Phases 2 and 3 scope of services and proposed fee increase will be reviewed for consistency with the Phase 1 conceptual design when selected. A design fee contingency has been included to address Phases 2 and 3 scope changes that may surface during Phase 1, if needed.

FEE INCREASE APPROVAL FORM

PROJECT TITLE: Kletzsch Park Dam

PROJECT NO.: P548-17632

FEE INCREASE NO. : 2

Moving forward with the Phases 2 and 3 fee increase prior to selection of the Phase 1 conceptual design, and subsequent Passive Review by the County Board in December 2017, is necessary to ensure no interruption in a tight project schedule which could adversely affect the grant funding sources.

The Phases 2 & 3 proposed scope of services was included in the consultant's original proposal. It has been reviewed by the AE&ES Section of DAS-FM. A copy of the proposed scope of services and consultant effort fee spreadsheet is attached. The fee increase to add Phases 2 and 3 design and construction effort is a Not to Exceed (NTE) \$127,560 (including a 20% contingency). The NTE total cost of the professional services agreement increases to \$207,933.

III. APPROVED FEE BREAKDOWN:

A.	Original Fee Plus Allowance:	\$77,687.00
1.	Fee	\$77,687.00
2.	<u>Reimbursable Allowance</u>	0.00
3.	Fee Plus Allowance	\$77,687.00
B.	Previously Approved Fee Increases plus Allowance (NTE):	\$2238.00
1.	Fee Increase – accelerate wetland delineation	\$2238.00
2.	<u>Reimbursable Allowance (NTE)</u>	\$0.00
3.	Total	\$2238.00
C.	<b>This Fee Increase plus Allowance (NTE):</b>	<b>\$127,560.00</b>
1.	<b>Fee Increase – Phase 2 &amp; 3 Design Effort</b>	<b>\$106,300.00</b>
2.	<b><u>Design Fee 20% Contingency (NTE)</u></b>	<b>\$21,260.00</b>
3.	<b>Total Phase 2 &amp; 3 Fee Increase (NTE)</b>	<b>\$127,560.00</b>
D.	Revised Maximum Allowable Fee Plus Allowance:	\$207,485.00
1.	Fee (NTE)	\$186,225.00
2.	<u>Design Fee 20% Contingency (NTE)</u>	\$21,260.00
3.	Fee Plus Allowance (NTE)	\$207,485.00

IV. DBE UTILIZATION

(Approved DBE Participation Recommendation Form (DBE-12 Form if 0% goal) or "DBE" Utilization Report (DBE-14 Form approved by DBE office) are attached)

The accelerated work is not being performed by a DBE firm. The overall project DBE participation plan (Phase 1 thru 3) has not changed.

V. FISCAL NOTE

There are sufficient funds in project account WP548 to cover the fee increase.

PREPARED BY: Karl Stave

FEE INCREASE APPROVAL FORM

PROJECT TITLE: Kletzsch Park Dam

PROJECT NO.: P548-17632

FEE INCREASE NO. : 2

REVIEWED AND RECOMMENDED BY:

DocuSigned by:  
Gregory High  
Gregory High, Director  
Architecture, Engineering  
and Environmental Services Section

11/13/2017  
Date

OWNER DEPARTMENT APPROVAL

Consultant Fee Increase Approved:

DocuSigned by:  
John P. Smith  
John P. Smith, Director  
Dept of Parks, Recreation & Culture

11/13/2017  
Date

DIRECTOR OF FACILITIES MANAGEMENT

Consultant Fee Increase Approved:

N/A  
Director  
DAS- Facilities Management Division

\_\_\_\_\_  
Date

DIRECTOR OF ADMINISTRATIVE SERVICES APPROVAL

Consultant Fee Increase Approved:

DocuSigned by:  
Teig Whaley-Smith  
Teig Whaley-Smith, Director  
Department of Administrative Services

11/21/2017  
Date

OFFICE OF CORPORATION COUNSEL APPROVAL

Consultant Fee Increase Approved:

DocuSigned by:  
Paul D. Kuglitsch  
Corporation Counsel

11/20/2017  
Date

OFFICE OF THE COMPTROLLER APPROVAL

Consultant Fee Increase Approved:

DocuSigned by:  
Scott A. Brouse  
Scott A. Brouse, Comptroller  
Office of the Comptroller

11/14/2017  
Date

FEE INCREASE APPROVAL FORM

PROJECT TITLE: Kletzsch Park Dam

PROJECT NO.: P548-17632

FEE INCREASE NO. : 2

OFFICE OF THE COUNTY EXECUTIVE APPROVAL

Consultant Fee Increase Approved:

DocuSigned by:  
*Chris Abale*  
Chris Abale, County Executive  
Office of the County Executive

11/29/2017

Date

OFFICE OF CORPORATION COUNSEL APPROVAL UNDER SEC. 59.42(2)(B)5, STATS.:

Consultant Fee Increase Approved:

Corporation Counsel

Date

Attachments: Consultant Scope of Work w/Task-Hours Matrix  
Approved DBE Participation Form  
1684 Form

COPIES AFTER APPROVAL

cc:

G. High, A&E, DAS-FM  
K. Dunne, A&E, DAS-FM  
Project File – Original

B. Engel, CBDP  
Karl Stave, A&E, DAS-FM

# Scope of Work

09/13/17

This scope of work is intended to provide Milwaukee County with design, permitting and construction management services for bioengineering bank stabilization at the Kletzsch Park Dam location.

## PHASE 1 – Concept Development

### 1. Project Management

- 1.1. *Project Management* - Inter-Fluve will provide up to 24 hours of internal project management, including review of invoices, staff scheduling, meeting coordination and non-specific communication (e.g., phone calls) to support design.
- 1.2. *Project Kickoff Meeting* – Inter-Fluve will coordinate a kickoff meeting with the project partners. This meeting will review project design and performance criteria, and discuss options for concept sketch style and report content. Survey data needs will be reviewed.
- 1.3. *Design progress meeting* – Inter-Fluve will facilitate a meeting with the Milwaukee Estuary Fish and Wildlife Technical Advisory Committee and project partners. This meeting will be to present the findings of the initial analysis and discuss alternatives. The goal of the meeting will be to decide on a preferred alternative with which to proceed to Phase 2.
- 1.4. *Public meeting* – Inter-Fluve will facilitate a public meeting to inform landowners and park users of the analysis and present alternatives.
- 1.5. *Pre-application meeting* – Inter-Fluve will facilitate a meeting with regulatory agencies, including the project partners, WDNR, US Army Corps of Engineers and interested municipalities. Inter-Fluve will also communicate directly with WDNR staff regarding sediment collection and testing alternatives to develop a Sediment Sampling Plan.

### 2. Data Collection

- 2.1. *Existing Data Collection* – Inter-Fluve will review pertinent data (provided by others) and ensure seamless blending of existing data. Possible data and sources include:

- Existing utilities and infrastructure	- Flood Insurance Study / FEMA Maps
- MMSD Watercourse Plan and other pertinent documents	- Existing hydrologic/hydraulic model information (SEWRPC, others)
- Existing topographic information	- Existing survey data, LiDAR
- Historic and recent aerial photos	- Surficial geology reports
- As-built bridge information	- Property boundary data
- Planning documents	- Boring data for nearby projects
- Milwaukee River AOC documents, including BUI requirements	- Previously completed archeological survey information

<p>- List of AOC Species Checklists and Species of Local Conservation Interest (SLCI)</p>	<p>-</p>
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- 2.2. *Site Reconnaissance* - The Inter-Fluve team will conduct a site reconnaissance. Project performance criteria will be reviewed in the field. Inter-Fluve will collect data relevant to geomorphology, bank soils, vegetation, channel stability, island geomorphology, dam structural stability, gate operation, construction access, and sediment.
- 2.3. *Geotechnical data collection* – Inter-Fluve team will collect one boring related to footing design and ramp construction. Assumes one 30 ft deep boring or to proposed depth of subgrade excavation.
- 2.4. *Survey Definition* – Inter-Fluve will provide Milwaukee County survey staff with a map of survey cross-section, profile and data needs. Inter-Fluve will provide on-site observation and support for County survey crews as needed.
- 2.5. *Bathymetric Survey* – The Inter-Fluve survey team (led by KSA) will conduct hydraulic and bathymetric surveying along 15 cross sections spanning a reach upstream of the dam to downstream of the mid-channel island.

**Deliverables (Task 2):**

- Site assessment and reviewed data will be incorporated into the design and documented in the Basis of Design memo where relevant.
- Sediment sampling and testing to be completed by others as needed.

**3. Concept Design**

- 3.1. *Design Analysis* – The right bank ramp alternatives (ramp with no modification of spillway and ramp with modification of spillway crest) will be modeled in accordance with the project performance and design criteria established during the kickoff meeting. An analysis of sediment mobility and fish passage will be conducted to meet performance criteria. Design flows will be established. Shear stresses along the channel banks will also be estimated to evaluate potential long-term stabilization measures. Inter-Fluve will develop a one-dimensional, steady-state hydraulic model with the program HEC-RAS to simulate existing and proposed conditions at the site. An existing hydraulic model will be modified for this task to reflect current existing and designed conditions. No rise conditions will be tested for the alternative.
- 3.2. *Concept Schematics* – Inter-Fluve will develop concept schematic plan view and cross-section typical drawings for a rock ramp on the right side of the dam. Plans will be developed as an 11 x 17” color drawing, with plan view, profile and cross section (2 pages).

3.3. *Basis of Design Memo* - A technical memorandum will be developed outlining the basis for the design, design criteria and design flows. Fish passage analysis will be summarized.

3.3.1. *Cost Estimates* - The Basis of Design memo will include a Concept Level Opinion of Probable Cost for the evaluated alternative.

**Deliverables (Task 3):**

- HEC-RAS model
- Design drawings (Concept) in 11x17" PDF format.
- Basis of design memo (Concept) with opinion of probable cost in electronic PDF format.

**Assumptions (Task 3):**

- Does not include analysis, permitting or support work for Letter of Map Revision or Conditional Letter of Map Revision.

**PHASE 2 – Final Design**

**4. Final Design**

4.1. *Design analysis* – The preferred alternative will be evaluated using a 2-D hydraulic model. Entrance and exit hydraulic conditions will be evaluated, and flows over the spillway will be manipulated to determine the best configuration for fish attraction and passage. Roughness elements and ramp details will be modeled, and bank grading plans will be incorporated. A one-dimensional hydraulic model will also be developed to show no-rise in water surface elevations with the project.

4.2. *Design drawings* – Inter-Fluve will develop progress submittal design drawings for the project (30%, 90% complete level). Following receipt of comments, Inter-Fluve will develop 100% complete, construction ready Final Designs. The following sheets are expected for the drawings, including:

- Cover and site location (1 sheet)
- Existing conditions and erosion control (1 sheet)
- Erosion control details (1 sheet)
- Site plan and sequencing (1 sheet)
- Plan view and profile of finish conditions (1 sheets)
- Grading cross sections (1 sheets)
- Bank and tie-in detail sheets (2 sheets)
- Typical cross sections of bed and bank treatments (2 sheets)
- Plan views of overlook, access and amenities (4 sheets)
- Typical details (up to 10 sheets)
- Planting plan (2 sheets)
- Boring results (4 sheets)

- 4.3. *Technical specifications* – Special Technical specifications for designed elements will be included with the 90% and 100% design submittal. Inter-Fluve will provide review and comment for Project Manual sections to be completed by Milwaukee County.
- 4.4. *Design review meetings* – Inter-Fluve will participate in design review meetings at the 30% and 90% level of completion.

#### **Deliverables (Task 4)**

- HEC-RAS model
- Design drawings as described in 11x17" PDF format.
- Basis of design memo (30%, 90% and Final) with opinion of probable cost in electronic PDF format.
- Technical specifications (90% and 100%) in electronic PDF format.

#### **Assumptions (Task 4)**

- Project Manual preparation, including contract documents, will be completed by Milwaukee County.
- Schedule assumes 7-day turnaround for project partner comments to designs.
- Changes following 90% submittal will be limited to minor linework, text and specification details. Client directed addendums or changes to grading following submittal of 90% drawings will require a contract and fee addendum.

### **5. Permitting and Environmental Compliance Support**

- 5.1. Quality Assurance Project Plan (QAPP) – Inter-Fluve will complete the QAPP application and coordinate with the WDNR AOC Coordinator regarding submittal requirements unique to the project.
- 5.2. Wetland delineation will be completed for the project area, and a technical memo will be added as an appendix to the final Basis of Design report. Boundaries will be included in the Existing Conditions plansheets.
- 5.3. Permitting – Depending on the proposed project activities associated with the final design, permits for impacts to wetlands and waterways could be needed for the project to fulfill the requirements of Wisconsin statute NR 103 and Section 404 of the Clean Water Act. Based on the scope of the project, anticipated permits needed include a Chapter 30/31 approval from the State of Wisconsin and from the U.S. Army Corps of Engineers (ACOE). The following is assumed to be needed for permit applications:
  - Project description
  - Project purpose and need
  - Project sequence of operations
  - Discussion, maps and figures needed to describe resource (archaeological, wetland, waterway, threatened and endangered species habitat) impacts above the Ordinary High-Water Mark (OHWM)
  - Discussion of hydraulic analysis



- Sediment control plan
- Discussion of Avoidance, Minimization and Compensation
- Restoration and/or Mitigation Plan for wetland impacts
- Review of Notice of Pending Application and publish Public Notice in local newspaper (Assumes \$300 publishing cost)

- 5.4. Following Milwaukee County review of the application and incorporation of comments on the drafts, a final version of the application will be generated. An electronic copy of the State of Wisconsin Permit Applications will be provided to Milwaukee County for electronic transfer through the WAMS system. Permits will be provided electronically to Milwaukee County, along with five hard copies for distribution and submittal to the ACOE.
- 5.5. Floodplain Development Permit Application (City of Glendale) – Inter-Fluve assumes 4 hours for completing documentation and coordination with City staff.
- 5.6. No Rise Certification – Inter-Fluve will coordinate with the City Engineer and provide the necessary documentation for no-rise certification. We assume 4 hours.
- 5.7. Water management and dewatering plan review – WDNR will request input from the Engineer regarding the contractor’s submittal for water management on site. Inter-Fluve assumes 2 hrs for review.
- 5.8. Section 01330 Form and FAQ Form – Inter-Fluve will fill out both the Section 01330 and FAQ forms, to be provided by Milwaukee County.

**Deliverables:**

- Extracted CAD exhibits and area calculations as needed for permit applications.
- Completed permit applications as described

**Assumptions:**

- Permit fees to be paid by Milwaukee County.
- Scope assumes no public meeting.
- CLOMR/LOMR services are not included

**PHASE 3**

**6. Construction Services**

- 6.1. *Bidding services* – Inter-Fluve will provide answers to bidder requests for information or questions during the bidding period.
- 6.2. *Pre-construction meeting* – Inter-Fluve will attend a pre-construction meeting in Milwaukee.

- 6.3. *Submittal review* – Inter-Fluve will review material submittals prior to and during construction for compliance with plans and specifications. Up to 8 hours are included for review with additional time to be added via addendum as needed.
- 6.4. *Construction observation* – It is assumed that Milwaukee County will provide full oversight for construction. For the base bid, the Inter-Fluve team will provide up to 17 half days (85 hours) of on-site inspections for Milwaukee County to ensure proper installation of fish passage facilities, and to inspect structural and amenity installation. Additional oversight can be added via amendment. Proposed observation includes:
  - 6.4.1. *Clearing and grubbing/tree removal* – 1 site visit
  - 6.4.2. *Fishway installation* – 8 site visits
  - 6.4.3. *Structural modifications/repairs* – 2 site visits
  - 6.4.4. *Overlook/ADA access* – 2 site visits
  - 6.4.5. *Bank stabilization and revegetation* – 4 site visits
- 6.5. *Punch list walk-through* - Includes a site walk and punch list meeting, and a final walk-through. Site visits will be accompanied by submittal of a construction observation log with photos.
- 6.6. *Record Drawings* – Inter-Fluve will provide an electronic PDF of final plans with markups added to document field directives or changes. A hard copy will be mailed to Milwaukee County.



COMMUNITY BUSINESS DEVELOPMENT PARTNERS  
MILWAUKEE COUNTY

COMMITMENT TO CONTRACT WITH DBE

PROJECT No. P548-17632 PROJECT TITLE Kletsch Park Dam Access, Repair & Fish Passage

TOTAL CONTRACT AMOUNT (less allowances) \$ \$186,231 DBE Goal: 17%

Name & Address of DBE <sup>(*)</sup>	Scope of Work Detailed Description	DBE Contract Amount	% of Total Contract
K Singh and Associates (KSA)	Phase 1 – Survey and concept design development, bathymetry and borings	\$17,298	22.3
	Phase 2 – Final design and permitting	\$14,610	18.0
	Phase 3 – Construction observation	\$3,300	12.1
	Total all phases	\$35,208	Avg 18.9

**Bidder/Proposer Commitment (To be completed by firm committing work to DBE)**

I certify that the DBE firm quoted the identified service(s) and cost(s). I further acknowledge our firm having negotiated with, and having received confirmation, on partnering, pricing and delivery from DBE firm listed herein.

Our firm Inter-Fluve Inc. Phone No. 608-354-8260, or one of our subcontractors, will enter into contract with the DBE firm listed, for the service(s) and amount(s) specified when awarded this contract. A copy of the contract between our firm and that of the named DBE will be submitted directly to CDBP within seven (7) days from receipt of Notice-to-Proceed on this contract. The information on this form is true and accurate to the best of my knowledge. I further understand that falsification, fraudulent statement, or misrepresentation will result in appropriate sanctions under applicable law.

[Signature] Signature of Authorized Representative      JONATHAN JKUSA / MANAGER PROJECTS Name & Title of Authorized Representative      9-22-17 Date

Subscribed and sworn to before me this 22nd day of September, 2017

[Signature]  
Signature of Notary Public

State of WI My Commission expires 01-31-2021



\* Only firms certified as DBEs (within qualifying NAICS codes) by the Wisconsin UCP prior to bid/proposal opening will be credited on this contract

**DBE Affirmation (To be completed by DBE Owner/Authorized Representative)**

- I affirm that the Wisconsin UCP has certified our company as a DBE, and that our company is currently listed in the Wisconsin UCP Directory.
- I acknowledge and accept this commitment to contract with my firm for the service(s) and dollar amount(s) specified herein, as put forth by Inter-Fluve Inc.
- I understand and accept that this commitment is for service(s) to be rendered in completion of the Milwaukee County project specified herein to be completed with my own forces, unless otherwise approved by CDBP.
- I affirm that approval from CDBP will be obtained prior to subletting any portion of this work awarded to my firm on this project

[Signature] Signature of Authorized DBE Representative      ANNA SINGH / VICE PRESIDENT Name & Title of Authorized DBE Representative      262-951-5360 Phone Number      9/22/17 Date

**FOR CDBP USE ONLY**

Commitment number 1 of 1 Participation: (A) \_\_\_\_\_ (M) \_\_\_\_\_ Project Total 18.9%

[Signature] Authorized Signature      9/26/17 Date

Phase 2 Task Description	Jonathon Kusa	Marty Melchior	Ben Lee	Ben Swanson	Charlie Phillips	Admin	Inter-Fluve Labor total	Inter-Fluve Expenses	T Sear	SEH	KSA	TASK TOTAL
Hrly Rate	\$249	\$155	\$106	\$106	\$98	\$91						
Hours	2	22	74	119	100	6	34,796	\$175	\$5,760	\$11,370	\$14,610	\$66,711
Task 4 - Final Design			40	81	8	2	13,833					\$13,833
Design analysis	2	8	24	8	90	2	14,167	\$125				\$14,292
Design drawings		8	4	30	2	2	5,233	\$50				\$5,283
Tech Specs		6					1,564					\$1,564
Design review meetings (2)	0	2	10	32	12	0	5,956	\$0	\$480	\$8,165	\$0	\$14,601
Task 5 - Permitting												\$213
QAPP												\$410
Weiland Delineation												\$2,796
Permit documentation/application			2	8	8							\$1,064
Floodplain Development permit			2	8								\$639
No rise certification				6								\$524
Water management review				4	1							\$311
County forms				2	1							\$0
TOTAL HOURS	2	24	84	151	112	6	40,753	\$175	\$6,240	\$19,535	\$14,610	\$81,313
TOTAL COST	\$497	\$3,710	\$8,911	\$16,071	\$11,017	\$546	\$	\$	\$	\$	\$	\$81,313

Total Phase 2 Fee \$ 81,313  
 Phase 2 DBE Total \$14,610  
 Phase 2 DBE Percentage 18.0 %  
 Accelerated to Phase 1 in Fee Inc #1 → -2258  
 79,075

Phase 3/Task 6 - Construction services	0	48	81	4	8	0	17,225	\$1,000	\$2,880	\$2,820	\$3,300	\$27,225
Bidding services		8	16				2,934					\$2,934
Pre-con meeting			4				424	\$50				\$474
Submittal review		2	16	4			2,432					\$2,432
Construction observation (base)		30	35				8,350	\$850				\$9,200
Punch list walk throughs (2)		8	8				2,085	\$100				\$2,185
Record drawings			2		8		999					\$999
TOTAL HOURS	2	72	165	155	120	6	17,225	\$1,000	\$2,880	\$2,820	\$3,300	\$27,225
TOTAL COST	\$497	\$11,130	\$17,503	\$16,497	\$11,804	\$546	\$	\$	\$	\$	\$	\$27,225

Total Phase 3 Fee \$27,225  
 Phase 3 DBE Total \$3,300  
 Phase 3 DBE Percentage 12.1 %

Total Phase 1	\$ 77,687
Total Phase 2	\$ 81,313
Total Phase 3	\$ 27,225
TOTAL PROJECT DESIGN (All Phases)	\$ 186,225
DBE Total	\$35,208
DBE Percentage	18.9 %

79,965 (20% cont.)  
 79,075 Phase 2 & 3 \$106,300 + 21,260 = \$127,560

**CONTRACT FORM** 1684 R5 (Refer to ADMINISTRATIVE MANUAL Section 1.13, for procedures)

Mail to: Preliminary: Office of the Comptroller, Contract Signatures, Room 301 Courthouse Final: Office of the Comptroller, Accounts Payable, Room 301 Courthouse Community Business Development Partners, 8th Floor City Campus	<b>CONTRACT TYPE</b>		
	Professional Service - Operating		
	Professional Service - Capital		X
	Purchase of Service		
	Preliminary	Final	

DEPARTMENT NAME	AGENCY NO.	DEPARTMENT (HIGH) ORG
DAS - Facilities Management	115	5741

**VENDOR INFORMATION**

VENDOR NO.	ORDER TYPE	NEW or	AMEND	CONTRACT NO.

NAME OF VENDOR	ADDRESS
InterFluve	301 S. Livingston Suite 200 Madison, WI 53703

TAX I.D. NO.	EFFECTIVE DATES: begin date                      end date	LENGTH OF CONTRACT (IN MONTHS)	AMENDMENT ONLY: DOLLAR CHANGE	TOTAL CONTRACT AMOUNT
	11/13/17                      12/31/17	1		\$ 207,485.00

**ACCOUNTING INFORMATION**

Year to be Expended	Line No	Fund	Agency	Org Unit	Activity	Function	Object	Job Number	Report Cat	Units	Amount to be Expended/ Amendment
2017		1400	120	1400			6146	WP548011			\$ 127,560.00

**PURPOSE OF CONTRACT**

Kletzsch Park Dam (P548-17632)	FEE INCREASE #2
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Was County Board approval received prior to contract execution or contract amendment or extension?

If YES, give County Board File No. pend pass review Date Approved \_\_\_\_\_

If NO, why is County Board approval not required? \_\_\_\_\_

Was Contract **fully** executed prior to work being performed (all signatures received)?  YES  NO

Is Vendor a certified professional service DBE?  YES  NO

Courtney D. Hardy	11/13/17	Clerical Specialist
Prepared By	Date	Title
	11/13/17	Director AE&ES Das - Facilities Management
Signature of County Administrator	Date	Title

## Certificate Of Completion

Envelope Id: 7AC53A369C2C4DD4B7CDF58E04932E93

Status: Sent

Subject: Please DocuSign: Kletzsch Park Dam.Fee Inc #2.pdf

Source Envelope:

Document Pages: 13

Signatures: 6

Envelope Originator:

Certificate Pages: 5

Initials: 0

Ivette Cruz

AutoNav: Enabled

633 W. Wisconsin Ave.

Envelopeld Stamping: Enabled

Suite 901

Time Zone: (UTC-06:00) Central Time (US & Canada)

Milwaukee, WI 53203

ivette.cruz@milwaukeecountywi.gov

IP Address: 204.194.251.5

## Record Tracking

Status: Original

Holder: Ivette Cruz

Location: DocuSign

11/13/2017 10:06:16 AM

ivette.cruz@milwaukeecountywi.gov

## Signer Events

## Signature

## Timestamp

Gregory High

DocuSigned by:  
*Gregory High*  
B9605AA15A3846B...

Sent: 11/13/2017 10:11:30 AM

Gregory.High@milwaukeecountywi.gov

Viewed: 11/13/2017 11:19:02 AM

Director of AE&ES Section - DAS - Facilities

Signed: 11/13/2017 11:19:07 AM

Management

Using IP Address: 204.194.251.5

Milwaukee County

Security Level: Email, Account Authentication  
(None)

**Electronic Record and Signature Disclosure:**

Not Offered via DocuSign

John Dargle

DocuSigned by:  
*John Dargle*  
B44814D7B4E442A...

Sent: 11/13/2017 11:19:09 AM

john.dargle@milwaukeecountywi.gov

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Department of Parks, Recreation and Culture -

Signed: 11/13/2017 1:34:28 PM

Director

Using IP Address: 204.194.251.5

Milwaukee County

Security Level: Email, Account Authentication  
(None)

**Electronic Record and Signature Disclosure:**

Not Offered via DocuSign

Paul D. Kuglitsch

DocuSigned by:  
*Paul D. Kuglitsch*  
2BE87A71B2AE4E5...

Sent: 11/13/2017 1:34:29 PM

corp counselsignature@milwcnty.com

Viewed: 11/20/2017 9:17:47 AM

Deputy Corporation Counsel

Signed: 11/20/2017 9:18:00 AM

Milwaukee County

Using IP Address: 204.194.251.5

Security Level: Email, Account Authentication  
(None)

**Electronic Record and Signature Disclosure:**

Not Offered via DocuSign

Scott B. Manske

DocuSigned by:  
*Scott B. Manske*  
F7354A95DB0643E...

Sent: 11/13/2017 1:34:29 PM

comptrollersignature@milwcnty.com

Viewed: 11/14/2017 9:16:47 AM

Comptroller

Signed: 11/14/2017 9:33:40 AM

Milwaukee County

Using IP Address: 204.194.251.5

Security Level: Email, Account Authentication  
(None)

**Electronic Record and Signature Disclosure:**

Not Offered via DocuSign

Signer Events	Signature	Timestamp
<p>Teig Whaley-Smith teig.whaley-smith@milwaukeecountywi.gov Director of Administrative Services Milwaukee County Security Level: Email, Account Authentication (None)</p> <p><b>Electronic Record and Signature Disclosure:</b> Accepted: 1/27/2015 8:36:57 AM ID: edf36fad-2204-4057-8b19-ec98b81091b2</p>	<p>DocuSigned by: <i>Teig Whaley-Smith</i> C6B4211B15E6447...</p> <p>Using IP Address: 204.194.251.3</p>	<p>Sent: 11/13/2017 1:34:29 PM Viewed: 11/21/2017 3:58:00 PM Signed: 11/21/2017 3:58:23 PM</p>
<p>Chris Abele cabele@milwcnty.com County Executive Milwaukee County Security Level: Email, Account Authentication (None)</p> <p><b>Electronic Record and Signature Disclosure:</b> Not Offered via DocuSign</p>	<p>DocuSigned by: <i>Chris Abele</i> 2E580B33A2CC443...</p> <p>Using IP Address: 204.194.251.3</p>	<p>Sent: 11/21/2017 3:58:24 PM Viewed: 11/29/2017 10:32:39 AM Signed: 11/29/2017 10:32:46 AM</p>
<p>Corporation Counsel corpcounselsignature@milwcnty.com Deputy Corporation Counsel Milwaukee County Security Level: Email, Account Authentication (None)</p> <p><b>Electronic Record and Signature Disclosure:</b> Not Offered via DocuSign</p>		<p>Sent: 11/29/2017 10:32:47 AM</p>
In Person Signer Events	Signature	Timestamp
Editor Delivery Events	Status	Timestamp
Agent Delivery Events	Status	Timestamp
Intermediary Delivery Events	Status	Timestamp
Certified Delivery Events	Status	Timestamp
Carbon Copy Events	Status	Timestamp
Notary Events	Signature	Timestamp
Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	11/29/2017 10:32:47 AM
Payment Events	Status	Timestamps
Electronic Record and Signature Disclosure		

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You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: [plee@milwcnty.com](mailto:plee@milwcnty.com)

**To advise Wisconsin Milwaukee County of your new e-mail address**

To let us know of a change in your e-mail address where we should send notices and disclosures electronically to you, you must send an email message to us at [plee@milwcnty.com](mailto:plee@milwcnty.com) and in the body of such request you must state: your previous e-mail address, your new e-mail address. We do not require any other information from you to change your email address..

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To inform us that you no longer want to receive future notices and disclosures in electronic format you may:

- i. decline to sign a document from within your DocuSign account, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;
- ii. send us an e-mail to [plee@milwcnty.com](mailto:plee@milwcnty.com) and in the body of such request you must state your e-mail, full name, IS Postal Address, telephone number, and account number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

**Required hardware and software**

Operating Systems:	Windows2000? or WindowsXP?
Browsers (for SENDERS):	Internet Explorer 6.0? or above
Browsers (for SIGNERS):	Internet Explorer 6.0?, Mozilla FireFox 1.0, NetScape 7.2 (or above)
Email:	Access to a valid email account
Screen Resolution:	800 x 600 minimum
Enabled Security Settings:	<ul style="list-style-type: none"><li>• Allow per session cookies</li><li>• Users accessing the internet behind a Proxy Server must enable HTTP</li></ul>

1.1 settings via proxy connection
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\*\* These minimum requirements are subject to change. If these requirements change, we will provide you with an email message at the email address we have on file for you at that time providing you with the revised hardware and software requirements, at which time you will have the right to withdraw your consent.

**Acknowledging your access and consent to receive materials electronically**

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please verify that you were able to read this electronic disclosure and that you also were able to print on paper or electronically save this page for your future reference and access or that you were able to e-mail this disclosure and consent to an address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format on the terms and conditions described above, please let us know by clicking the 'I agree' button below.

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