File No. 17-786

From the Comptroller, requesting authorization to amend Section 15.17 of the Milwaukee County Code of General Ordinances to remove inactive imprest funds, by recommending adoption of the following:

**A RESOLUTION/ORDINANCE**

WHEREAS, Milwaukee County General Ordinances Section 15.17 – Departmental Imprest fund establishes authority for departments to maintain petty cash accounts; and

WHEREAS, as part of the Office of the Comptroller’s duties to assist in the audit of these accounts, it has been determined that some of the accounts are no longer active and the authority to maintain these accounts should be removed from the general ordinances; and

WHEREAS, these petty cash funds include Airport change making (already listed as closed), Department of Health and Human Services Emergency Grants closed in 2016, and Department of Family Care, which was divested from the County in 2016; now, therefore,

BE IT RESOLVED, Section 15.17 of the Milwaukee County Code of General Ordinances is hereby amended to remove three closed and inactive imprest (petty cash) accounts, including: DOT-Airport (change making) Department of Human Services (Emergency Grants), and Department of Family Care (petty cash); and

BE IT FURTHER RESOLVED, to effectuate the departmental changes to the imprest funds, the Milwaukee County Board of Supervisors hereby adopts the following:

**AN ORDINANCE**

The County Board of Supervisors of the County of Milwaukee does hereby ordain as follows:

**SECTION 1.** Section 15.17 is amended as follows:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | | | Amount | Bankable |
| (a) | 1. | County board—Travel | $750 | yes |
|  | 2. | County board—Except travel | 500 | yes |
| (b) | County executive—General office | | 300 | no |
| (c) | Corporation counsel | | 700 | yes |
| (d) | Department of human resources | | 200 | yes |
| (e) | Child support enforcement | | 8,000 | yes |
| (f) | Register in probate | | 200 | yes |
| (g) | Clerk of circuit court—Adm | | 700 | yes |
| (h) | Clerk of circuit court—Criminal | | 500 | yes |
| (i) | Clerk of circuit court—Civil | | 1,150 | yes |
| (j) | County treasurer | | 100 | yes |
| (k) | County clerk | | 200 | yes |
| (l) | Register of deeds | | 1,300 | yes |
| (m) | Medical examiner | | 100 | yes |
| (n) | Sheriff | | 5,000 | yes |
| (o) | House of correction | | 1,500 | yes |
| (p) | District attorney | | 4,000 | yes |
| (q) | 1. | DOT—Airport (general operations) | 4,500 | yes |
|  | 2. | DOT—Airport (parking structure refunds) | 2,500 | yes |
|  | ~~3.~~ | ~~DOT—Airport (change-making)~~ | ~~closed~~ | ~~yes~~ |
|  | ~~4.~~  3. | DOT—Airport (employee parking refunds) | 2,500 | yes |
| (r) | 1. | DOT—Support services | 500 | yes |
|  | 2. | DOT—Highway maintenance | 150 | no |
|  | 3. | DOT—Fleet maintenance | 150 | yes |
| (s) | ~~DHHS—~~Behavioral health division | | 7,000 | yes |
| (t) | Department on aging | |  |  |
|  | 1. | Petty cash | 200 | no |
| (u) | ~~1.~~ | Health and human services ~~Human services (fund A—emergency grants)~~ | ~~3,500~~ | ~~yes~~ |
|  | ~~2.~~  1. | Human services (~~fund B—~~general operations) | 1,000 | yes |
|  | ~~3.~~  2. | Human services (~~fund C—~~GO Pass program) | 2,000 | yes |
| (v) | Clerk of circuit court—Children | | 250 | yes |
| (w) | 1. | Park, recreation and culture (May—Oct.) | 63,000 | yes |
|  | 2. | Park, recreation and culture (Nov.—Apr.) | 42,155 | yes |
| (x) | 1. | Zoological gardens (Apr.—Nov.) | 75,000 | yes |
|  | 2. | Zoological gardens (Dec.—Mar.) | 32,000 | yes |
| (y) | County extension service | | 70 | no |
| (z) | Office of emergency management | | 200 | no |
| (aa) | Office of the comptroller | | 100 | no |
| (bb) | Election commission | | 50 | no |
| ~~(cc)~~ | ~~Department of family care (petty cash)~~ | | ~~200~~ | ~~no~~ |
| ~~(dd)~~  (cc) | Department of administrative services | | 750 | no |

**SECTION 2.**

The provisions of this Ordinance shall become effective upon passage and publication.