

**DRAFT**

Fiscal Year 2017

12-14-17 FINANCE AND AUDIT COMMITTEE APPROPRIATION TRANSFERS  
A DEPARTMENTAL

Action Required

Finance and Audit Committee

WHEREAS, department requests for transfers within their own accounts have been received by the Department of Administrative Services, Office of Performance, Strategy and Budget, and the Director finds that the best interests of Milwaukee County will be served by allowance of such transfers;

THEREFORE, BE IT RESOLVED, that the Director, Department of Administrative Services, is hereby authorized to make the following transfers in the 2017 appropriations of the respective listed departments:

1)		<u>From</u>	<u>To</u>
	<u>1160 – DAS-IMSD</u>		
	6147 – Professional Services		\$520,950
	5199 – Salary	\$483,921	
	5312 – Social Security	\$37,029	

A transfer of \$520,950 is requested by the Chief Information Officer, DAS-Information Management Services Division (IMSD), to transfer expenditure authority from salaries and social security to professional services. During 2017, IMSD has experienced several vacancies in its funded positions. As a result, IMSD has relied on consultant services to support its existing operations pending the fill of the county positions. IMSD anticipates filling many of these positions in the coming months. This fund transfer would adjust the budget by increasing expenditure authority to professional services while making a commensurate reduction to salaries and social security.

There is no tax levy impact from this fund transfer.

TRANSFERS SIGNED BY THE COUNTY EXECUTIVE NOVEMBER 10, 2017

2)		<u>From</u>	<u>To</u>
	<u>1041 – CBDP General Office</u>		
	5199 – Salaries – Wages Budget	\$20,000	
	6149 – Prof. Serv. – Nonrecur Oper		\$20,000

Requested funds of \$20,000 are necessary to provide needed services to certify ACDBE’s, DBE’s and SBE’s for educational support to enable them to be more competitive in pricing and performance. Funds are needed due to the increase in participation of airport concessionaires, new construction projects at GMIA and the rollout of the Targeted Business Enterprise Program (TBE). CBDP is anticipating a surplus in salaries (Obj 5199) of \$22,684 which will fund these services.

There is no tax levy impact from this fund transfer.

TRANSFERS SIGNED BY THE COUNTY EXECUTIVE NOVEMBER 10, 2017

3)	<u>From</u>	<u>To</u>
<u>9000 – Parks Department</u>		
3599 – Other Service Fees	\$159,000	
5199 – Salaries & Wages		\$159,000

The Director of Parks Recreation and Culture requests a fund transfer in the amount of \$159,000. The Milwaukee County Parks Department was unable to provide contracted services for lifeguards to other entities due a shortage of qualified employees. This transfer removes the budgets for the cost of labor and associated reimbursements for those costs.

There is no tax levy impact from this fund transfer.

TRANSFERS SIGNED BY THE COUNTY EXECUTIVE NOVEMBER 10, 2017

12-14-17 FINANCE AND AUDIT COMMITTEE APPROPRIATION TRANSFERS  
B Departmental Receipt of Revenue

Action Required

Finance and Audit Committee  
2/3 County Board

WHEREAS, your committee has received from the Department of Administrative Services, Fiscal Affairs, departmental requests for transfer to the 2017 capital improvement accounts and the Director finds that the best interests of Milwaukee County will be served by allowance of such transfers;

THEREFORE, BE IT RESOLVED, that the Director, Department of Administrative Services, is hereby authorized to make the following transfers in the 2017 Departmental Receipt of Revenue appropriations:

1)	<u>From</u>	<u>To</u>
<u>4500 – District Attorney</u>		
4932 – Private Funding Revenue	\$25,764	
5199 – Salaries & Wages		\$17,568
5312 – Social Security		\$1,344
5420 – Employee Health Care		\$2,248
5421 – Employee Pension		\$2,347
8557 – New Computer Equipment		\$2,257

County Board Resolution 17-320, adopted on April 20, 2017, approved funding in the courts’ budget, with the consent of the chief judge under the John D. and Catherine T. MacArthur Foundation Safety and Justice Challenge Phase II Implementation grant award, for the creation of 1.0 FTE position of district attorney investigator. The MacArthur Foundation grant funding is for 18 months, with the option to extend if additional MacArthur grant award funds are available, in the amount of \$150,000 for the investigator’s salary and fringe benefits.

The Safety and Justice Challenge Phase II Implementation MacArthur Foundation grant award includes funding to enhance Crisis Assessment Response Teams (CART) for county residents experiencing mental health crises. The district attorney investigator funded by the MacArthur grant will serve as the law enforcement professional on the first countywide CART team to respond with a behavioral health clinician to emergency calls of county residents suffering mental health crises.

County Board Resolution 17-404 created the new position of district attorney investigator, effective July 30, 2017. The new district attorney CART investigator started work on October 9, 2017. This fund transfer provides budgetary authority for the 2017 salary and fringe benefits of the position and the receipt of offsetting revenue from the courts, which administers the MacArthur grant award. A fund transfer for the 2018 personnel costs of the district attorney CART investigator and offsetting revenue from the courts and the MacArthur grant will be submitted early next year.

The MacArthur Foundation grant is also funding a state position of assistant district attorney, who will serve as an Early Intervention Post Booking Stabilization (EIPBS) prosecutor, and reimbursing the county for the EIPBS' prosecutor's laptop computer, monitor, docking station, and software. This fund transfer also provides budgetary authority for the purchase of the laptop and the receipt of offsetting revenue from the courts and the MacArthur grant.

This fund transfer has no tax levy impact.

TRANSFERS SIGNED BY THE COUNTY EXECUTIVE NOVEMBER 10, 2017

2)		<u>From</u>	<u>To</u>
	<u>4800 – Office of Emergency Management</u>		
	6149 – Professional Services Non-Recurring		\$126,757
	2299 – Other State Grants and Reimbursement	\$126,757	

The purpose of this appropriation transfer is to increase expenditure authority and recognize revenue in a like amount. The revenue is related to multiple grants: Greenfield Active Shooter, UASI, 2016 Exercise Milwaukee Medical Complex, SW Homeland Sec Pnsp, ‘Tosa Table top etc. This fund transfer establishes expenditures of \$126,757 and recognizes revenue in the same amount for no tax levy impact.

There is no tax levy impact from this fund transfer.

TRANSFERS SIGNED BY THE COUNTY EXECUTIVE NOVEMBER 10, 2017

3)		<u>From</u>	<u>To</u>
	<u>8000 – Department of Health and Human Services</u>		
	2263 – LIHEAP Revenue	\$287,000	
	6030 – Advertising		\$74,500
	8123 – Purchase of Service Contract		\$212,500

A transfer of \$287,000 is requested by the Interim Director, Department of Health and Human Services (DHHS), to recognize the receipt of revenue and associated expenditures related to the Energy Assistance Program.

The Energy Program provides assistance for heating and electric costs and energy crisis situations and is 100 percent funded by State and federal revenues through a contract with the State Department of Administration. In May of 2017, the Milwaukee County Board approved a fund transfer to recognize additional funding issued through a State amendment. The State has now issued a second amendment for \$287,000 which would increase the revenue in the budget from \$3,160,090 to \$3,447,090. The State generally amends the department's Energy contract throughout the year based on funding availability.

This additional revenue is being used to amend existing contracts with the community agencies that operate the program as well as increase funds budgeted for postage, printing, advertising and community outreach.

The State has encouraged Milwaukee County to augment its marketing and outreach campaign to expand the number of eligible households participating in the program for the first time. For Federal Fiscal Year (FFY) 2016, Milwaukee County was one of only a few counties in the state to realize an increase (over 5 percent) in the number of applicants while the rest of the state saw a decrease of almost 10 percent. The total number of energy assistance applications increased from 63,228 in FFY2016 to 66,650 FFY2017. The goal is to reach over 70,000 households in FFY2018.

This fund transfer has no tax levy impact.

TRANSFERS SIGNED BY THE COUNTY EXECUTIVE NOVEMBER 10, 2017

4)		<u>From</u>	<u>To</u>
	<u>1019 – DAS - Office for Persons with Disabilities</u>		
	3603 – Building Space Rental	\$25,000	
	6610 – R/M – Building and Structure		\$25,000

The Department of Administrative Services, Office for Persons with Disabilities is requesting recognition of revenue from higher than expected facility rentals and corresponding expenditure authority to be used toward repair and maintenance work at the Wil-O-Way Grant and Underwood facilities.

This fund transfer has no tax levy impact.

TRANSFERS SIGNED BY THE COUNTY EXECUTIVE NOVEMBER 10, 2017

5)		<u>From</u>	<u>To</u>
	<u>5300 - DOT-Fleet Management</u>		
	8551 – Mach & Equip-Repl>\$2500		\$120,000
	4905 – Sale of Capital Assets	\$120,000	

An appropriation transfer of \$120,000 is requested by the (acting) Director of the Department of Transportation (DOT) to increase expenditure authority by \$120,000 for Fleet (Org Unit 5300) funded by auction revenue from the sale of old equipment which was fully depreciated. These funds were not included in the 2017 Adopted Budget.

The auction revenue of \$120,000 is from the sale of older equipment prior to the 2010 bonding replacement program for fleet vehicle replacement. Auction revenue from equipment purchased since 2010 is used to fund the Capital Equipment Program.

This transfer is requested to provide expenditure authority for the Department of Transportation-Fleet Management to continue daily operations. There are several shop equipment items that need to be replaced, which include major items such as a new vehicle exhaust vacuum system for the heavy repair bays (estimated at \$100,000) and a new large tire machine (estimated at \$20,000). The exhaust system is currently over 50

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Fiscal Year 2017

years old while the tire machine is over 30 years old. Both pieces of equipment do not function properly and replacement parts for the tire machine must be fabricated as the original manufacturer no longer exists. DOT staff has indicated these items are needed for the health and safety of employees that repair the County Fleet of Vehicles and Equipment.

This fund transfer has no tax levy impact.

TRANSFERS SIGNED BY THE COUNTY EXECUTIVE NOVEMBER 10, 2017

6)		<u>From</u>	<u>To</u>
	<u>1191 – DAS Economic Development</u>		
	2299 – Other St Grants & Reimbursements	\$250,000	
	6148 – Professional Services		\$250,000

The Department of Administrative Services, Economic Development division is requesting recognition of revenue received from the Wisconsin Economic Development Corporation (WEDC) for use on the Welford Sanders Historic Lofts redevelopment project as approved by the Milwaukee County Board of Supervisors in File #16-508.

This fund transfer has no tax levy impact.

TRANSFERS SIGNED BY THE COUNTY EXECUTIVE NOVEMBER 10, 2017

12-14-17 FINANCE AND AUDIT COMMITTEE APPROPRIATION TRANSFERS  
C INTER- DEPARTMENTAL

Action Required

Finance and Audit Committee  
2/3 County Board

WHEREAS, your committee has received from the Department of Administrative Services, Fiscal Affairs, departmental requests for transfer to the 2017 capital improvement accounts and the Director finds that the best interests of Milwaukee County will be served by allowance of such transfers;

THEREFORE, BE IT RESOLVED, that the Director, Department of Administrative Services, is hereby authorized to make the following transfers in the 2017 Inter- Departmental appropriations:

1)	<u>From</u>	<u>To</u>
<u>1972 – Wage and Benefit Supplement</u>		
5199 – Salaries – Wages Budget	\$252,199	
5312 – Social Security	\$19,295	
5421 – Employee Pension	\$34,550	
<u>4500 - District Attorney</u>		
5199 – Salaries – Wages Budget		\$252,199
5312 – Social Security		\$19,295
5421 – Employee Pension		\$34,550

The Department of Administrative Services is requesting a appropriation transfer in the amount of \$306,044 for the recovery of Salary, wages, and social security relating to approved CB file 16-555 for the office of the District Attorney. File 16-555 approved pay changes to various positions and pay grades that were below the market minimum. The transfer reflects roughly 19.64 percent of the overall 2017 county allocation of \$1,558,267 currently in 1972 Wage and Benefit modification Org. This 19.64 percent represents the same exact percentage that was allocated to the DA office in 2016 when the County allocation for 1972 was \$555,149.

This fund transfer has no tax levy impact.

TRANSFERS SIGNED BY THE COUNTY EXECUTIVE NOVEMBER 10, 2017

12-14-17 FINANCE AND AUDIT COMMITTEE APPROPRIATION TRANSFERS  
D CAPITAL IMPROVEMENTS

Action Required

Finance and Audit Committee  
Majority County Board

WHEREAS, your committee has received from the Department of Administrative Services, Fiscal Affairs, departmental requests for transfer to the 2017 capital improvement accounts and the Director finds that the best interests of Milwaukee County will be served by allowance of such transfers;

THEREFORE, BE IT RESOLVED, that the Director, Department of Administrative Services, is hereby authorized to make the following transfers in the 2017 capital improvement appropriations:

1)	<u>From</u>	<u>To</u>
<u>WP685 - Lyons Park Bridge Replacements *</u>		
6030 – Advertising		\$1,000
6080 – Postage		\$2,000
6146 – Prof. Services-CAP/Maj Mtce		\$30,000
7930 – Photo, Prtg, Repro, Bindg		\$1,000
8509 – Other Building Improvments – (CAP)		\$200,000
9706 – Prof. Services Div		\$26,000
<u>WP225 – Oakwood Cart Paths #</u>		
6050 – Contract Pers Serv-Short	\$60,000	
6146 – Prof. Services-CAP/Maj Mtce	\$15,000	
8527 – Land Improvements – (CAP)	\$148,000	
9706 – Prof. Services Div	\$15,000	
<u>WP383 - Mitchell Domes Electrical #</u>		
6050 – Contract Pers Serv-Short	\$1,000	
6080 – Postage	\$500	
6146 – Prof. Services-CAP/Maj Mtce	\$15,520	
8527 – Land Improvements – (CAP)	\$4,980	

**# Existing Project, + Included in 5-Year Plan, \* New Project**

An appropriation transfer of \$260,000 is requested by the Director of Parks, Recreation and Culture (Parks) to create new capital project WP685-Lyons Park Bridge Replacements and reallocate \$260,000 of expenditure authority from existing capital projects WP225 and WP383.



In July 2015, County Board Resolution File 15-526 reallocated budget surpluses into Transit Signal Priority Technology, Parks Infrastructure Improvements, and Employee Compensation. The resolution also called for Parks Infrastructure Improvement projects to be submitted by the Director of Parks, Recreation and Culture to the Capital Improvements Committee (CIC) and then for the CIC to submit projects to the County Board.

In September 2015, County Board Resolution 15-601 reallocated \$4,000,000 from the Debt Service Reserve to cash finance various Parks capital projects. This reallocation includes Projects WP383- Mitchell Domes Electrical (\$390,849) and WP225-Oakwood Cart Paths (\$1,100,560). Parks staff has indicated that these projects are substantially complete and have a surplus.

Acquisition of land for Lyons Park occurred in 1946, however, development of the site did not commence until 1956. The Park contains a network of paved trails including three pedestrian bridges. Each bridge is approximately 40-feet in length, six feet wide, single span, wood deck and railing supported by two painted steel I-beams on reinforced concrete abutments.

Earlier this year, the County retained Malas Engineering LLC to perform the following scope of work:

- Inspect the bridges
- Provide written inspection report
- Report to include recommended repairs if bridges are repairable
- Provide associated cost estimates for repair
- If not repairable, provide cost estimate for bridge replacement(s)

The south bridge is in relatively good condition while the center and north bridges require major rehabilitation or replacement. The center bridge is unsafe and currently closed to the public. The north bridge is recommended for closure after this year unless major repairs or replacement occur. The existing abutments protrude from the bank, making them susceptible to washout and undermining. The superstructure has heavy steel corrosion and localized rotting, missing sections, and cracking of wood decking.

Five alternatives were evaluated and estimated. Complete replacement of the center and north bridges with concrete slab and wood railings is the preferred alternative. This alternative was selected due to cost and performance of the materials at these locations. Concrete surfaces are longer lasting and lower maintenance than wood surfaces. Wood decking would need to be replaced two or three times before the concrete bridge would need rehabilitation. The bridges are in a shaded area and the timber elements are more susceptible to rotting because the shade holds the moisture longer.

This appropriation transfer would create new capital project WP685-Lyons Park Bridge Replacements for the complete (pre-fabricated concrete) replacement of the center and north bridges at Lyons Park and reallocate \$260,000 of surplus funds to from Projects WP383-Mitchell Domes Electrical (\$22,000) and WP225-Oakwood Cart Paths – (\$238,000).

This fund transfer has no tax levy impact.

TRANSFERS SIGNED BY THE COUNTY EXECUTIVE NOVEMBER 10, 2017

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Fiscal Year 2017

2)	<u>From</u>	<u>To</u>
<u>WP68401 Mitchell Domes Materials Testing *</u>		
6146 – Prof. Services Cap/Major Maintenance		\$240,000
<u>WP49002 Mitchell Domes Mesh Installation #</u>		
8509 – Other Building Improvement	\$165,926	
<u>WP49001 Mitchell Domes Short Term Planning/Installation #</u>		
8509 – Other Building Improvement	\$74,074	

## # Existing Project, + Included in 5-Year Plan, \* New Project

An appropriation transfer of \$240,000 is requested by the Director of the Department of Administrative Services (DAS), and the Director of the Department of Parks, Recreation, & Culture (Parks) to create new Project WP68401, Mitchell Domes Material Testing. Funds are requested to be transferred from WP49002 Mitchell Domes Mesh Installation (\$165,926) and WP49001 Mitchell Domes Short Term Planning/Installation (\$74,074).

Resolution File Nos. 15-601 and 15-626 were approved in September 2015, establishing capital project WP49001 - Mitchell Park Domes. Cash financing was provided from the County's Debt Service Reserve Fund for a protective netting system in the amount of \$400,000, in addition to funding for long-term planning options in the amount of \$100,000 for a total of \$500,000. As the project's scope and cost was better defined, the Departments of Administrative Services - Architecture & Engineering (A&E) and Parks staff determined that additional estimated funding of \$500,000 was required for the protective mesh system (for the Show Dome) and long-term planning options. County Board File No. 16-200, adopted March 17, 2016, provided an additional \$500,000 from the Appropriation for Contingencies (Org. Unit 1945) to the Mitchell Park Domes project.

Efficiencies in the project approach during the execution of the Domes Mesh Installation project resulted in the successful completion of the project in all three Domes, with costs lower than initially budgeted. Planning work is currently underway by both the Domes Task Force and their consultant team led by HGA Architects, to complete a Future Path and Feasibility Study.

Creation of project WP68401 will support the planning efforts by both evaluating the composition and condition of the existing materials that comprise the Domes structure, and also testing various scenarios with material mock-ups that will be analyzed under conditions present at the Domes. This work will be concurrent to the long-range planning effort, and will provide a detailed analysis on what physical opportunities and challenges are present in the materials that make up the Domes structure. Examples of the investigations necessary include tests to measure concrete strength and analyses to ascertain glazing system limitations.

This fund transfer has no tax levy impact.

TRANSFERS SIGNED BY THE COUNTY EXECUTIVE NOVEMBER 10, 2017

3)	<u>From</u>	<u>To</u>
<u>WP491 - OLT - Prospect to Bellview – ADA Ramps #</u>		
8527 – Land Improvements		\$156,020
9706 – Prof Div Services		\$18,980
4930 – Urban Ecology Center Grant	\$175,000	
<u>WP561 - East Side OLT - Prospect to Bellview – ADA Ramps #</u>		
8527 – Land Improvements	\$156,020	
9706 – Prof Div Services	\$18,980	
4930 – Urban Ecology Center Grant		\$175,000

**# Existing Project, + Included in 5-Year Plan, \* New Project**

An appropriation transfer of \$175,000 is requested by the Director of the Department of Administrative Services to consolidate Project WP56101 - East Side Oak Leaf Trail (OLT) - Prospect to Bellview - ADA Ramps and Project WP491 – OLT – Prospect to Bellview in to a single Project WP491 East Side OLT – Prospect to Bellview – ADA Ramps. The new combined scope will be the same as the scope of work for the two independent projects.

The existing capital project scope for capital project WP49101 includes addressing drainage issues and reconstructing the East Side Bike Trail between Prospect and Bellview. The East Side Bike Trail is the part of the OLT that is routed on a former abandoned railroad corridor that runs from O’Donnell Park at the Lake Michigan lakefront/Downtown Milwaukee area northwest through Estabrook Park. The segment of the trail that is within the scope of project WP49101 lies below the grade of the adjacent street grid. The southern portion bisects an area of mixed urban uses including the University of Wisconsin campus, commercial, high-density residential, and entertainment. To the north, adjacent uses on the east are single family residences and on the west, below the grade of the trail, is the Milwaukee River corridor. The 3,700 foot section of trail between Prospect Avenue and Belleview Street is regularly subject to water ponding. As such, it represents an undesirable interruption in trail continuity. The scope of project WP49101 addressing the drainage issues and repaving a portion of the OLT is in the design phase. An appropriation of \$700,000 (bond financed) was included in the 2016 Adopted Capital Improvement Budget for project WP49101.

In September 2017, an appropriation transfer was submitted that recognized \$168,030 in Knowles-Nelson Stewardship Funds and recognized \$175,000 of funds from the Urban Ecology Center (UEC). The September 2017 appropriation transfer created a new separate project for the ADA ramps that were being added to the trail.

This appropriation transfer will combine the two related projects into WP49101 and rename the Project from “OLT – Prospect to Bellview” to “East Side OLT – Prospect to Bellview – ADA Ramps”. This will allow the project to be more easily managed.

This fund transfer has no tax levy impact.

TRANSFERS SIGNED BY THE COUNTY EXECUTIVE NOVEMBER 10, 2017

# DRAFT

Fiscal Year 2017

4)		<u>From</u>	<u>To</u>
	<u>WJ086 – HOC Visiting Center #</u>		
	8588 – OTH CAPITAL OUTLAY-(EXP)		\$63,946
	<u>WJ021 – HOC ACC HVAC System #</u>		
	8509 – OTHER BLDG IMPR'MT-(CAP)	\$63,946	

## # Existing Project, + Included in 5-Year Plan, \* New Project

An appropriation transfer of \$63,496 is requested by the Director Department of Administrative Services – Facilities Management – Architecture, Engineering & Environmental Services (AE), from project WJ021 to WJ086.

To reconcile the project budget deficit and a future budget shortfall for the HOC – Visiting Center (WJ086) project, AE staff is requesting an appropriation transfer from the House of Corrections – ACC HVAC Systems (WJ021) project that has recently been completed. The reallocated funding would be used to alleviate a current budget deficit in the HOC – Visitor’s Lobby project.

The main reasons for the project deficit are:

- 1) Additional design and project management time was needed for sprinkler head Modifications, due to Owner requested lighting revisions. Also additional time was Required due to modifications required to the steel support brackets to accommodate Existing field conditions.
- 2) Additional time for the project coordinator and the project manager is needed to complete the project, due to construction extending beyond the completion date. This was due to the unexpected long time required by the mason to obtain burnished block. The duration of construction was then again extended due to the mason short ordering of the burnished block and required reorder of additional burnished block to complete the project.
- 3) Material and labor cost to revise the sprinkler head locations is also required.
- 4) Material and labor cost was also required to modify the steel support brackets at the ballistic resistant framing, due to unexpected field conditions.

This fund transfer has no tax levy impact.

TRANSFERS SIGNED BY THE COUNTY EXECUTIVE NOVEMBER 10, 2017

# DRAFT

	Fiscal Year 2017	
	<u>From</u>	<u>To</u>
5)		
<u>WZ150 - Zoo New (West) Parking Lot #</u>		
8527 – Land Improvements – (CAP)		\$100,000
4905 – Zoo Interchange Land Sale Revenue	\$100,000	
<u>WZ173 – Zoo Otter Exhibit #</u>		
8527 – Land Improvements – (CAP)	\$100,000	
4905 – Zoo Interchange Land Sale Revenue		\$100,000

## # Existing Project, + Included in 5-Year Plan, \* New Project

An appropriation transfer of \$100,000 is requested by the Director Department of Administrative Services – Facilities Management – Architecture, Engineering & Environmental Services (AE), from project WZ173 to project WZ150.

The 2014 adopted Capital Improvements Budget included an appropriation of \$3,150,741 for the design and construction of a new parking lot at the west end of the Zoological Gardens. The parking lot is being constructed in two phases. Phase I included the project design, rough grading, development of the storm water pond, finish grading, compaction, stone base, asphalt base course, fencing, retaining walls, curbs, gutters and walkways.

Phase II will include the asphalt finish course, striping and traffic gates.

During Phase I, several unforeseen issues were encountered that have caused the project to run a deficit:

1. Soil Conditions - Poor soil conditions required over-excavation and soil to be imported.
2. Remediation - Extensive remediation of soil saturated with petroleum materials.
3. Storm Water Pond - Pond configuration and size was modified with respect to the railroad right-of-way, placement of the entry complex buildings and outlet.

WZ1730 - Zoo Otter Exhibit is currently under construction. There will be a surplus available based on contract amounts currently in place and after taking into consideration any additional costs required for cold weather construction and other potential changes.

AE and Zoo staff request the \$100,000 appropriation transfer to allow for the completion of the Zoo New (West) Parking Lot.

This fund transfer has no tax levy impact.

TRANSFERS SIGNED BY THE COUNTY EXECUTIVE NOVEMBER 10, 2017

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Fiscal Year 2017

6)		<u>From</u>	<u>To</u>
	<u>WM003 – MPM Electrical Distribution #</u>		
	6146 – Prof. Services Cap/Major Maint		\$83,000
	<u>WM015 – MPM Exterior Window Replacement #</u>		
	6146 – Prof. Services Cap/Major Maint	\$83,000	

**# Existing Project, + Included in 5-Year Plan, \* New Project**

An appropriation transfer of \$83,000 is requested by the Director Department of Administrative Services – Facilities Management – Architecture, Engineering & Environmental Services (AE), from project WM015 to WM003.

The Milwaukee Public Museum (MPM) Electrical Distribution project was included in the 2015 and 2016 Adopted Capital Improvement Budget(s) with a total appropriation of approximately \$1.8 million. The scope of the project provided for the replacement of obsolete components related to the Museum’s electrical distribution system. In particular, this included the replacement of existing equipment, removal of existing gears and replacing with new gears, cabling replacements, and HVAC system replacement for the electrical room.

As construction progressed, an unforeseen issue was uncovered in that the two MPM passenger elevators do not have an emergency power connection should a power failure of any type occur.

This is a serious life safety and high risk issue for the operations team at MPM. The remaining funds in project WM003012 - MPM Electrical Distribution is not enough to move forward to cover the cost for correcting the problem that was not in the original scope.

AE staff has indicated that the MPM Exterior Window Replacement project (WM015) is completed and has a surplus that can be drawn upon to alleviate the aforementioned emergency power issue for the MPM elevators.

This appropriation transfer would reallocate \$83,000 from WM015 to WM003 to cover the cost of the additional work emergency power work for the MPM elevators.

This fund transfer has no tax levy impact.

TRANSFERS SIGNED BY THE COUNTY EXECUTIVE NOVEMBER 10, 2017

# DRAFT

Fiscal Year 2017

## 12-14-17 FINANCE AND AUDIT COMMITTEE APPROPRIATION TRANSFERS E CAPITAL IMPROVEMENT- RECEIPT OF REVENUE

### Action Required

Finance and Audit Committee  
County Board (2/3 Vote)

WHEREAS, department requests for transfers within their own accounts have been received by the Department of Administrative Services, Fiscal Affairs, and the Director finds that the best interests of Milwaukee County will be served by allowance of such transfers;

THEREFORE, BE IT RESOLVED, that the Director, Department of Administrative Services, is hereby authorized to make the following transfers in the 2017 appropriations of the respective listed departments:

1)	<u>From</u>	<u>To</u>
<u>WA261 - GMIA Airport Master Plan 2017</u>		
6146 – Prof Serv-Cap/Maj MTCE		\$2,500,000
9706 – Prof Serv Div		\$83,111
2699 – Other Fed Grants & Reimb	\$1,937,333	
2299 – Other St Grants & Reimb	\$322,889	
4707 – Contribution from Reserves	\$322,889	

### # Existing Project, + Included in 5-Year Plan, \* New Project

An appropriation transfer of \$2,583,111 is requested by the (acting) Director of the Department of Transportation (DOT) for a capital project - WA261-011 MKE Airport Master Plan 2017. Funding for this project is a 2017 Federal Aviation Administration (FAA) Airport Improvement Project (AIP) grant of \$1,937,333 federal share, a state match of \$322,889, and reimbursement at a later date of \$322,889 of Airport Development Fund (ADF) Reserves with passenger facility charges (PFCs).

The most recent update to the airport master plan at GMIA began in 2000, and was completed in 2009. Since that time there have been several changes to both the operations at GMIA, and the Federal Aviation Administration (FAA) regulations governing airport master plans. In an effort to reflect these recent changes, an update to the airport master plan project was included as part of the 2017 Adopted Capital Improvement Budget with an appropriation of \$1,081,000 under capital project WA17601.

The 2017 scope of work for the airport master plan update was to be in accordance with FAA Advisory Circular 150/5070-6, *Airport Master Plans*, which consists of 9 elements. Each element includes several sub-tasks, some of which require extensive research and public involvement. The final product of the airport master plan project will be a comprehensive planning document that will be utilized to guide and shape future improvements at GMIA. This appropriation transfer creates the 2017 budget authority in the new capital project WA261-011 in order to better track scope and expenditures/revenues as the project focus is on a completely new airport master plan. Due to the FAA grant not being issued and the separate nature of the new project the amount \$1,081,000 appropriated in 2017 for project WA17601 will be lapsed at year end and the project closed.

This fund transfer has no tax levy impact.

TRANSFERS SIGNED BY THE COUNTY EXECUTIVE NOVEMBER 10, 2017.

<b>2017 BUDGETED CONTINGENCY APPROPRIATION SUMMARY</b>	
<b>UNALLOCATED CONTINGENCY ACCOUNT</b>	
2017 Budgeted <b>Unallocated</b> Contingency Appropriation Budget	\$5,138,755
Approved Transfers from Budget through November 13, 2017	
Kinnickinnic Maintenance Bay/Bus Replacement Program	(\$266,114)
CB Resolution 17-483	\$149,303
Litigation Reserve Refill	(\$398,000)
KK Maintenance Garage Repairs	(\$300,000)
File 17-705	\$609,740
Unallocated Contingency Balance November 13, 2017	<u>\$4,933,684</u>
Transfers from the Unallocated Contingency Pending in Finance and Audit Committee through November 13, 2017	
Total Transfers Pending in Finance and Audit Committee	<u>\$0</u>
<b>Net Balance</b>	<b>\$4,933,684</b>
<b>ALLOCATED CONTINGENCY ACCOUNT</b>	
2017 Budgeted <b>Allocated</b> Contingency Appropriation Budget	\$4,716,212
\$1,000,000 Lead Abatement Pilot Grant Program	
\$300,000 Office of African American Affairs	
\$70,000 Chapter 111 Minimum Wage Ordinance	
\$2,530,862 To Consider Departmental Requests to Create Positions (1A045) Salary and Social Security Only	
\$665,350 Active Fringe Associated with 1A045 Positions	
\$150,000 WPS Workgroup	
Approved Transfers from Budget through November 13, 2017	
1A045 December 2016 Cycle Position Creates (Zoo, DHHS)	(\$161,836)
1A045 April 2017 Cycle Position Creates (DA)	(\$210,588)
WPS Workgroup	(\$150,000)
1A042 July OAAA Operating Dollars (File 17-493A)	(\$55,000)
1A042 July OAAA Operating Dollars (File 17-513)	(\$38,645)
1A042 July OAAA Operating Dollars (File 17-493B)	(\$206,355)
Allocated Contingency Balance November 13, 2017	<u>\$3,893,788</u>
Transfers from the Allocated Contingency Pending in Finance and Audit Committee through November 13, 2017	
Total Transfers Pending in Finance, Personnel & Audit Committee	<u>\$0</u>
<b>Net Balance</b>	<b>\$3,893,788</b>