

COUNTY OF MILWAUKEE
INTER-OFFICE COMMUNICATION

Date: September 22, 2017

To: Milwaukee County Board Chairman Theodore Lipscomb, Sr.

From: Michael Hafemann, Superintendent, Milwaukee County House of Correction (HOC)

Subject: From the Superintendent, House of Correction, requesting authorization to enter into a Professional Service Contract with Wisconsin Community Services, Inc. (WCS) in the approximate amount of \$500,000 per year for electronic monitoring (EM) services for Milwaukee County for a three- year term effective January 1, 2018, through December 31, 2020, with two one-year extension options

Issue

The current contract for EM Services expires on December 31, 2017.

Request for Proposal #98170008 was issued on June 12, 2017, and the responses were due July 21, 2017. The format of the RFP and specifications were authored by staff of the HOC with assistance from the County's DAS Procurement Division. The RFP was advertised in accordance to Milwaukee County General Ordinances.

Discussion

A total of two proposals were received, and an evaluation panel familiar with programming services required at the HOC performed independent evaluations of the proposals based on specific criteria stated in the RFP. As a result of this evaluation, WCS received the highest score in both technical and price.

If this contract is approved, WCS will provide EM services for the HOC beginning January 1, 2018.

Fiscal Effect

The current contract costs a total of \$577,000. The EM billing proposed is based on sliding daily fee scales for the number of inmates approved and active on electronic monitoring. We are estimating that the proposed scales will reduce costs from \$577,000 to approximately \$500,000 per year for a savings of about \$77,000 per year. Since this is a variable cost contract, the contract language includes a not to exceed clause, stating \$612,000, which is the amount in the department's 2018 budget request for this contract.

Recommendation

Based on the results of the panel's evaluation, I am recommending that a contract with WCS be approved by the Board of Supervisors for three (3) years with two (2), one (1) year extensions. A fiscal note form is attached.

I am respectfully requesting that this item be placed on the agenda for the appropriate committee(s) as an action item.

Respectfully Submitted,



Michael Hafemann, Superintendent
Milwaukee County House of Correction

cc: Kelly Bablitch, Chief of Staff, County Board
Supervisor Peggy West, Chair, Finance and Audit Committee
Raisa Koltun, Chief of Staff, Office of the County Executive
Scott Manske, CPA, Milwaukee County Comptroller
Teig Whaley-Smith, Director, Department of Administrative Services
Steven Kreklow, Director, Office of Performance, Strategy, and Budget, Department of Administrative Services
Stephen Cady, Research and Policy Director, Office of the Comptroller
Erica Hayden, Research & Policy Analyst, Office of the Comptroller
Shanin Brown, Committee Coordinator, Office of the County Clerk
Janelle Jensen, Chief Committee Coordinator, Office of the County Clerk