

9-28-17 FINANCE AND AUDIT COMMITTEE APPROPRIATION TRANSFERS  
 A DEPARTMENTAL

Action Required

Finance and Audit Committee

WHEREAS, department requests for transfers within their own accounts have been received by the Department of Administrative Services, Office of Performance, Strategy and Budget, and the Director finds that the best interests of Milwaukee County will be served by allowance of such transfers;

THEREFORE, BE IT RESOLVED, that the Director, Department of Administrative Services, is hereby authorized to make the following transfers in the 2017 appropriations of the respective listed departments:

1)		<u>From</u>	<u>To</u>
	<u>1170 – Risk Management</u>		
	8061 – Property – Real and Personal	\$55,000	
	6148 – Professional Services – Recurring Oper		\$55,000

The Risk Management Division of the Department of Administrative Services is requesting a fund transfer in the amount of \$55,000. This transfer is necessary for Risk Management to pay for the Workers’ Compensation Third Party Administrative Services. The entire contract was for \$295,000 but only \$240,000 was budgeted for 2017. A surplus is anticipated in 2017 for Risk Management’s Property – Real and Personal object line. This surplus will be used to cover the amount needed to complete the payment.

There is no tax levy impact from this fund transfer.

TRANSFERS SIGNED BY THE COUNTY EXECUTIVE AUGUST 25, 2017.

2)		<u>From</u>	<u>To</u>
	<u>8000 –Department of Health and Human Needs</u>		
	6147 – Professional Services- Data Process		\$430,000
	8557 – Computer Equipment New > \$500		\$10,000
	6610 – R/M Building and Structures		\$60,000
	7399 – Food & Provisions		\$100,000
	8133 – TANF	\$600,000	

Transfer of \$600,000 is requested by the Interim Director, Department of Health and Human Services (DHHS), to transfer expenditure authority from other charges to services/commodities.

Additional expenditure authority is needed to support costs in the department's services and commodities lines. These costs include professional services of \$430,000 and \$10,000 for equipment related to the migration of the Scripts system off of the county's mainframe. Both the Disabilities Services (DSD) and Delinquency and Court Services Divisions (DCSD) utilize Scripts as a check writing system for its providers. DSD also relies on Scripts as a case management tool. The Scripts system currently resides on the county's mainframe which is at

risk for failure and has become increasingly costly to maintain. Late in 2015, IMSD began a thorough assessment of the County's legacy mainframe hardware and associated applications with the goal to migrate associated applications such as Scripts and decommission the mainframe.

The remaining costs included on the fund transfer reflect \$100,000 in food/provisions for the Detention Center due to a higher census and \$60,000 for repair/maintenance needs within the department.

The total \$600,000 in services/commodities costs are offset by a projected expenditure surplus in funds budgeted for the State Department of Corrections charges in DCSD. The year-to-date average daily population (ADP) for Milwaukee County youth held at the State institutes is 64 compared to the 2017 budget of 87.

This fund transfer has no tax levy impact.

TRANSFERS SIGNED BY THE COUNTY EXECUTIVE AUGUST 25, 2017.