



Milwaukee County

County Courthouse
901 N. 9th Street, Rm. 105
Milwaukee, WI 53233

Meeting Minutes - Draft

Milwaukee County Task Force on the Mitchell Park Conservatory Domes

Chairperson: William H. Lynch
Taskforce Coordinator: Allyson R. Smith, 414-278-4225
Research Analyst: Jessica Janz-McKnight, 414-278-4300

Wednesday, May 3, 2017

5:30 PM

Mitchell Park Horticultural Conservatory
(The Domes)
524 S. Layton Blvd.
Milwaukee, WI 53215

Call To Order

Present: 8 - Haas, Dargle, Gurda, Theis, Krawiecki, McCarthy, Bria, and Lynch

Excused: 1 - Washington

Absent: 1 - West

- 1 [16-636](#) Informational reports relating to the Milwaukee County Task Force on the Mitchell Park Conservatory Domes, authorized by adopted File Number 16-200. **(INFORMATIONAL ONLY).**

Attachments: [MITCHELL PARK DOMES PEER REVIEW FINAL \(03/21/17\)](#)
 [PEER REVIEW POWERPOINT PRESENTATION \(03/22/17\)](#)
 [DRAFT MINUTES \(03/22/17\)](#)
 [PLANNING/INVESTMENTS IN THE MITCHELL PARK AREA
POWERPOINT](#)
 [COMPARATIVE REPORT ON GRAEF AND WJE PROPOSALS](#)
 [NTHP-WJE RESPONSE TO COMPARATIVE REPORT \(04/22/17\)](#)
 [AUDIO ROLL CALL AND ITEM 1 \(05/03/17\)](#)
 [AUDIO ITEM 3 COMPARATIVE ANALYSIS \(05/03/17\)](#)
 [AUDIO ITEM 4 CITY OF MILWAUKEE PRESENTATION \(05/03/17\)](#)
 [AUDIO RFP UPDATE AND FUND TRANSFER REQUEST
\(05/03/17\)](#)
 [AUDIO ITEM 6 PUBLIC COMMENT \(05/03/17\)](#)
 [AUDIO ITEM 7 FUTURE MEETING DATES, TOPICS AND
COMMENTS \(05/03/17\)](#)

- 2 **Review and approval of the minutes from the March 22, 2017, meeting.**

Gurda and Bria moved that the March 22, 2017, minutes be approved. There being no objection by Task Force members, it was so ordered by the Chairman.

3 Comparative analysis of the Graef USA, Inc., and WJE and Associates, Inc., engineering reports by Milwaukee County's Facilities Management Division, Architectural and Environmental Services Section, Department of Administrative Services.

APPEARANCES:

Jeremy Theis, Director, Facilities Management Division, Architecture and Environmental Services Section, Department of Administrative Services (DAS)
Julie Bastin, Project Manager, Architecture, Engineering, and Environmental Services Section, Facilities Management Division, DAS
Sandy Folaron, Horticultural Services Director, Mitchell Park Horticultural Conservatory Domes

Ms. Jennifer Sandy, Senior Field Officer, National Trust Historic Preservation, provided a document via email that was distributed to Task Force members titled, "Explanation of Major Differences between GRAEF Cost Update and WJE Peer Review by Milwaukee County Facilities Management Division," which is attached to Item 1, File No. 16-636.

This Informational item was DISCUSSED WITH NO ACTION TAKEN.

4 Presentation by the City of Milwaukee's Department on City Development on the planning and investment to support Mitchell Park and surrounding neighborhoods.

Sam Leichtling, Long Range Planning Manager, Department of City Development, City of Milwaukee, appeared and spoke for information only regarding this item.

This Informational Item was DISCUSSED WITH NO ACTION TAKEN.

5 Request for Proposals (RFP) Future Path and Feasibility Study update, and the request for a fund transfer from the remaining Mitchell Park Horticultural Conservatory Domes project balances in order to award the Feasibility Study project.

APPEARANCE:

Julie Bastin, Project Manager, Architecture, Engineering, and Environmental Services Section, Facilities Management Division, Department of Administrative Services

Task Force members Gurda and Dargle CONCURRED with the Selection Committee's choice of HGA Architects and Engineers to conduct the Feasibility Study. There being no objections from other Task members, this motion was approved by unanimous consent.

Gurda and Dargle also moved to recommend that the Milwaukee County Board of Supervisors release the funding necessary to complete Phase 1 and 2 of the Feasibility Study. There being no objections from other Task members, this motion was approved by unanimous consent.

6 Public Comment

APPEARENCE:

Supervisor David L. Sartori, District 8

Dennis Hughes appeared and spoke for information only regarding item 3.

Barb Martzahl appeared and spoke for information only regarding item 5.

7 Future Meeting Dates and Topics

APPEARANCE:

Julie Bastin, Project Manager, Architecture, Engineering, and Environmental Services Section, Facilities Management Division, Department of Administrative Services

Task Force Chairman Lynch advised Task Force members that Mr. Ian Bautista, Executive Director of the Clarke Square Neighborhood Initiative was selected by Chairman Lipscomb, Sr., to replace Mr. Jeff Crawford as a member of the Task Force.

The next meeting date and time is To Be Determined.

Length of Meeting: 5:43 p.m. to 7:20 p.m.

Adjourned,

Allyson R. Smith

Task Force Coordinator

Milwaukee County Task Force on the Mitchell Park

Conservatory Domes