

6-15-17 FINANCE AND AUDIT COMMITTEE APPROPRIATION TRANSFERS
A DEPARTMENTAL

Action Required

Finance, and Audit Committee

WHEREAS, department requests for transfers within their own accounts have been received by the Department of Administrative Services, Office of Performance, Strategy and Budget, and the Director finds that the best interests of Milwaukee County will be served by allowance of such transfers;

THEREFORE, BE IT RESOLVED, that the Director, Department of Administrative Services, is hereby authorized to make the following transfers in the 2017 appropriations of the respective listed departments:

1)		<u>From</u>	<u>To</u>
	<u>5704 – (DAS) Facilities Planning</u>		
	5199 – Salaries – Wages Budget	\$60,381	
	5312 – Social Security	\$4,619	
	<u>5725 – (DAS) Buildings/Facilities</u>		
	6149 – Professional Services - Non- Recurring		\$65,000

The Facilities Management Division of the Department of Administrative Services is requesting a fund transfer in the amount of \$65,000. This requested fund transfer will allow Facilities Management (FMD) to refund the City for the County's 50% share of the 2017 consulting cost to design the slab replacement and related lunch room reconstruction. The design is ongoing and scheduled to be complete by December 2017.

A surplus is anticipated in 2017 for FMD's Personal Services objects. Given that, we are requesting a \$65,000 transfer of funds from FMD's Personal Services objects to FMD's Contractual Services object #6149 (Professional Services - Non Recurring) to cover the amount needed to refund the City of Milwaukee

There is no tax levy impact from this fund transfer.

TRANSFERS SIGNED BY THE COUNTY EXECUTIVE May 22, 2017.

2)	<u>From</u>	<u>To</u>
<u>4501 – District Attorney</u>		
7935 – Law Enforcement Supplies & Equipment	\$10,887	
<u>4501 – District Attorney</u>		
8552 – Machinery & Equipment – New (Capital)		\$8,630
8557 – Computer Equipment – New (Capital)		\$2,257

Adopted County Board Resolution 17-320 approved funding in the Courts’ budget for the creation of 1.0 FTE position of District Attorney Investigator. The Investigator position will serve as the law enforcement professional on the first countywide CART team to respond with a behavioral health clinician to emergency calls of County residents suffering mental health crises. This fund transfer, which has no tax levy effect, transfers funds from the District Attorney’s 7935 account for law enforcement supplies and equipment to the 8552 new capital equipment account for the Investigator’s mobile radio, squad radio, laptop, monitor, docking station, and software.

There is no tax levy impact from this fund transfer.

TRANSFERS SIGNED BY THE COUNTY EXECUTIVE May 22, 2017.

6-15-17 FINANCE AND AUDIT COMMITTEE APPROPRIATION TRANSFERS
B DEPARTMENTAL - RECEIPT OF REVENUE

Action Required

Finance, Personnel and Audit Committee
County Board (2/3 Vote)

WHEREAS, department requests for transfers within their own accounts have been received by the Department of Administrative Services, Office of Performance, Strategy and Budget, and the Director finds that the best interests of Milwaukee County will be served by allowance of such transfers;

THEREFORE, BE IT RESOLVED, that the Director, Department of Administrative Services, is hereby authorized to make the following transfers in the 2017 appropriations of the respective listed departments:

1)		<u>From</u>	<u>To</u>
	<u>9000 – Department of Parks, Recreation & Culture</u>		
	4999 – Other Misc. Revenue	\$89,795	
	8527 – Land Improvements - (CAP)		\$89,795
	KLMG		

The Department of Parks, Recreation & Culture requests the recognition of revenue and increased expenditure authority from an awarded Fund for Lake Michigan Grant. The Fund for Lake Michigan Grant award will be applied to the installation of solar powered storm water disinfection systems at Bradford Beach and Cupertino Park. The grant covers installation and a contract for Solar Water Works, LLC to operate & maintain the systems for a period of one year.

There is no tax levy impact from this fund transfer.

TRANSFERS SIGNED BY THE COUNTY EXECUTIVE MAY 22, 2017.

2)		<u>From</u>	<u>To</u>
	<u>1989 – Investment Management Fee</u>		
	1850 – Earnings on Investments	\$200,000	
	6028 – Investment Management Fee		\$200,000

The Office of the County Treasurer requests an increase in the revenue budget for Earnings on Investments and a corresponding increase in the expenditure budget for Investment Management Fees to account for increased market activity.

There is no tax levy impact from this fund transfer.

TRANSFERS SIGNED BY THE COUNTY EXECUTIVE MAY 22, 2017.

DRAFT

Fiscal Year 2017

6-15-17 FINANCE AND AUDIT COMMITTEE APPROPRIATION TRANSFERS
C CAPITAL IMPROVEMENTS

Action Required

Finance and Audit Committee
County Board (2/3 Vote)

WHEREAS, your committee has received from the Department of Administrative Services, Fiscal Affairs, departmental requests for transfer to the 2017 capital improvement accounts and the Director finds that the best interests of Milwaukee County will be served by allowance of such transfers;

THEREFORE, BE IT RESOLVED, that the Director, Department of Administrative Services, is hereby authorized to make the following transfers in the 2017 capital improvement appropriations:

1)	<u>From</u>	<u>To</u>
<u>WP49003 Mitchell Domes Long Term Planning #</u>		
6146 – Prof. Serv-Cap/Major Mtce		\$160,000
9706 – Prof Div Services		\$24,000
8902 – Allocated Contingency	\$120,000	
<u>WP49002 Mitchell Domes Mesh Installation #</u>		
8509 – Other Capital Improvement	\$64,000	

Existing Project, + Included in 5-Year Plan, * New Project

An appropriation transfer of \$184,000 is requested by the Director of the Department of Administrative Services (DAS) and the Director of the Department of Parks, Recreation and Culture (Parks) to allocate \$64,000 from Project WP49002 Mitchell Domes Mesh Installation and \$120,000 from the allocated contingency account within Project WP49003 Mitchell Domes Long Term Planning to provide expenditure authority for Project WP49003 Mitchell Domes Long Term Planning.

Background

Resolution File Nos. 15-601 and 15-626 were approved in September 2015, establishing capital project WP49001 – Mitchell Park Domes. Cash financing was provided from the County’s Debt Service Reserve (DSR) for a protective netting system in the amount of \$400,000, in addition to funding for long-term planning options in the amount of \$100,000 for a total of \$500,000. As the project’s scope and cost was better defined, the DAS-Architecture & Engineering (A&E) and Parks staff determined that additional estimated funding of \$500,000 was required for the protective mesh system (for the Show Dome) and long-term planning options.

County Board File No. 16-200, approved in March 2016, provided an additional \$500,000 from the Appropriation for Contingencies account to the Mitchell Park Domes project. The resolution also established an eleven member task force (Domes Task Force) comprised of representatives of the administration and legislative branches as well as key community stakeholders to develop a long-term plan.

A June 2016, appropriation transfer provided an additional \$472,000 to finish the mesh installation and to continue the long term planning. In addition the project was broken out into three separate sub-projects:

- WP49001 – Mitchell Park Domes Short-term Planning/Investigation
- WP49002 – Mitchell Park Domes Mesh Installation
- WP49003 – Mitchell Park Domes Long-Term Planning

The June 2016 appropriation transfer provided \$120,000 for long-term planning; however, the funds were placed in an allocated contingency account and requires County Board approval for the funds to be released. In October 2016, all three domes were reopened to the public.

Request

This June 2017 appropriation transfer request seeks to release the \$120,000 from the allocated contingency account and to transfer an additional \$64,000 from the Mesh Installation project to perform long term planning relating to the Mitchell Domes (WP49003- Mitchell Park Domes Long-Term Planning).

Specifically, the funds will be used to contract with HGA Architects and Engineers, Inc. to complete Phase One and Two of the Milwaukee County Horticultural Conservatory Future Path and Feasibility Study. Funds will also be used for DAS-A&E staff time on the project. The two phases of work primarily consist of a feasibility study and related public outreach. Elements of the feasibility study will include analysis of programs and services, revenue generation, and financial impacts, operations and management, social and economic impacts, site/structure and facility, and other elements that will result in a sustainable long-term solution. A public outreach program will be developed for feedback on all ideas presented.

This fund transfer has no tax levy impact.

TRANSFERS SIGNED BY THE COUNTY EXECUTIVE MAY 22, 2017.

DRAFT

Fiscal Year 2017

6-15-17 FINANCE AND AUDIT COMMITTEE APPROPRIATION TRANSFERS
D CAPITAL IMPROVEMENT- RECEIPT OF REVENUE

Action Required

Finance and Audit Committee
County Board (2/3 Vote)

WHEREAS, department requests for transfers within their own accounts have been received by the Department of Administrative Services, Fiscal Affairs, and the Director finds that the best interests of Milwaukee County will be served by allowance of such transfers;

THEREFORE, BE IT RESOLVED, that the Director, Department of Administrative Services, is hereby authorized to make the following transfers in the 2017 appropriations of the respective listed departments:

1)		<u>From</u>	<u>To</u>
	<u>WP49201 Root River OLT Extension #</u>		
	8527 – Land Improvements (CAP)		\$88,828
	2299 – Other St Grants & Reimbursements	\$88,828	

Existing Project, + Included in 5-Year Plan, * New Project

An appropriation transfer of \$88,828 is requested by the Director of the Department of Parks, Recreation and Culture (Parks) to recognize revenue of \$88,828 from an awarded Wisconsin Department of Natural Resource – Knowles Nelson Grant for capital project WP49201 and create additional expenditure authority of \$88,828 for capital project WP49201.

Background

The 2016 Adopted Capital Improvement Budget included an appropriation of \$1,075,840. Funding of \$215,168 was provided from general obligations bonds and \$860,672 was provided from the Transportation Alternative Grant (TAP). The scope of work included final design and engineering plans and construction of the trail extension.

The project was created in order to establish an extension of the Oak Leaf Trail System (OLT) for non-motorized and multiple-use transport and recreation. The project provides non-motorized vehicular access between the Rock Sports Complex (Rock) and surrounding commercial developments and the residential areas in the communities to the north, east and west of the site (Hales Corners, Greenfield, Franklin and Greendale) and is intended to be another part of the overall implementation of Park’s long-term plans to connect the OLT with the City of Franklin and the City of Muskego Trail systems in the southwestern region of Milwaukee County.

Request

The OLT - Root River Extension project proposes to construct a new paved trail through the Rock, which includes the Crystal Ridge ski hill. The original project scope intended to route the OLT extension around the west side of the Crystal Ridge ski hill and then along The Rock internal paved surfaces. During the design phase, staff determined that the intended route was not acceptable due to unstable soils and inability to safely meet U.S. Access Board’s Outdoor Developed Area ADA guidelines. Due to these restrictions, the proposed trail is planned for a different route through The Rock. Although, the proposed trail will start and end at the

same locations as the originally intended route, the new route will require a longer length of constructed paved trail.

Milwaukee County applied for a WDNR Knowles-Nelson Stewardship Grant seeking funding to assist in the construction cost of the trail project. The County has been awarded \$88,828 in stewardship grant funding. This grant funding will provide additional \$88,828 of additional budget authority to offset the costs for the longer length of paved trail and can be used to offset the County match if project costs come in under budget.

This fund transfer has no tax levy impact.

TRANSFERS SIGNED BY THE COUNTY EXECUTIVE MAY 22, 2017.

6-15-17 FINANCE AND AUDIT COMMITTEE APPROPRIATION TRANSFERS
E UNALLOCATED CONTINGENCY FUND

Action Required
Finance Committee
County Board (2/3 Vote)

WHEREAS, your committee has received from the Department of Administration, Fiscal Affairs, the following department requests for transfer to the 2017 appropriations from the unallocated contingent fund and finds that the best interests of Milwaukee County will be served by allowance of such transfers;

THEREFORE, BE IT RESOLVED, that the Director, Department of Administration, is hereby authorized to make the following transfers in the 2017 appropriations from the allocated contingent fund:

	<u>From</u>	<u>To</u>
1) <u>Org. Unit 1945 – Appropriation for Contingency</u>		
8901 – Appropriation for Contingency	\$500,000	
 Org Unit 1945 – Appropriation for Contingency		
8902 – Appropriation for Contingency- Alloc		\$500,000

A fund transfer of \$500,000 from unallocated to allocated contingency is requested by the Department of Administrative Services on behalf of the Workgroup on Wisconsin Retirement System Feasibility (created by file 17-266). The requested transfer would allocate funds for professional service contracts needed for the review of moving the County from the Employee Retirement System to the State of Wisconsin Retirement System. The professional service contracts will include legal, actuarial, and financial services. All contracts to be executed with the transferred funds will be subject to all County contracting procedures and approvals.

There is no tax levy impact from this fund transfer.

TRANSFERS SIGNED BY THE COUNTY EXECUTIVE MAY 22, 2017.

2017 BUDGETED CONTINGENCY APPROPRIATION SUMMARY	
UNALLOCATED CONTINGENCY ACCOUNT	
2017 Budgeted Unallocated Contingency Appropriation Budget	\$5,138,755
Approved Transfers from Budget through May 22, 2017 Kinnickinnic Maintenance Bay/Bus Replacement Program	(\$266,114)
Unallocated Contingency Balance May 22, 2017	\$4,872,641
Transfers from the Unallocated Contingency Pending in Finance and Audit Committee through May 22, 2017	
Total Transfers Pending in Finance and Audit Committee	\$0
Net Balance	\$4,872,641
ALLOCATED CONTINGENCY ACCOUNT	
2017 Budgeted Allocated Contingency Appropriation Budget	\$7,116,212
\$1,000,000 Lead Abatement Pilot Grant Program	
\$300,000 Office of African American Affairs	
\$70,000 Chapter 111 Minimum Wage Ordinance	
\$2,530,862 To Consider Departmental Requests to Create Positions (1A045) Salary and Social Security Only	
\$665,350 Active Fringe Associated with 1A045 Positions	
\$200,000 WZ15007 Cost to Cure-- New Entry Complex#	
\$2,350,000 WZ17301 Cost to Cure-- Zoo Otter Exhibit*	
Approved Transfers from Budget through May 22, 2017 1A045 December 2016 Cycle Positon Creates (Zoo, DHHS)	(\$161,836)
1A045 April 2017 Cycle Positon Creates (DA)	(\$210,588)
Allocated Contingency Balance May 22, 2017	\$6,743,788
Transfers from the Allocated Contingency Pending in Finance and Audit Committee through May 22, 2017	
Total Transfers Pending in Finance, Personnel & Audit Committee	\$0
Net Balance	\$6,743,788