

# COUNTY OF MILWAUKEE

## INTER-OFFICE COMMUNICATION

**Date:** May 25, 2017

**To:** Milwaukee County Board Chairman Theodore Lipscomb, Sr.

**From:** Michael Hafemann, Superintendent, Milwaukee County House of Correction (HOC)

**Subject:** From the Superintendent, House of Correction, requesting the creation of three (3) Human Service Worker positions and one (1) Program and Community Coordinator in the Office of African American Affairs (OAAA) for Department of Labor grant

---

### ISSUE

The House of Correction (HOC) applied for a grant with the US Department of Labor (DOL) to fund reentry projects with no matching funding needed. Currently the HOC does not have any Human Service Worker positions, or Program and Community Coordinator, but will need them in order to fulfill the goals issued by the grant.

### DISCUSSION

The HOC applied for a grant with the DOL for reentry projects. The purpose of the grant is to use evidence-based and informed interventions, or new interventions that theory or research suggests are promising to improve employment outcomes of young adults between the ages of 18 to 24 who have been involved in the juvenile or adult justice system, and who live in high poverty, high crime communities, within disadvantage zip codes.

The HOC offers a wide array of opportunities for our returning citizens. However, the HOC does not have the staff with the skills the grant requires to manage such a project. Therefore, in order to continue to move forward and provide meaningful evidence based program options, an additional investment in staffing is necessary.

The grant allows a three month start up period, which if awarded would begin on July 1, 2017. This quick starting period requires the positions to be available as soon as the grant is awarded to begin the hiring process. For this reason the HOC is requesting that four positions are created as unfunded. The Program and Community Coordinator will be created within the OAAA. The HOC or the OAAA will not fill these position unless this grant or another grant is awarded.

### RECOMMENDATION

The HOC is requesting that three (3) positions of Human Service Worker (title code 000563020), and one (1) position of Program and Community Coordinator (title code to be determined [TBD]) be created effective June 18, 2017 with no funding.

No appropriation of funds is required, because the grant (if approved) would fund the positions.



Michael Hafemann  
Superintendent

- C: County Executive Chris Abele  
Raisa Koltun, Chief of Staff, County Executive  
Scott Manske, Comptroller  
Supv. Jason Haas, Chair, Parks, Energy & Environmental Committee  
Supv. Marcelia Nicholson, Vice-Chair, Parks, Energy & Environmental Committee  
Supv. James Schmitt, Chair, Personnel Committee  
Supv. John Weishan Jr., Vice-Chair, Personnel Committee  
Supv. Peggy West, Chair, Finance and Audit Committee  
Supv. Sheldon Wasserman, Vice-Chair, Finance and Audit Committee  
Kelly Bablitch, Chief of Staff, County Board of Supervisors  
Steve Kreklow, Fiscal & Budget Director, DAS  
Jessica Janz-McKnight, Research Analyst, County Board  
Allyson Smith, Parks, Energy & Environment Committee Coordinator  
Shanin Brown, Personnel Committee Coordinator  
Jeremy Lucas, Budget & Management Analyst