

From the Chief Information Officer, Information Management Services Division (IMSD), Department of Administrative Services (DAS), requesting authorization to create one full-time equivalent Information Technology Contracts Manager position in IMSD, DAS, effective February 3, 2017, and to process an administrative fund transfer to move funds from the allocated contingency, by recommending adoption of the following:

### **A RESOLUTION**

WHEREAS, Information Technology (IT) contracts are complex and dynamic, covering a rapidly growing and changing area of law; and

WHEREAS, administration of IT contracts requires professional expertise and industry fluency that the Information Management Services Division (IMSD), Department of Administrative Services (DAS), does not have in-house and in the past has engaged a contacted vendor; and

WHEREAS, the creation of 1.0 full-time equivalent IT Contracts Manager position will reduce legal and technical risk for Milwaukee County (the County) through regular reviews of contracts and continuous improvement to the IT contracting process, and improve IMSD's ability to provide technical services by negotiating best terms for our contracts; and

WHEREAS, the position would be responsible for drafting, reviewing, monitoring, and administration the County's IT related contracts; and

WHEREAS, the IT Contract Manager will assist the Risk Management Division, DAS, and Community Business Development Partners, DAS, by monitoring and tracking contract and insurance certificate renewal dates, insurance documents, Disadvantaged Business Enterprise participation requirements, and related activities; and

WHEREAS, funding for this position was included in the allocated contingency in the 2017 Adopted Budget; and

WHEREAS, the request to approve the classification for this position is being reviewed separately by the Committee on Personnel as part of File No. 17-128; and

WHEREAS, the Committee on Finance and Audit, at its meeting of March 16, 2017, recommended adoption of File No. 17-97 (vote 6-0); now, therefore,

BE IT RESOLVED, the Milwaukee County Board of Supervisors hereby approves the creation of 1.0 full-time equivalent Information Technology Contracts Manager position in the Information Management Services Division (IMSD), Department of Administrative Services (DAS); and

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48           BE IT FURTHER RESOLVED, DAS is authorized to process an administrative  
49 fund transfer in the amount of the 2017 cost for the position from the Appropriation for  
50 Contingencies to IMSD, DAS.

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