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Fiscal Year 2017

3-16-17 FINANCE, PERSONNEL AND AUDIT COMMITTEE APPROPRIATION TRANSFERS
A DEPARTMENTAL

Action Required

Finance, Personnel and Audit Committee

WHEREAS, department requests for transfers within their own accounts have been received by the Department of Administrative Services, Office of Performance, Strategy and Budget, and the Director finds that the best interests of Milwaukee County will be served by allowance of such transfers;

THEREFORE, BE IT RESOLVED, that the Director, Department of Administrative Services, is hereby authorized to make the following transfers in the 2017 appropriations of the respective listed departments:

1)		<u>From</u>	<u>To</u>
	<u>Org 5600 DOT-Transit</u>		
	8201 – Transit Operations		\$181,890
	8203 – Other Transit Abatements	\$181,890	

A **2017** appropriation transfer of \$181,890 is requested by the Director of the Milwaukee County Department of Transportation in order to increase expenditure authority for addition service on the MCTS Red Line route.

Background

Between June and August 2017, the access ramps from Capitol Drive onto I-41 will be closed due to ongoing construction on I-41. MCTS's Red Line operates regular service along Capitol Drive, and will be subject to delays because of the closure. Therefore, the State of Wisconsin Department of Transportation has requested and will be fully funding an additional bus along the Red Line in order to increase bus frequency and mitigate delays from the ramp closure during this time. The additional bus is estimated to cost \$181,890, this transfer request will increase Transit Operation expenditure authority by this amount. Cost from this additional expenditure authority will be completely offset by WisDOT.

This fund transfer has no tax levy impact.

TRANSFERS SIGNED BY THE COUNTY EXECUTIVE FEBRUARY 22, 2017.

3-16-2017 FINANCE, PERSONNEL AND AUDIT COMMITTEE APPROPRIATION TRANSFERS
 B DEPARTMENTAL-OTHER

Action Required

Finance, Personnel and Audit Committee
 County Board (Majority Vote)

WHEREAS, department requests for transfers within their own accounts have been received by the Department of Administrative Services, Office of Performance, Strategy and Budget, and the Director finds that the best interests of Milwaukee County will be served by allowance of such transfers;

THEREFORE, BE IT RESOLVED, that the Director, Department of Administrative Services, is hereby authorized to make the following transfers in the 2016 appropriations of the respective listed departments:

1)	<u>From</u>	<u>To</u>
<u>9000 – Department of Parks, Recreation & Culture</u>		
0871 – W.G. Bruce Memorial Fund	\$ 150	
0872 – Wehr Nature Center	\$ 275	
0873 – Trimborn Farm Trust	\$ 2,321	
0874 – Mitchell Park Conservatory	\$ 1,089	
0885 – Friends of Boerner Trust	\$ 14,950	
0876 – Bike Trails Trust	\$ 40,000	
0877 – Playgrounds Trust	\$ 250,000	
0886 – Lake Park Pavilion Trust	\$ 200,000	
0887 – Voight Trial Gardens Trust	\$ 30,000	
0888 – Parks Security Trust	\$ 25,000	
0889 – Estabrook Park Trust (MATC Funded)	\$ 45,000	
0880 – Tree Replacement Fund	\$ 25,000	
0892 – MMSD Ecological Fund	\$ 100,000	
0861 – BRG Lotta Burger	\$ 10,000	
0862 – Amenity Matching Fund	\$ 400,000	
0863 – Weigel/Hearst C21	\$ 50,000	
6050 – Contract Personal Services		\$ 150
6610 – R/M Building & Structures		\$ 275
6610 – R/M Building & Structures		\$ 2,321
6610 – R/M Building & Structures		\$ 1,089
6610 – R/M Building & Structures		\$ 14,950
6620 – Repair/Maintenance Grounds		\$ 40,000
8588 – Major Maintenance		\$ 200,000
6620 – Repair/Maintenance Grounds		\$ 50,000
6610 – R/M Building & Structures		\$ 200,000
5199 – Seasonal Labor		\$ 30,000
7979 – Minor Other Equipment		\$ 25,000
6620 – Repair/Maintenance Grounds		\$ 45,000
7015 – Seeds & Plants		\$ 25,000

6610	- R/M Building & Structures	\$ 100,000
6610	- R/M Building & Structures	\$ 10,000
6146	- Professional Serv-Cap/Major Maint	\$ 400,000
6620	- Repair/Maintenance Grounds	\$ 50,000

The Department of Parks, Recreation & Culture requests the opening of expenditure budgets within the Parks Expendable Trust Fund for 2017. The funds are to be used for various trust compliant expenses that enhance or improve our Parks system. All expenditures follow the restrictions applicable to each respective trust account in accordance with the Donor intent or written trust agreement. Any unused funds revert back to the corresponding Trust accounts at year end in accordance with trust restrictions to retain their purpose and availability for future years. All of the trusts are fully funded and have no impact on the County tax levy.

- 0501 For the purpose of maintaining the "Immigrant Mother" statue in Cathedral Square Park.
- 0502 To close out the trust fund for use at Wehr Nature Center.
- 0504 For the maintenance of Trimborn Farm as a historic park.
- 0505 To close out the trust fund for the operation and maintenance of the Domes.
- 0507 For the benefit of Boerner Botanical Gardens and the Visitor Center.
- 0508 For the maintenance, security and care of Park Bike Trails and the immediately adjacent lands.
- 0509 For the maintenance, security and care of Parks playgrounds.
- 0510 For the improvement of the Lake Park pavilion and grounds.
- 0511 For the maintenance and care of the Voight Trial Gardens.
- 0512 For the purpose of funding Parks security projects.
- 0513 For the beautification & maintenance of, or enhancements and amenities to Estabrook Park.
- 0514 For the replacement of trees and other vegetation lost due to storm water management projects.
- 0515 For the maintenance of County Grounds Park in accordance with the Ecological plan.
- 0516 For the benefit of North Point restaurant and surrounding areas.
- 0517 To provide matching funds for board approved Parks Amenity Matching Fund grants.
- 0518 For the benefit of Estabrook Dam.

TRANSFERS SIGNED BY THE COUNTY EXECUTIVE FEBRUARY 22, 2017.

3-16-17 FINANCE, PERSONNEL AND AUDIT COMMITTEE APPROPRIATION TRANSFERS
C DEPARTMENTAL - RECEIPT OF REVENUE

Action Required

Finance, Personnel and Audit Committee
County Board (2/3 Vote)

WHEREAS, department requests for transfers within their own accounts have been received by the Department of Administrative Services, Office of Performance, Strategy and Budget, and the Director finds that the best interests of Milwaukee County will be served by allowance of such transfers;

THEREFORE, BE IT RESOLVED, that the Director, Department of Administrative Services, is hereby authorized to make the following transfers in the 2017 appropriations of the respective listed departments:

1)		<u>From</u>	<u>To</u>
	<u>Org 5063 GMIA-Hangars</u>		
	8509 – Major Maint Bldg (Exp)		\$100,000
	8509 – Other Building Improvements (CAP)		\$200,000
	3603 – Building Space Rental	\$300,000	

A **2017** appropriation transfer of \$300,000 is requested by the Comptroller to increase expenditure authority in Org. Unit 5063 General Mitchell International Airport (GMIA) hangars and to increase revenues to reflect anticipated rental income.

Background

A Standby Reimbursement Agreement (“Agreement”) between Milwaukee County and US Bank, dated October 1, 2003, terminated in August 2016 related to debt associated with hangars owned by Milwaukee County and leased to Midwest Airlines, Inc. (“Midwest”) and Skyways Airlines, Inc. (“Skyway”). The construction of the hangars was financed by bonds issued by the City of Milwaukee (IDRBs), but in 2003 was guaranteed by Milwaukee County to assist Midwest’s and Skyway’s cash flow.

In July 2016, Milwaukee County issued a \$7,660,000 Taxable General Obligation Promissory Note (“Note”) in order to pay the County's obligations to US Bank under the Agreement between the County and US Bank in connection with the guarantees. The following month, the County utilized the Midwest Trust to make a \$1,167,311 prepayment on the Note.

In August 2016, the County took possession of the Hangars that were used as collateral. The Milwaukee County Depart of Transportation – Airport Division (“Airport”) has been operating the hangars on the County’s behalf. Any operating surplus or deficit related to the hangars is the responsibility of the County’s general fund and not the Airport fund.

Repairs

The Airport is recommending repairs and maintenance of the county owned hangars (former Midwest). The repairs and maintenance will address City of Milwaukee building code requirements and will allow for the hangars to be in better condition for lease or sale. Proposed improvements include \$200,000 for a radiant heat replacement project and \$100,000 for other building and roof repairs that are needed to address other maintenance issues and make the hangars more attractive for potential leases/buyers.

This appropriation transfer will increase expenditure authority in the GMIA-Hangar Org. Unit 5063 by \$300,000 to make the repairs. Financing is being provided from \$300,000 of anticipated lease revenue that is expected to be achieved in 2017.

This fund transfer has no tax levy impact.

TRANSFERS SIGNED BY THE COUNTY EXECUTIVE FEBRUARY 22, 2017.

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Fiscal Year 2017

3-16-17 FINANCE, PERSONNEL AND AUDIT COMMITTEE APPROPRIATION TRANSFERS
D CAPITAL IMPROVEMENTS AND UNALLOCATED CONTINGENCY

Action Required

Finance, Personnel and Audit Committee
County Board (2/3 Vote)

WHEREAS, your committee has received from the Department of Administrative Services, Fiscal Affairs, departmental requests for transfer to the 2017 capital improvement accounts and the Director finds that the best interests of Milwaukee County will be served by allowance of such transfers;

THEREFORE, BE IT RESOLVED, that the Director, Department of Administrative Services, is hereby authorized to make the following transfers in the 2017 capital improvement appropriations:

1)	<u>From</u>	<u>To</u>
<u>WT08701 Kinnickinnic Maintenance Bay Improvements #</u>		
8509 – Other Building Improvements (CAP)		\$500,000
4907 – Bond and Note Proceeds	\$233,886	
<u>WT02601 Bus Replacement Program #</u>		
8554 – Vehicle - Replacements	\$155,925	
8589 – Other Capital Outlay	\$122,701	
2699 – Other Federal Grants and Reimbursements		\$44,740
4907 – Bond and Note Proceeds		\$233,886
<u>Org. Unit 1945 Appropriation for Contingency</u>		
8901 – Appropriation for Contingency	\$266,114	

Existing Project, + Included in 5-Year Plan, * New Project

A 2017 appropriation transfer of \$778,626 is requested by the Director of the Department of Transportation to allocate \$266,114 from the appropriation for contingencies account and a net amount of \$233,886 from Project WT02601 Bus Replacement Program provide an additional \$500,000 of expenditure authority to Project WT087 Kinnickinnic (KK) Maintenance Bay Improvements (Formerly Kinnickinnic Maintenance Pits).

The KK Garage is the largest of the three Milwaukee County Transit System (MCTS) operating garages. It conducts over 1,000 inspections across roughly 160 buses each year, amounting to roughly four inspections per day. The inspections are conducted over two pits which are designated specifically for routine and urgent inspections. A third pit at the KK garage is not currently used for inspection work because the oil drain lines inside the pit deteriorated years ago. In 2016, damaged concrete around the perimeter of the pits was first detected as a concern. The damage is likely caused by salt penetrating the concrete slabs, rusting the rebars, and causing spalling and cracking. The deteriorating and falling concrete presents a safety hazard for maintenance workers and as a result, the center pit has been closed since May 2016.

Since closing the center pit there has only been one pit open and available for use. This situation causes operational challenges and inefficiencies. The loss of this pit makes four bus spaces inaccessible and mechanics must now spend time shuffling buses to/from the other inspection pit. This shuffling of buses takes time away from the inspection work and creates restrictions to the order in which work must be performed on a given bus. This contributes to a loss of flexibility in managing a typical day’s workload. The goal of this construction is to get all three pits back into safe working order.

In September 2016, an appropriation transfer of \$130,000 was approved for improvements of the center pit. The improvements were to include the removal and replacement of the concrete slabs, the replacement of steel netting anchors above the pits, and addressing other general conditions in the area. Financing was provided from surplus 2016 bonds in the bus replacement project.

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Fiscal Year 2017

Subsequent to the approval of the appropriation transfer, it was determined that three of the maintenance bays at the Kinnickinnic Maintenance Building have significant structural damage and are in need of improvement. This appropriation transfer will provide an additional \$500,000 that is necessary to expand the scope of the project to improvements to all three maintenance bays. The scope will include the removal and replacement of the damaged concrete structural slabs, the installation of new trench drains at both the north and south ends of the pits, the installation of electrical outlets within the pits, replacement of lighting in the pits, replacement of the fluid lines running from the Oil Room to the pits, and the installation of new water supply to each of the three maintenance pits.

Assuming approval of this appropriation transfer, it is anticipated that the project will be completed in the 3rd quarter of 2017.

This fund transfer has no tax levy impact.

TRANSFERS SIGNED BY THE COUNTY EXECUTIVE FEBRAYR 22, 2017.

2017 BUDGETED CONTINGENCY APPROPRIATION SUMMARY

UNALLOCATED CONTINGENCY ACCOUNT

2017 Budgeted Unallocated Contingency Appropriation Budget	\$5,138,755
Approved Transfers from Budget through February 22, 2017	
Unallocated Contingency Balance February 22, 2017	\$5,138,755
Transfers from the Unallocated Contingency Pending in Finance, Personnel & Audit Committee through February 22, 2017	
Kinnickinnic Maintenance Bay/Bus Replacement Program	(\$266,114)
Total Transfers Pending in Finance, Personnel & Audit Committee	(\$266,114)
Net Balance	\$4,872,641

ALLOCATED CONTINGENCY ACCOUNT

2017 Budgeted Allocated Contingency Appropriation Budget	\$4,566,212
\$3,196,212 To allow for policymakers to consider departmental requests to create positions	
\$1,000,000 Lead Abatement Pilot Grant Program	
\$300,000 Office of African American Affairs	
\$70,000 Chapter 111 Minimum Wage Ordinance	
Approved Transfers from Budget through February 22, 2017	
Zoo Position Conservation Research & Sustainability Coordinator	(\$87,924)
DHHS Position Community Intervention Specialist	(\$73,912)
Allocated Contingency Balance February 22, 2017	\$4,404,376
Transfers from the Allocated Contingency Pending in Finance, Personnel & Audit Committee through February 22, 2017	
Total Transfers Pending in Finance, Personnel & Audit Committee	\$0
Net Balance	\$4,404,376