

COUNTY OF MILWAUKEE
INTEROFFICE COMMUNICATION

Date: January 6, 2017

To: Theodore Lipscomb, Chair, County Board of Supervisors

From: Steven Kreklow, Director, Office of Performance, Strategy, and Budget

Subject: Request to Create 1.0 FTE IT Security Analyst in the Department of Administrative Services - Information Management Services Division (DAS-IMSD) (File 17-100)

The Department of Administrative Services - Information Management Services Division (DAS-IMSD) requests to create 1.0 FTE IT Security Analyst. That position was included in the 2017 Recommended Budget but was not included in the 2017 Adopted Budget.

The IT Security Analyst position will assist in defining security program requirements, including regulatory requirements, and security controls required to support business and technology drivers. Responsibilities include supporting security technologies and controls, serving as an internal Information Security consultant to the organization, monitoring systems to ensure appropriate access levels are maintained, and collaborating with Information Security management, legal, human resources, and law enforcement agencies to manage security vulnerabilities or investigations as needed. The incumbent shall also provide the County with expertise in IS auditing and Information Security, will identify control weaknesses, develop and implement corresponding solutions, and enforce controls mechanisms to keep Milwaukee County data secure.

The 2017 allocated contingency contains funds for positions that were included in the Recommended Budget but not included in the Adopted Budget. Approval of this request would authorize and direct the Department of Administrative Services to process an administrative fund transfer of approximately \$109,268 from allocated contingency to the Department of Administrative Services - Information Management Services Division (DAS-IMSD).

The Department of Administrative Services - Performance, Strategy and Budget recommends that 1.0 FTE IT Security Analyst be created in the Department of Administrative Services - Information Management Services Division (DAS-IMSD) and an administrative transfer from allocated contingency be approved.



Steven Kreklow
Director, Office of Performance, Strategy, and Budget