**COUNTY OF MILWAUKEE**

**INTEROFFICE COMMUNICATION**

**DATE: N**ovember 3, 2016

**TO:** Supervisor Theodore Lipscomb, Sr., Chairman, County Board of Supervisors

 Supervisor Michael Mayo, Sr., Chairman, Transportation, Public Works and Transit Committee

**FROM:** Brian Dranzik, Director, Department of Transportation

**SUBJECT: REQUEST TO CHANGE THE FUEL FLOWAGE RATES AT LAWRENCE J. TIMMERMAN AIRPORT**

**POLICY**

The County Board is authorized to establish fuel flowage rates at Milwaukee County airports by County Ordinance.

**BACKGROUND**

Milwaukee County General Ordinances Section 4.06 (1)(b) authorizes the County Board to establish fuel flowage rates at Milwaukee County airports. The fuel flowage rates at Lawrence J. Timmerman Airport (LJTA) currently are 6 cents for each gallon of fuel and 5 cents for each gallon of oil. These rates have been in effect for approximately 15 years without an adjustment.

Airport staff is in the process of negotiating a new agreement with a fixed base operator (FBO) at LJTA. During contract negotiations with the FBO management company, it was agreed by both parties that the gas and oil flowage rates needed adjustment. Both parties agreed that flowage fees of 10 cents per gallon for fuel and 10 cents per gallon for oil were appropriate.

**RECOMMENDATION**

Airport staff recommends the fuel flowage rates at LJTA be established at 10 cents for each gallon of fuel and 10 cents for each gallon of oil, effective as of the commencement date of a new agreement with a fixed base operator at LJTA.

Prepared by: Kathy Nelson, Airport Properties Manager

Approved by:

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Brian Dranzik, Director Ismael Bonilla, Airport Director

Department of Transportation