

**CONTRACT FOR SERVICES
Amendment**

Between

MILWAUKEE COUNTY

AND

WISCONSIN COMMUNITY SERVICES, INC.

The 2014 professional services contract between Milwaukee County and Wisconsin Community Services, Inc. for provision of services in the Repeat Intoxicated Driver Intervention/Scram/Drug Testing Program is amended as follows:

RECITALS

WHEREAS, the Milwaukee County Board of Supervisors adopted the 2014 budget on November 12, 2013, File No. 13-756, and approved by the County Executive, which included funding for Pretrial Services with contract responsibilities to include oversight and administration by the Chief Judge of Milwaukee County; and

WHEREAS, on December 11, 2013 Milwaukee County received from the Wisconsin Department of Transportation a funding award notice that results in increased funding to the WCS Repeat Intoxicated Driver Intervention Program for 2014 in the amount of \$15,799.00; and

WHEREAS, on May 2, 2014 the professional services contract for the above services was executed between Milwaukee County and Wisconsin Community Services; therefore

BE IT RESOLVED, that the 2014 WCS Repeat Intoxicated Driver Intervention/SCRAM/Drug Testing professional services contract ~~for~~ is amended to reflect total 2014 expenditures not to exceed \$606,758.

All other provisions, services and conditions set forth in the 2014 professional service contract shall remain in full force.

IN WITNESS WHEREOF,

WISCONSIN COMMUNITY SERVICES, Inc. and MILWAUKEE COUNTY HAVE EXECUTED THIS CONTRACT AMENDMENT EFFECTIVE MAY 1, 2014.

Reviewed by Risk Management

Chief Judge on behalf of Milwaukee County

DocuSigned by:
Amy Pechacek

Amy Pechacek

DocuSigned by:
Jeffrey A. Kramers

Jeffrey A. Kramers

5/27/2014

Date

5/27/2014

Date

Wisconsin Community Services, Inc.

DocuSigned by:

Hollis Patzer

DA17E954A0914F8...
Hollis Patzer

5/29/2014

Date

Approved by Comptroller

DocuSigned by:

Scott B. Manske

Scott B. Manske

5/30/2014

Date

Reviewed by CDBP

DocuSigned by:

Rick Norris

AD4C84D4023E450...

5/27/2014

Date

County Executive

Chris Abele

Date

Corporation Counsel

Date



Wisconsin Department of Transportation
www.dot.wisconsin.gov

Division of State Patrol
Bureau of Transportation Safety
4802 Sheboygan Ave.
P O Box 7936
Madison, WI 53707-7936

December 6, 2013

Chief Judge Jeffrey Kremers
Wisconsin Community Services - Milwaukee
901 North 9th Street, Room 609
Milwaukee, Wisconsin 53233

Telephone: 608-266-0402
FAX: 608-267-0441

RE: Wisconsin Community Services - Milwaukee
2013-2014 ISP Grant
Highway Safety Project ID 0954-39-07

Dear Chief Judge Kremers:

I'm pleased to inform you that your Highway Safety Project, 0954-39-07, entitled Wisconsin Community Services - Milwaukee 2013-2014 ISP Grant is approved based upon its potential for improving traffic safety in Wisconsin.

Funds: Highway Safety Funds are approved in the maximum amount of \$220,000.00 for reimbursement, only if funds are available.

Reimbursement:

- Reimbursement will be based upon the documented expenditures that do not exceed each approved budget item.
- BOTS must receive all reimbursement claims and deliverables in compliance with the Highway Safety Project Agreement.
- Claims will not be reimbursed when there are delinquent deliverables.

Dates: The approved project period begins 7/1/2013, and ends 6/30/2014, and only those costs incurred during this period are eligible for reimbursement.

Amendment: If you need to change any of the terms of the approved agreement, please contact your Regional Program Manager, Matthew Aslesen. They will assist you in preparing any required documentation.

A copy of this agreement is available to print within the Wise-Grants System. My staff and I appreciate your continued efforts to improve traffic safety in Wisconsin and look forward to working with you.

Sincerely,

David Pabst, Director
Bureau of Transportation Safety

DEC 11 2013

CONTRACT FORM 1684 R5 (Refer to ADMINISTRATIVE MANUAL Section 1.13, for procedures)

Mail to: Preliminary: Office of the Comptroller, Contract Signatures, Room 301 Courthouse Final: Office of the Comptroller, Accounts Payable, Room 301 Courthouse Community Business Development Partners, 8th Floor City Campus	CONTRACT TYPE Professional Service - Operating <input checked="" type="checkbox"/> Professional Service - Capital <input type="checkbox"/> Purchase of Service <input type="checkbox"/> Preliminary <input checked="" type="checkbox"/> Final <input type="checkbox"/>
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DEPARTMENT NAME Pretrial Services	AGENCY NO. 290	DEPARTMENT (HIGH) ORG 2900
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VENDOR INFORMATION

VENDOR NO. 97072	ORDER TYPE	NEW or	AMEND <input checked="" type="checkbox"/>	CONTRACT NO.
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NAME OF VENDOR Wisconsin Community Services	ADDRESS 3732 W. Wisconsin Avenue, Suite 200 Milwaukee, WI 53208
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TAX I.D. NO.	EFFECTIVE DATES: begin date end date	LENGTH OF CONTRACT (IN MONTHS)	AMENDMENT ONLY: DOLLAR CHANGE	TOTAL CONTRACT AMOUNT
	01/01/14 12/31/14	12	\$ 15,799.00	

ACCOUNTING INFORMATION

Year to be Expended	Line No	Fund	Agency	Org Unit	Activity	Function	Object	Job Number	Report Cat	Units	Amount to be Expended/ Amendment

PURPOSE OF CONTRACT

Provide pretrial supervision and SCRAM services to repeat OWI defendants.

Was County Board approval received prior to contract execution or contract amendment or extension?

If YES, give County Board File No. _____ Date Approved _____

If NO, why is County Board approval not required? _____

Was Contract fully executed prior to work being performed (all signatures received)? YES NO

Is Vendor a certified professional service DBE? YES NO

Holly Szablewski Prepared By	05/22/14 Date	Judicial Review Coordinator Title
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_____ Signature of County Administrator	_____ Date	_____ Title
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Certificate of Completion

Envelope Number: 21EFAE0C64E44069AE33DCB5C473D2AC	Status: Completed
Subject: Please DocuSign this document: 2014 WCS Pretrial Services Contract Amendment.pdf	
Source Envelope:	
Document Pages: 4	Signatures: 5
Certificate Pages: 5	Initials: 0
AutoNav: Enabled	Envelope Originator:
Envelopeld Stamping: Enabled	Holly Szablewski
	holly.szablewski@wicourts.gov
	IP Address: 165.219.245.62

Record Tracking

Status: Original	Holder: Holly Szablewski	Location: DocuSign
5/23/2014 4:12:21 PM CT	holly.szablewski@wicourts.gov	

Signer Events

Signer Events	Signature	Timestamp
<p>Rick Norris rick.norris@milwaukeecountywi.gov CBDP Director Milwaukee County Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered ID:</p>	<p>DocuSigned by: <i>Rick Norris</i> AD4C84D4023E450...</p> <p>Using IP Address: 204.194.251.5</p>	<p>Sent: 5/23/2014 4:22:29 PM CT Viewed: 5/27/2014 8:39:51 AM CT Signed: 5/27/2014 8:41:14 AM CT</p>
<p>Amy Pechacek amy.pechacek@milwaukeecountywi.gov Director of Risk Management Milwaukee County Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Accepted: 2/25/2014 12:36:39 PM CT ID: 55fe780a-2930-46fa-8578-dc7e4fbad47c</p>	<p>DocuSigned by: <i>Amy Pechacek</i> E454E4CA2D21452...</p> <p>Using IP Address: 204.194.251.5</p>	<p>Sent: 5/27/2014 8:41:15 AM CT Viewed: 5/27/2014 9:16:20 AM CT Signed: 5/27/2014 9:16:51 AM CT</p>
<p>Jeffrey Kremers jeffrey.kremers@wicourts.gov Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Accepted: 5/27/2014 9:32:26 AM CT ID: 591af0e6-4e77-40f2-a0d9-ff42ef1f190c</p>	<p>DocuSigned by: <i>Jeffrey Kremers</i> 51C398E2D2A947A...</p> <p>Using IP Address: 165.219.245.62</p>	<p>Sent: 5/27/2014 9:16:53 AM CT Viewed: 5/27/2014 9:32:26 AM CT Signed: 5/27/2014 9:32:45 AM CT</p>
<p>Hollis Patzer hpatzer@wiscs.org Executive Director Wisconsin Community Services, Inc Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Accepted: 5/29/2014 11:46:50 AM CT ID: 2e6dfd36-399e-4c72-8a02-5f2d035bb9c5</p>	<p>DocuSigned by: <i>Hollis Patzer</i> D617E95440914F8...</p> <p>Using IP Address: 12.155.248.34</p>	<p>Sent: 5/27/2014 9:32:46 AM CT Viewed: 5/28/2014 10:18:30 AM CT Signed: 5/29/2014 11:46:57 AM CT</p>
<p>Comptroller comptrollersignature@milwcnty.com Comptroller Milwaukee County Security Level: Email, Account Authentication (None)</p>	<p>DocuSigned by: <i>Comptroller</i> F7354A95DB0643E...</p> <p>Using IP Address: 204.194.251.5</p>	<p>Sent: 5/29/2014 11:46:59 AM CT Viewed: 5/30/2014 9:59:39 AM CT Signed: 5/30/2014 10:02:48 AM CT</p>

Signer Events	Signature	Timestamp
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Electronic Record and Signature Disclosure:
Not Offered
ID:

In Person Signer Events	Signature	Timestamp
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Editor Delivery Events	Status	Timestamp
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Agent Delivery Events	Status	Timestamp
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Intermediary Delivery Events	Status	Timestamp
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Certified Delivery Events	Status	Timestamp
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Carbon Copy Events	Status	Timestamp
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Notary Events	Timestamp
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Envelope Summary Events	Status	Timestamps
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Envelope Sent	Hashed/Encrypted	5/29/2014 11:46:59 AM CT
Certified Delivered	Security Checked	5/30/2014 9:59:39 AM CT
Signing Complete	Security Checked	5/30/2014 10:02:48 AM CT
Completed	Security Checked	5/30/2014 10:02:48 AM CT

Electronic Record and Signature Disclosure

CONSUMER DISCLOSURE

From time to time, Wisconsin Milwaukee County (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through your DocuSign, Inc. (DocuSign) Express user account. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to these terms and conditions, please confirm your agreement by clicking the 'I agree' button at the bottom of this document.

Getting paper copies

At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. For such copies, as long as you are an authorized user of the DocuSign system you will have the ability to download and print any documents we send to you through your DocuSign user account for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish for us to send you paper copies of any such documents from our office to you, you will be charged a \$0.00 per-page fee. You may request delivery of such paper copies from us by following the procedure described below.

Withdrawing your consent

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

Consequences of changing your mind

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. To indicate to us that you are changing your mind, you must withdraw your consent using the DocuSign 'Withdraw Consent' form on the signing page of your DocuSign account. This will indicate to us that you have withdrawn your consent to receive required notices and disclosures electronically from us and you will no longer be able to use your DocuSign Express user account to receive required notices and consents electronically from us or to sign electronically documents from us.

All notices and disclosures will be sent to you electronically

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through your DocuSign user account all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

How to contact Wisconsin Milwaukee County:

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: plee@milwcnty.com

To advise Wisconsin Milwaukee County of your new e-mail address

To let us know of a change in your e-mail address where we should send notices and disclosures electronically to you, you must send an email message to us at plee@milwcnty.com and in the body of such request you must state: your previous e-mail address, your new e-mail address. We do not require any other information from you to change your email address..

In addition, you must notify DocuSign, Inc to arrange for your new email address to be reflected in your DocuSign account by following the process for changing e-mail in DocuSign.

To request paper copies from Wisconsin Milwaukee County

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an e-mail to plee@milwcnty.com and in the body of such request you must state your e-mail address, full name, US Postal address, and telephone number. We will bill you for any fees at that time, if any.

To withdraw your consent with Wisconsin Milwaukee County

To inform us that you no longer want to receive future notices and disclosures in electronic format you may:

- i. decline to sign a document from within your DocuSign account, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;
- ii. send us an e-mail to plee@milwcnty.com and in the body of such request you must state your e-mail, full name, IS Postal Address, telephone number, and account number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

Required hardware and software

Operating Systems:	Windows2000? or WindowsXP?
Browsers (for SENDERS):	Internet Explorer 6.0? or above
Browsers (for SIGNERS):	Internet Explorer 6.0?, Mozilla FireFox 1.0, NetScape 7.2 (or above)
Email:	Access to a valid email account
Screen Resolution:	800 x 600 minimum
Enabled Security Settings:	<ul style="list-style-type: none">• Allow per session cookies• Users accessing the internet behind a Proxy Server must enable HTTP

1.1 settings via proxy connection

** These minimum requirements are subject to change. If these requirements change, we will provide you with an email message at the email address we have on file for you at that time providing you with the revised hardware and software requirements, at which time you will have the right to withdraw your consent.

Acknowledging your access and consent to receive materials electronically

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please verify that you were able to read this electronic disclosure and that you also were able to print on paper or electronically save this page for your future reference and access or that you were able to e-mail this disclosure and consent to an address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format on the terms and conditions described above, please let us know by clicking the 'I agree' button below.

By checking the 'I Agree' box, I confirm that:

- I can access and read this Electronic CONSENT TO ELECTRONIC RECEIPT OF ELECTRONIC CONSUMER DISCLOSURES document; and
- I can print on paper the disclosure or save or send the disclosure to a place where I can print it, for future reference and access; and
- Until or unless I notify Wisconsin Milwaukee County as described above, I consent to receive from exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to me by Wisconsin Milwaukee County during the course of my relationship with you.