DEPARTMENT OF ADMINISTRATIVE SERVICES FACILITIES MANAGEMENT DIVISION ARCHITECTURE, ENGINEERING & ENVIRONMENTAL SERVICES SECTION (CONSULTANT FEE INCREASE APPROVAL FORM)

FEE INCREASE No. 3

I.

PROJECT DESCRIPTION	<u>ON</u>								
Project Title: South Shore Park									
Project No.: P298-14610	6								
Agency: <u>120</u>	Org. No.: <u>1400</u>	Object No.: <u>6146</u>							
Project Code: WP29802	1 Activity:	8							
Function:	Category:	REVIEWED BY KLS							
	Group. Canal Street e, WI 53233	DATE 2/9/16							
Agreement Type									
Lump Sum - Not-7	To-Exceed Type <u>"</u> A	a" or "D"Agreement							
Lump Sum - Not-7	Го-Exceed Type "F	3" Agreement – Annual							
Actual Cost - Not-	Actual Cost - Not-To-Exceed Fee Type "B" Agreement - Annual								
Actual Cost - Not-	to-Exceed Fee Type "C	2" Agreement							
Fee Increase Type:	Actual Cost: Not-to-l	Exceed (if other type, justify in reason section)							

II. FEE INCREASE REASON

Milwaukee County DAS selected The Sigma Group via RFP to develop a master plan for South Shore Park. Their contract allowed for the extension of services for future phases of work if The Sigma Group performance was acceptable. In March, 2015, Milwaukee County allocated funds to design and construct portions of the park master plan. The Sigma Group's contract agreement was extended in May, 2015, to complete the full design of the north parking lot, storm water controls, and bike path improvements. Work under this fee increase includes full design of the south parking lot, dockwall, promenade design, storm water controls, site lighting, and design of attendant booth. This fee increase will ensure a coordinated design effort for the entire South Shore Park improvements. A spreadsheet is attached detailing the scope of services to complete the project.

The total fee increase for professional services is \$123,260.00, as shown below. The total adjusted contract agreement value is \$352,832.00.

FEE INCREASE APPROVAL FORM

PROJECT TITLE: South Shore Park

PROJECT NO.: P298-14616

FEE INCREASE NO.: 3

III. APPROVED FEE BREAKDOWN:

	A.	Original Fee plus Allowand	ce:		
		1. Basic Services Comp	ensation	\$69,690.00	
		2. Reimbursable Allow	ance (NTE)	\$0.00	
		3. Fee Plus Allowance		\$69,690.00	
	B.	Previously Approved Fee In	ncreases plus Allowance	(NTE): \$	
		1. Fee Increase	•	\$140,882.00	
		2. Reimbursable Allowa	ance (NTE)	\$19,000.00	
		3. Total		\$159,882.00	
	C.	This Fee Increase plus Al	lowance (NTE):		
		1. Fee Increase		\$121,260.00	
		2. Reimbursable Allov	vance (NTE)	\$2,000.00	
		5. Total		\$123,260.00	
	Б.	73 1 134 1 411	11 5 1 411		
	D.	Revised Maximum Allowa	ble Fee plus Allowance:	#221 020 00	
		1. Fee (NTE)	() ITE)	\$331,832.00	
		2. Reimbursable Allows		\$21,000.00	
		4. Fee Plus Allowance ((NIE)	\$352,832.00	
IV.	(Ap	EULITIZATION proved DBE Participation Re BE" Utilization Report (DBE			
V.		CAL NOTE icient funds are available in t	he project account to co	ver the consultant fee increase.	
PREP	ARED	BY: David S. Gulgowski, P	.E., Managing Engineer		
REVI	EWEI	AND RECOMMENDED E	BY:		
			Gregory G. High, Directory Architecture, Engineer and Environmental Ser	ng	
<u>OWN</u>	ER DI	EPARTMENT APPROVAL			
Consu	ıltant I	Fee Increase Approved:			

John Dargle Director

DPRC

Date

FEE INCREASE APPROVAL FORM PROJECT TITLE: South Shore Park

PROJECT NO.: P298-14616

FEE INCREASE NO.: 3

DIRECTOR OF FACILITIES MANAG	EMENI	
Consultant Fee Increase Approved:		
	Jeremy Theis, Director Date DAS- Facilities Management Division	
DIRECTOR OF ADMINISTRATIVE S	ERVICES APPROVAL	
Consultant Fee Increase Approved:		
	Teig Whaley-Smith, Director Department of Administrative Services	Date
OFFICE OF CORPORATION COUNS	EL APPROVAL	
Consultant Fee Increase Approved:		
	Corporation Counsel	Date
OFFICE OF THE COMPTROLLER AI	PPROVAL	
Consultant Fee Increase Approved:		
	Scott Manske, Comptroller Office of the Comptroller	Date
OFFICE OF THE COUNTY EXECUTI	VE APPROVAL	
Consultant Fee Increase Approved:		
	Chris Abele, County Executive Office of the County Executive	Date
Attachments: Consultant Scope of Worl Approved DBE Participat 1684 Form		
COPIES AFTER APPROVAL		
G. High G. Drent D. Gulgowski	B. Engel, CBDP Project File – C K. Haley, DPRC K. Stave	Original



PROJECT No.: P 298-14616

COMMUNITY BUSINESS DEVELOPMENT PARTNERS MILWAUKEE COUNTY

COMMITMENT TO CONTRACT WITH DBE (This form is to be completed by the bidder/proposer and the DBE named for submission with bid/proposal)

PROJECT TITLE: South Shore Park - Design Phase

TOTAL CONTRACT AMOUNT \$ 255.36	5	DBE Goal: <u>25%</u>		
Name & Address of DBE(*)		Scope of Work Detailed Description	DBE Contract Amount	% of Total
GESTRA Engineering, Inc. 191 W. Edgerton Avenue Milwaukee, WI 53207	Geot	echnical Engineering	\$6,400	2.5%
Separate commitment form must be completed for e	ech DBE fir	m)		
Bidder/Proposer Commi	tment (T	be completed by firm commi	ting work to DBE)	the same
negotiated with, and having received confiring. The Sigma Group. Inc. (Phone Note 1) DBE firm listed, for the service(s) and amountirm and that of the named DBE will be subtron this contract. The information on this for falsification, fraudulent statement, or misreprocessing the statement of Authorized Representative. Subscribed and authorized Representative.	o.414.643 nt(s) special specia	3.4150), or one of our subcontractified when awarded this contract ectly to CBDP within seven (7) do and accurate to the best of my in will result in appropriate sanction. Peschel, PE Senior Project Manageme & Title of Authorized Representative 20 16 Misconsin My Commission My Commission.	ctors, will enter into contract in A copy of the contract in ays from receipt of Notice knowledge. I further under applicable law. I 28 II Date	eract with the between our cho-Proceed erstand that
Only firms certified at DBE Affirmation (To be	les) by the S	tate of Wisconsin UCP prior to bid/proposed by DBE Owner/Authorized	set opening will be credited on the Representative)	is contract
I affirm that the State of Wisconsin listed in the State of Wisconsin UCP I acknowledge and accept this comminerein, as put forth by The State of Wisconsin UCP I understand and accept that this committee of County project specified herein to be I affirm that approval from CBDP will this project. Signalure of Authorized DBE Representative	Directory. iltment to commitme complete be obtain	contract with my firm for the service (s) to be rendered with my own forces, unless other	rice(s) and dollar amount red in completion of the lerwise approved by CBD n of this work awarded to	s) specified Milwaukee
	FOR	CBDP USE ONLY		-0
Commitment number 1 of 4 Proj	ect Total:	(A) 2,5% (V)\$_	Total %	25-1%
erified with: Doug 3/4	_	Authorized Signature	2/4	1/16 Date
BE-14 (12/01/14) Previous Editione Obsolete	2 4	•		



COMMUNITY BUSINESS DEVELOPMENT PARTNERS MILWAUKEE COUNTY

COMMITMENT TO CONTRACT WITH DBE (This form is to be completed by the bidder/proposer and the DBE named for submission with bid/proposal)

PROJECT No.: <u>P 298-14616</u> PROJ	ECT TITLE: South Shore Park - Design Phas	e								
TOTAL CONTRACT AMOUNT \$ 255,362	DBE Goal: <u>25%</u>									
Name & Address of DBE ⁽⁷⁾	Scope of Work Detailed Description	DBE Contract Amount	% of Total Contract							
I B C ENGINEERING SERVICES, INC.	Parking Lot Lighting and Electrical Design	\$22,350	8.75%							
N8 W22195 Johnson Drive, Suite 180			8.8%							
Waukesha, Wisconsin 53186 (* Separate commitment form must be completed for each	000 4>		0.000							
	The second secon									
Bidder/Proposer Commitment (To be completed by firm committing work to DBE) I certify that the DBE firm listed quoted the identified service(s) and cost(s). I further acknowledge our firm having										
Subscribed and swamfacture me this 25	150), or one of our subcontractors, will enter in d when awarded this contract. A copy of the city to CBDP within seven (7) days from receipte and accurate to the best of my knowledgentation will result in appropriate sanctions und Robert Peschel, PE Senior Project Manager Name & Title of Authorized Representative day of Authorized Representative 4. 20 16	nto contract with the contract between of the following of the following	ne DBE firm our firm and seed on this erstand that							
DBE Affirmation (To be completed by DBE Owner/Authorized Representative)										
 1 affirm that the State of Wisconsin UCP has certified our company as a DBE, and that our company is currently listed in the State of Wisconsin UCP Directory. I acknowledge and accept this commitment to contract with my firm for the service(s) and dollar amount(s) specified herein, as put forth by										
	FOR CBDP USE ONLY									
Commitment number 2 of 4 Project Verified with: 11 CE 2/4	5 00	Toṭal %	116							
VOLINGE WILL	Authorized Signature		Pate							



COMMUNITY BUSINESS DEVELOPMENT PARTNERS MILWAUKEE COUNTY

COMMITMENT TO CONTRACT WITH DBE

(This form is to be completed by the bidder/proposer and the DBE named for submission with bid/proposal)

	CT TITLE: South Shore Park - Design Phas		
TOTAL CONTRACT AMOUNT \$ 255,362	DBE Goal: <u>25%</u>		
Name & Address of DBE ⁽⁷⁾	Scope of Work Detailed Description	DBE Contract Amount	% of Total
	Storm Water Management Design	\$33,920	13.3%
Vilwaukee, WI 53204 * Separate commitment form must be completed for each D	DBE firm)		
Bidder/Proposer Commitme		rk(IOIDBE)/含数	FO YOU
DBE firm listed, for the service(s) and amount(s) firm and that of the named DBE will be submitted on this contract. The information on this form is a lastification, frauduled statement, or misrepresent.	4.643.4150), or one of our subcontractors, we specified when awarded this contract. A copic directly to CBDP within seven (7) days from true and accurate to the best of my knowled	by of the contract left receipt of Notice lege. I further under applicable law.	etween of the to-Proces erstand the
Subscribed and swom to before me this 23 Company of Notary Public Company of Notary of	State of Wisconsin . My Commission exp		
DBE Affirmation (To be co	_		
 listed in the State of Wisconsin UCP Direction I acknowledge and accept this commitment therein as out forth by The Sigma Group 	ent to contract with my firm for the service(s) and the contract with my firm for the service(s) and the contract with my firm for the service(s) and the contract with my firm for the service(s) and the contract with my firm for the service(s) and the contract with my firm for the service(s) and the contract with my firm for the service(s) and the contract with my firm for the service(s) and the contract with my firm for the service(s) and the contract with my firm for the service(s) and the contract with my firm for the service(s) and the contract with my firm for the service(s) and the contract with my firm for the service(s) and the contract with my firm for the service(s) and the contract with my firm for the service(s) and the contract with my firm for the service(s) and the contract with	and dollar amount	(s) specifie
County project specified herein to be con	mitment is for service(s) to be rendered in mpleted with my own forces, unless otherwise obtained prior to subletting any portion of thi	approved by CBI	JP.
/ / / /	Onesia Dalatall Cook DE CEM/Dringing CEO	January 27, 20	4.5
au Dusken Space	Carrie Bristoll-Groll, PE, CFM/Principal-CEO		16
Signature of Authorized DBE Representative	Name & Title of Authorized DBE Representative	Date	
ally Dustree - Grass	Name & Title of Authorized DBE Representative FOR CBDP USE ONLY	Date	



COMMUNITY BUSINESS DEVELOPMENT PARTNERS MILWAUKEE COUNTY

COMMITMENT TO CONTRACT WITH DBE

(This form is to be completed by the bidder/proposer and the DBE named for submission with bid/proposal)

PROJECT No.:

PROJECT TITLE: South Shore Park Dredging

TOTAL CONTRACT AMOUNT \$ 255,362

DBE Goal: 17% 759

Name & Address of DBE ^(*)	Scope of Work Detailed Description	DBE Contract Amount	% of Total Contract
White Water Associates, Inc. 429 River Ln, Amasa, MI 49903	Laboratory Analytical Services	41,200	0.5%

(* Separate commitment form must be completed for each DBE firm)

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I cost(s). I further acknowledge our firm having and delivery from DBE firm listed herein. Our firm
one of our subcontractors, will enter into contract
en awarded this contract. A copy of the contract
ty to CBDP within seven (7) days from receipt or
and accurate to the best of my knowledge. I further
will result in appropriate sanctions under applicable

DIE Affirmation (To be completed by DBF Own); Authorized Representative)

- I affirm that the State of Wisconsin UCP has certified our company as a DBE, and that our company is currently listed in the State of Wisconsin UCP Directory.
- I acknowledge and accept this commitment to contract with my firm for the service(s) and dollar amount(s) specified
 herein, as put forth by ______.
- I understand and accept that this commitment is for service(s) to be rendered in completion of the Milwaukee County project specified herein to be completed with my own forces, unless otherwise approved by CBDP.
- I affirm that approval from CBDP will be obtained prior to subletting any portion of this work awarded to my firm on this project.

Signature of Authorized DBE Representative

Reflect. Fremo, CEO G/26/15

Name & Title of Authorized DBE Representative

Date

FOR CBDP USE ONLY

Commitment number 4 of 9 Project Total: (A) 0.5% (V)\$

Total % 25.1%

Authorized Signature

Date

DBE-14 (08/01/13) Previous Editions Obsolete

FI 2 + 3

Scope for 2015 South Shore Park Additional Work-

REVISED 1-19-16

Based on our understanding, the additional scope is for the design, permitting, and limited administration through construction for "Phase 3 Design or Phase 2 Construction" of the work as delineated on attachment of project Area. Specifically we are including the following general design:

- South parking lot and access drives from Knock to existing beach.
- Dockwall sheet pile design for approximately 350 lineal feet of shoreline. We assume
 existing courtesy docks will remain. Assume Milwaukee County will provide all dockwall
 permitting.
- Environmental sampling for dredging at the dockwall and submittal to WDNR.
- Allowance of \$5,000 for additional geotechnical borings associated with dockwall.
- Promenade design associated with proposed dockwall.
- Stormwater management for the "Phase 2" project area.
- Site lighting for the "Phase 2" project area, including coordination with We Energies on overhead modifications to underground
- Landscaping for the project area including some fencing and site amenities. We have included a limited design for amenities including fences and benches.
- Limited beach enhancement design limited to the area between the beach and the existing boat launch. (Approx. 50'x150' Area)
- Design of an attendant booth. We assume a prefab building will be specified and included in the bid documents. (Additional fee needed if not prefab)
- Design of utilities for the site to include storm sewer in parking lot.
- Limited MEP modifications for the existing cleaning station including only grinder pump upgrades.
- All approvals for the proposed work from the City of Milwaukee and WDNR, except for permits required for the dockwall and/or dredging. Permits will be pulled by Contractor.

The following items are NOT included in the scope and fee

- Design of new courtesy dockage
- Design of new boat launch below Ordinary High Water Mark.
- Design of Beach Garden and modified swimming beach.
- Road improvement on Knock or Iron. Sidewalk on Knock only.
- Utility improvements to Yacht Club, including data and telephone.
- Topographic Survey- We feel that the existing survey provided does not meet standards for final design. We assume County will upgrade the existing survey providing information on all existing utilities and spot grades throughout the project for final design.

DETAILED TASK ITEMS

TASK 1- REVIEW OF PROJECT GOALS

- Two meetings with County staff and key stakeholders to finalize the site plan. The initial meeting will include the same staff that worked on the planning effort
- Review prior design
- Identify gaps in existing information
- Engage with County to support additional grant submittals. We assume County will make all
 grant submittals and team will provide required supporting documentation

TASK 2- DESIGN AND BID PACKAGE

- Five team meetings including consulting group and County staff during the development of the Construction Documents.
- Provide 75% Construction Documents including cost estimate. Drawings to include
 - o Site Survey
 - o Erosion Control and Demolition Plan
 - o Phasing Plan
 - o Site Plan
 - o Site Grading Plan
 - o Site Utility Plan
 - o Site Details
 - Site Landscaping Plans and Details
 - o Site Lighting Plans
- Complete a preliminary SWMP plan for submittal to City of Milwaukee.
- Initial Coordination for Permits and Approval for the project to include
 - o City of Milwaukee Zoning and Plan Approval
 - o City of Milwaukee SWMP Approval
 - o City of Milwaukee Erosion Control Approval
 - o City of Milwaukee Plumbing Approval
 - o WDNR WRAPP for Construction Stormwater and new Outfall to Lake.
- Provide 75% Technical Specifications for the Project. Assume County will assemble front end and Project Manual
- Submit 75% plans and revise plans based on comments.
- Provide 100% Construction Documents including cost estimate. Drawings to include
 - o Site Survey
 - o Erosion Control and Demolition Plan
 - o Phasing Plan

- o Site Plan
- o Site Grading Plan
- o Site Utility Plan
- o Site Details
- o Site Landscaping Plans and Details
- o Site Lighting Plans
- Complete a final SWMP plan for submittal to City of Milwaukee.
- Final Coordination for Permits and Approval for the project to include
 - o City of Milwaukee Zoning and Plan Approval
 - o City of Milwaukee SWMP Approval
 - o City of Milwaukee Erosion Control Approval
 - o City of Milwaukee Plumbing Approval
 - o WDNR WRAPP for Construction Stormwater and new Outfall to Lake.
- Provide 100% Technical Specifications for the Project. Assume County will assemble front end and Project Manual
- Submit 100% plans and revise plans based on comments.
- Submit final bidding documents to County for bidding. County to perform bidding and put together Project Manual.
- Attend prebid meeting
- Answer questions during bidding.

TASK 3- LIMITED CONSTRUCTION COORDINATION- SCOPE FOR TASK 3 IS BASED ON MILWAUKEE COUNTY PROVIDING FULL TIME CONSTRUCTION ADMINISTRATION AND DESIGN TEAM SUPPORTING THEM FOR MEETINGS AND SITE VISITS

- Review submittals.
- Respond to RFIs
- Attendance at 16 Weekly Meetings (1 Team Rep at Each Meeting)
- 6 Site Visits (1 Team Rep at Each Meeting)
- Final Punch List (Attended by all disciplines)

TASK 4- AS BUILT SDESIGN AND BID PACKAGE

 Provide as builts based on red lines provided by the County. No additional survey work will be completed by team in this phase.

TASK 5- ADDITIONAL MEETINGS

We have assumed 4 additional meetings attended by the PM from Sigma



* * * *

Percent DBE (Phase 2): Percent DBE (Phase 3): Percent DBE (Total Design):

South Shore Park - Phase 3 County Project # P 298-14616 CONSTANT EFFORT- REVISED 1-19-16

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Review of Project Goals												
Internal Team Meeting												
Kirck-off Meeting with County												
Review Existing Documents									_			
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Limited Construction Coordination							Ī	_				
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Subtotal Hours	0	0		9	0	0	0	0	0	0	12	
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PROFESSIONAL SERVICE CONTRACT 1684 R4													
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DEPARTME	NT NAME								AGENCY	NO.	DEPAR	TMENT	(HIGH) ORG NO.
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NAME OF VEN	NDOR	11.000					94 to 2	minds.	ADD	RESS	4		
The Sigm	na Group,	Inc.				1300 W	est Car	nal Stree	et				
					,	Milwaul	kee Wi s	53233					
TAX I.	D. NO.	begin date	EFFECTIVE	DATES: end d	late	and the second party of th	TH OF CONT IN MONTHS	Committee of the Commit		DMENT ON AR CHANG		TO	TAL CONTRACT AMOUNT
		02/25	/16	12/3	1/16		10		\$ 352,832.0				
ACCOUN	TING INFO	RMATION				- Alexander						-	*
Year to be Expended	Line No	Fund	Agency	Org Unit	Activity	Function	Object	Job N	lumber	Report	Units	Amou	nt to be Expended/ Amendment
2016		1400	120	1400			6146	WP2	98021			\$	123,260.00
													120,200.00
					1								
PURPOSE OF CONTRACT													
		298-14616)				FEEI	NCREAS	SE #3					
Was Count	y Board app	proval received	prior to	contract ex	kecution	or contrac	t amendm	ent or ex	tension?				
	X	If YES, give	e County	Board File	No.				Date App	roved			
	iki	If NO, why	is County	/ Board ap	proval n	ot required	1?	Capital	Project				
Was Corp (Counsel, DB	D Division and	d Risk Ma	nagmnt a	pproval r	eceived p	rior to exe	cution of	contract?		х	YES	NO
Was Contra	act executed	prior to work	being per	formed?							Х	YES[NO
Is Vendor a	certified pro	ofessional sen	vice DBE'	?								YES[x NO
Courtney	D. Hardv			02/2	5/16]	Clerical	Special	ist				
Prepared B				Date			Title	-poolai					
	5	3_		2/25	5/16		Director .	AE & ES	DAS-Fa	cilities M	lanage	ment	
Signature o	f County Ad	hinistrator		Date /	/		Title						