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Fiscal Year 2015

2-18-2016 FINANCE, PERSONNEL AND AUDIT COMMITTEE APPROPRIATION TRANSFERS
A CAPITAL IMPROVEMENTS

Action Required

Finance, Personnel and Audit Committee
County Board (Majority Vote)

WHEREAS, your committee has received from the Department of Administrative Services, Fiscal Affairs, departmental requests for transfer to the 2015 capital improvement accounts and the Director finds that the best interests of Milwaukee County will be served by allowance of such transfers;

THEREFORE, BE IT RESOLVED, that the Director, Department of Administrative Services, is hereby authorized to make the following transfers in the 2015 capital improvement appropriations:

1)		<u>From</u>	<u>To</u>
	<u>WP272 Noyes Pool Roof Replacement #</u>		
8501	- Bldg/Structure New (CAP)		\$332,427
	<u>WP279 Park Walkways #</u>		
9706	- Prof Serv Div Services	\$57,550	
8527	- Land Improvement (CAP)	\$28,255	
	<u>WP399 Noyes-Pulaski Pool Improvements #</u>		
8527	- Land Improvement (CAP)	\$132,427	
	<u>WP397 Kern Park Play Area #</u>		
8501	- Land Improvement (CAP)	\$114,195	

Existing Project, + Included in 5-Year Plan, * New Project

A 2015 appropriation transfer of \$332,427 is requested by the Director of the Department of Administrative Services (DAS) and Director of Parks, Recreation, & Culture (Parks) from the Noyes-Pulaski Pool Improvement capital project (WP399), the Kern Park Play Area capital project (WP397), and Park Walkways capital project (WP279) to provide funding to cover a deficit in the Noyes Pool Roof Replacement capital project (WP272).

Noyes Pool Roof Replacement (WP272)

This project was included in the 2013 Adopted Capital Improvement Budget with an appropriation of \$129,000 for the replacement of the south portion of the roof over the pool at Noyes Park. This included replacement of approximately 6,000 square feet of roof and the rehabilitation of parapet walls. However, the scope of the project increased due to the entire roof was found to have exceeded its life cycle. The entire roof was replaced. Additionally, the project costs were inadvertently coded to a project that had similar, but different scope(s). A Journal Voucher adjustment was made to code the expenditures into the correct projects. As a combined result, the project is in deficit by just over \$332,000.

Noyes-Pulaski Pool Improvements (WP399)

This project was included in the 2014 Adopted Capital Improvement Budget with an appropriation of \$1,962,000 for high priority repairs at Noyes and Pulaski indoor pools. High priority projects that are in progress include: replacement of the entire HVAC system and controls which included installation of dehumidification, and installation of ceilings over the locker rooms to ensure the HVAC operates properly. The work is anticipated to be completed by May 2016.

Upon completion of the projects in progress, there will be an estimated balance of \$220,000. Approximately \$132,000 is requested to be used to offset the deficit in the Noyes Pool Roof Replacement (WP272) capital project. The Department of Administrative Services – Facilities Management – Architecture/Engineering staff will work with Parks staff to identify other high priority projects at the Noyes and Pulaski facilities that can be funded with the remaining \$88,000.

Kern Park Play Area (WP397)

This project was included in the 2014 Adopted Capital Improvement Budget with an appropriation of \$264,200 as part of the Urban Park Initiative to address neglected parks located in the County’s urban area. The project has been completed as of early 2015 and has an estimated balance of \$114,195, which is requested to be used to offset the deficit in in the Noyes Pool Roof Replacement (WP272) capital project.

Park Walkways (WP279)

This project was included in the 2014 Adopted Capital Improvement Budget and/or 2014 Appropriation Transfers with total appropriations of \$350,800 as part of the Urban Park Initiative to address neglected parks located in the County’s urban area. Parks walkways included were: Lindsay, Lincoln, King, Madison, Baran, and Jackson. The walkways have been completed as of summer 2015 and maintain an estimated balance of \$85,805, which is requested to be used to offset the deficit in in the Noyes Pool Roof Replacement (WP272) capital project.

2)		<u>From</u>	<u>To</u>
	<u>WP288 Hales Corners Bathhouse Roof #</u>		
	8509	– Other Bldg Improvements (CAP)	\$38,000
	<u>WP304 Hales Corners Pool Rehab #</u>		
	8509	– Other Bldg Improvements (CAP)	\$38,000

Existing Project, + Included in 5-Year Plan, * New Project

A 2015 appropriation transfer of \$38,000 is requested by the Director of the Department of Administrative Services (DAS) and Director of Parks, Recreation, & Culture (Parks) from the Hales Corners Pool Rehab capital project (WP304) to provide additional funding in the Hales Corners Bathhouse Roof capital project (WP288).

Hales Corners Bathhouse Roof (WP288)

This project was included in the 2015 Adopted Capital Improvement Budget with an appropriation of \$250,000 to replace the roofing system at the Hales Corner Swimming Pool. DAS-Facilities Management-Architecture and Engineering staff indicated that the construction bids came in over budget and an additional \$38,000 is required in order to complete the project.

Hales Corners Pool Rehab (WP304)

This project was included in the 2015 Adopted Capital Improvement Budget with an appropriation of \$275,000 for installation of a new polyvinyl chloride membrane and piping at Hales Corners Pool. The project has been bid and prices to complete the work have been determined. As a result, DAS-Facilities Management-Architecture and Engineering staff have estimated a surplus project balance, of which, \$38,000 is requested to be used to offset the additional costs identified in the Hales Corners Bathhouse Roof capital project (WP288).

This fund transfer has no tax levy impact.

DRAFT

Fiscal Year 2015

3)		<u>From</u>	<u>To</u>
	<u>WP601 Brown Deer Clubhouse Maint #</u>		
	8509 – Other Bldg Improvements (CAP)		\$100,000
	<u>WP497 Whitnall Clubhouse Furnace/Maint #</u>		
	8509 – Other Bldg Improvements (CAP)		\$71,000
	<u>WP604 South Shore Pavilion Maint #</u>		
	8509 – Other Bldg Improvements (CAP)		\$188,000
	<u>WP208 Kosciuszko Community Center Fire Alarm #</u>		
	8509 – Other Bldg Improvements (CAP)		\$58,120
	<u>WP607 Systemwide Painting #</u>		
	8509 – Other Bldg Improvements (CAP)		\$80,000
	<u>WP608 Systemwide Demolition #</u>		
	8509 – Other Bldg Improvements (CAP)		\$4,000
	<u>WP368 Pavilion Roof #</u>		
	8509 – Other Bldg Improvements (CAP)	\$7,000	
	8509 – Other Bldg Improvements (CAP)	\$300,000	
	<u>WP602 Humboldt Park Pavilion Maint #</u>		
	8509 – Other Bldg Improvements (CAP)	\$23,000	
	<u>WP516 McKinley Marina Maint #</u>		
	8509 – Other Bldg Improvements (CAP)	\$56,300	
	9706 – Prof Services Div Services	\$10,000	
	6146 – Prof Services Div Major Maint (CAP)	\$10,000	
	6050 – Contract Pers Serv-Short	\$1,000	
	6030 – Advertising (CAP)	\$500	
	6080 – Postage	\$500	

DRAFT

Fiscal Year 2015

7930 – Photo, Printing, Repro, Binding \$500

WP605 Greenfield Pavilion Bldg Repair

8509 – Other Bldg Improvements (CAP) \$25,300
9706 – Prof Services Div Services \$10,000
6050 – Contract Pers Serv-Short \$1000
6030 – Advertising (CAP) \$500
6080 – Postage \$500
7930 – Photo, Printing, Repro, Binding \$500
6146 – Prof Services Div Major Maint (CAP) \$25,000

WP606 Systemwide Hard Surface Assets

8509 – Other Bldg Improvements (CAP) \$29,520

Existing Project, + Included in 5-Year Plan, * New Project

A 2015 appropriation transfer of \$501,120 is requested by the Director of the Department of Parks, Recreation & Culture (Parks) to reallocate funds from capital projects WP368 Park Pavilion Roof, WP602 Humboldt Park Pavilion Maintenance, WP516 McKinley Marina Maintenance, WP605 Greenfield Pavilion Bldg Repair, WP606 Systemwide Hard Surface Asset to capital projects WP601 Brown Deer Clubhouse Maintenance, WP497 Whitnall Clubhouse Furnace/Maintenance, WP604 South Shore Pavilion Maintenance, WP208 Kosciuszko Community Center Fire Alarm, WP607 Systemwide Painting, and WP608 Systemwide Demolition.

County Board Resolution File No. 15-526 Resolution (Resolution 1) was approved in July 2015. Resolution 1 allocated budget surpluses into Transit, Signal Priority Technology, Parks Infrastructure Improvements, and Employee Compensation. A total of \$5 million was to be allocated to non-bond eligible Parks projects. Of the \$5 million, \$1 million has been appropriated to the Parks Maintenance operating budget to be used for small projects. The remaining \$4 million was to be allocated to high priority park infrastructure projects (as submitted by the Department of Parks, Recreation, & Culture) pending review and recommendations by the Capital Improvement Committee (CIC).

County Board Resolution File No. 15-626 (Resolution 2) was approved in October 2015. Resolution 2 allocated \$4 million to a list of high priority park infrastructure projects as recommended by the CIC. In addition to those projects, three projects in deficit (WP280 Menomonee River Parkway, WP191 Moody Park Revitalization, and WP271 Johnson Park Pavilion) were funded within the \$4 million allocation.

Project Number	Project Name	Project Description	Project Estimate Amount
WP49001	Mitchell Park Domes	Developing a long-range plan for deteriorating conditions and installing netting for public safety.	\$500,000
WP36810	Pulaski - Milwaukee Park Pavilion Roof	Roof Replacement and related repairs	\$100,000
WP60101	Brown Deer Clubhouse	Windows, tuckpointing, painting	\$200,000
WP49701	Whitnall Park Clubhouse	Furnace replacement and general maintenance	\$250,000
WP36811	Wilson Park Pavilion	Roof, balcony and pavilion improvements related to public safety	\$500,000
WP60201	Humboldt Park Pavilion	tuckpointing, painting, masonry improvements, plumbing work for urinals	\$100,000
WP51601	McKinley Marina	Painting and general maintenance	\$200,000
WP60301	Smith Park Pavilion	Lannon stone retaining wall repair/demolition and maintenance along stairs to include tuckpointing, painting and partitions	\$200,000
WP60401	South Shore Pavilion	windows, tuckpointing, kitchen, painting	\$300,000
WP60501	Greenfield Park Pavilion	Masonry, tuckpointing and repairs to building and surrounding area	\$150,000
WP20801	Kosciuszko Community Center	Fire alarm system upgrade	\$75,000
WP60601	Systemwide- Hard Surface Assets - Parking Lots Access Drives	Sealing, striping, crack-filing, pothole repairs, general repairs	\$255,000
WP60701	Systemwide - Painting Buildings, Pavilions & Restrooms	Painting, staining, and related maintenance	\$250,000
WP60801	Systemwide- Demolition of unused/vacant buildings and structures	Demolition of unused/abandoned buildings and structures to include Whitnall Golf Course - Barn, Cudahy Nature Preserve - Pavilion Restroom Building, KK Parkway (22nd and Oklahoma) - Simmons Field Comfort Building and Concession Stand, Lincoln Golf Course Restroom	\$100,000
WP28001	Menomonee River Parkway Reconstruction	Eastern project segment, Charles Hart Parkway, and soil condition costs	\$400,000
WP19101	Moody Park Revitalization	Path work, performance/picnic structure, winter construction costs	\$220,000
WP27101	Johnsons Park Revitalization	Restroom and picnic shelter	\$200,000

The high priority projects authorized as part of Resolution 2 were based on preliminary cost estimates and scopes of work (scopes) and required additional follow-up in order to better refine scopes and related project costs. As a result of the follow-ups, Parks is requesting a fund transfer to reallocate budget authority within these projects to reflect the updated scopes and cost estimates.

Projects Funding Transfer-In:

- WP601 - Brown Deer Clubhouse Maintenance (\$100,000) - Change of scope from windows, tuckpointing, and painting to HVAC improvements, specifically air conditioning and ventilation in the main hall/bar area and the kitchen.
- WP497 - Whitnall Park Clubhouse Furnace and Maintenance (\$71,000) - Additional scope to add air conditioning, make-up air and kitchen exhaust hood.
- WP604 - South Shore Pavilion Maintenance (\$188,000) - Funding increase due to more detailed scope and cost estimate for the kitchen installation and added scope to replace windows in the upper main hall.
- WP208 - Kosciusko Community Center Fire Alarm Upgrade (\$58,120) - Funding increase due to more detailed scope and most recent cost estimate.
- WP607 - Systemwide Painting (\$80,000) - Funding increase for painting interior and exterior of four additional buildings.
- WP608 - Systemwide Demolition (\$4,000) - Funding increase for City of South Milwaukee requirement to abandon Rawson comfort building water service at its connection to the watermain in Rawson Avenue prior to demolition.

Projects Funding Transfer-Out:

- WP36810 - Pulaski Milwaukee Park Pavilion Roof (\$7,000) - Funding decrease due to more detailed scope and cost estimate.
- WP36811 - Wilson Park Pavilion Waterproof Deck (\$300,000) - Project scope reduced to address only life safety issues identified in a City of Milwaukee Notice of Violation dated June 19, 2015, including severe spalling on the concrete exterior northwest corner and the west face of walkway overhang. Engineering inspection also revealed severe deterioration of the interior beam which remains in the project. Scope items removed from the project include exterior deck waterproofing and concrete replacement, which is being postponed due to potential impacts from MMSD flood mitigation projects and to provide additional funding for South Shore Pavilion Kitchen and Windows, Whitnall Clubhouse HVAC, and Kosciusko Fire Alarm System.
- WP602 - Humboldt Park Pavilion Maintenance (\$23,000) - Funding decrease due to actual expenditures and revised cost estimate for the balance of the work.
- WP516 - McKinley Marina Maintenance (\$78,800) - Funding decrease due to actual cost being less than budget allocation.
- WP605 - Greenfield Park Pavilion Masonry/Tuckpointing (\$62,800) - Funding decrease due to encumbered expenditures being less than budgeted.
- WP606 - Systemwide Hard Surface (\$29,520) - Funding decrease due to scope reduction.

This fund transfer has no tax levy impact.

DRAFT

Fiscal Year 2015

4)		<u>From</u>	<u>To</u>
	<u>WZ040 Polar Bear & Harbor Seal Shade Structures #</u>		
	8501 – Buildings/Structures – New		\$84,940
	<u>WZ063 Bear Service Area Improvements #</u>		
	8509 – General Obligation Bonds and Notes	\$22,589	
	<u>WZ083 Zoo Pavement and Lighting #</u>		
	8509 – General Obligation Bonds and Notes	\$11,025	
	<u>WZ101 Apes Building Boiler Replacement #</u>		
	8509 – General Obligation Bonds and Notes	\$10,326	
	<u>WZ128 Peck Roof Replacement #</u>		
	8509 – General Obligation Bonds and Notes	\$26,000	
	<u>WZ112 Pachyderm Building Tunnel Reinforcement #</u>		
	8509 – General Obligation Bonds and Notes	\$15,000	

Existing Project, + Included in 5-Year Plan, * New Project

A 2015 appropriation transfer of \$84,940 is requested by the Director of the Department of Administrative Services – Architecture and Engineering Services Division, to reallocate funds from capital projects WZ063 Bear Service Area Improvements, WZ083 Zoo Pavement and Lighting, WZ101 Apes Building Boiler Replacement, WZ128 Peck Roof Replacement, and WZ112 Pachyderm Building Tunnel Reinforcement to capital project WZ040 Polar Bear & Harbor Seal Shade Structures.

WZ040 Polar Bear and Harbor Seal Shade Structures

The 2010 Adopted Capital Budget included an appropriation of \$206,988 for the construction of shade structures over the polar bear and sea lion exhibits (partially extending into the public viewing area).

The original scope included the installation of two shade structures. However, site conditions necessitated four smaller shades be installed instead. The four shades have been purchased and delivered to the site, however, the increased number of shades (as well as installation difficulties due to site conditions) have increased the cost of the project. Additionally, the true cost(s) of installation is uncertain as each location is unique. As a result, there is not enough funding for the installation of the shades.

In July 2015, a fund transfer of \$55,000 was approved. Prior to the July transfer, funds available in the project were just under \$36,000, and not sufficient for the installation of a single shade. At that time, DAS-Facilities Management-Architecture and Engineering (DAS-A/E) staff recommendation was for the installation of one shade in order to better determine the cost(s) of installation. The fund transfer provided for

DRAFT

Fiscal Year 2015

the installation of at least one shade, by which total installation costs can then be determined. Based on the installation of the initial shade, future fund appropriations were anticipated to be requested in order to cover the costs of the remaining shade installation(s).

The requested March 2016 appropriation transfer of \$84,940 will allow for the installation of the remaining shades.

Completed Capital Project WZ063, WZ083, WZ101, WZ128, WZ112

DAS-A/E staff has indicated cost savings due to lower than expected project costs and anticipate project close-out with expenditure balance surplus of approximately \$84,940.

This fund transfer will reallocate expenditure authority of \$84,940 from capital projects WZ063, WZ083, WZ101, WZ128, WZ112 to fund the installation of the remaining shade structures in capital project WZ040.

This fund transfer has no tax levy impact.

	<u>From</u>	<u>To</u>
5)		
<u>WO230 Fleet-Hwy Bldg Modification #</u>		
8509 – Other Bldg Imprmnt (CAP)		\$28,580
4999 – Other Misc Revenue	\$28,580	

Existing Project, + Included in 5-Year Plan, * New Project

A 2015 appropriation transfer of \$28,580 is requested by the Director of the Department of Administrative Services (DAS) to recognize a Wisconsin Energies Focus On Energy Grant award to be applied towards the Fleet-Hwy Bldg Modification capital project (WO230).

DAS-Facilities Management-Architecture and Engineering staff has indicated the department has been awarded a Wisconsin Energies (WE) Focus On Energy Grant award (grant) of \$28,580. The grant is to help cover planning and engineering costs related to building envelope thermal performance, daylighting and lighting controls, high efficiency cooling and heating plants, and electrochromic glazing at the Milwaukee County Central Fleet Maintenance Building.

Approval of the fund transfer recognizes the grant revenue of \$28,580 from WE and creates additional budget authority in the amount of \$28,580 for the Fleet-Hwy Bldg Modification capital project (WO230).

This fund transfer has no tax levy impact.

TRANSFERS SIGNED BY THE COUNTY EXECUTIVE FEBRUARY 18, 2016.

2015 BUDGETED CONTINGENCY APPROPRIATION SUMMARY

UNALLOCATED CONTINGENCY ACCOUNT

2015 Budgeted Unallocated Contingency Appropriation Budget	\$5,468,621
Approved Transfers from Budget through January 28, 2016	
SafeRide Program	\$ (5,000)
IGA for Election Equipment (file 15-125)	\$ (90,000)
Sheriff's Positions (15-349)	\$ (1,500,000)
Metro Milwaukee (15-411)	\$ (150,000)
Beech St Pedestrian Bridge (15-448)	\$ (200,000)
Mid-American Living Wage (15-529)	\$ (502,500)
COLA Adjustment (15-526)	\$ (969,097)
Digital BO Radio Build-Out Adjustment (15-501)	\$ (1,480,000)
Litigation Reserve Replenishment	\$ (50,000)
IMSD Copiers	\$ (200,000)
Facilities Water Damage	\$ (223,344)
Coyote control project	\$ (25,000)
Unallocated Contingency Balance January 28, 2016	\$73,680
Transfers from the Unallocated Contingency Pending in Finance, Personnel & Audit Committee through January 28, 2016	
Total Transfers Pending in Finance, Personnel & Audit Committee	\$ -
Net Balance	\$73,680

ALLOCATED CONTINGENCY ACCOUNT

2015 Budgeted Allocated Contingency Appropriation Budget	\$3,117,670
Approved Transfers from Budget through January 28, 2016	
Risk Management Property Insurance	\$ (750,000)
Food Deserts (15-351)	\$ (200,000)
Allocated Contingency Balance January 28, 2016	\$2,167,670
Transfers from the Allocated Contingency Pending in Finance, Personnel & Audit Committee through January 28, 2016	
Total Transfers Pending in Finance, Personnel & Audit Committee	\$ -
Net Balance	\$ 2,167,670