MILWAUKEE COUNTY

Learning Management System (LMS)

Update

Year in Review

Q1
- Master System Administrators selected
- Pre-Training and Pilot Portal Development
- Contract Instructional Designer hired

Q2
- Identified department training needs and support persons
- Trained department administrators for LMS
- Began design/configuration of live portal

Q3
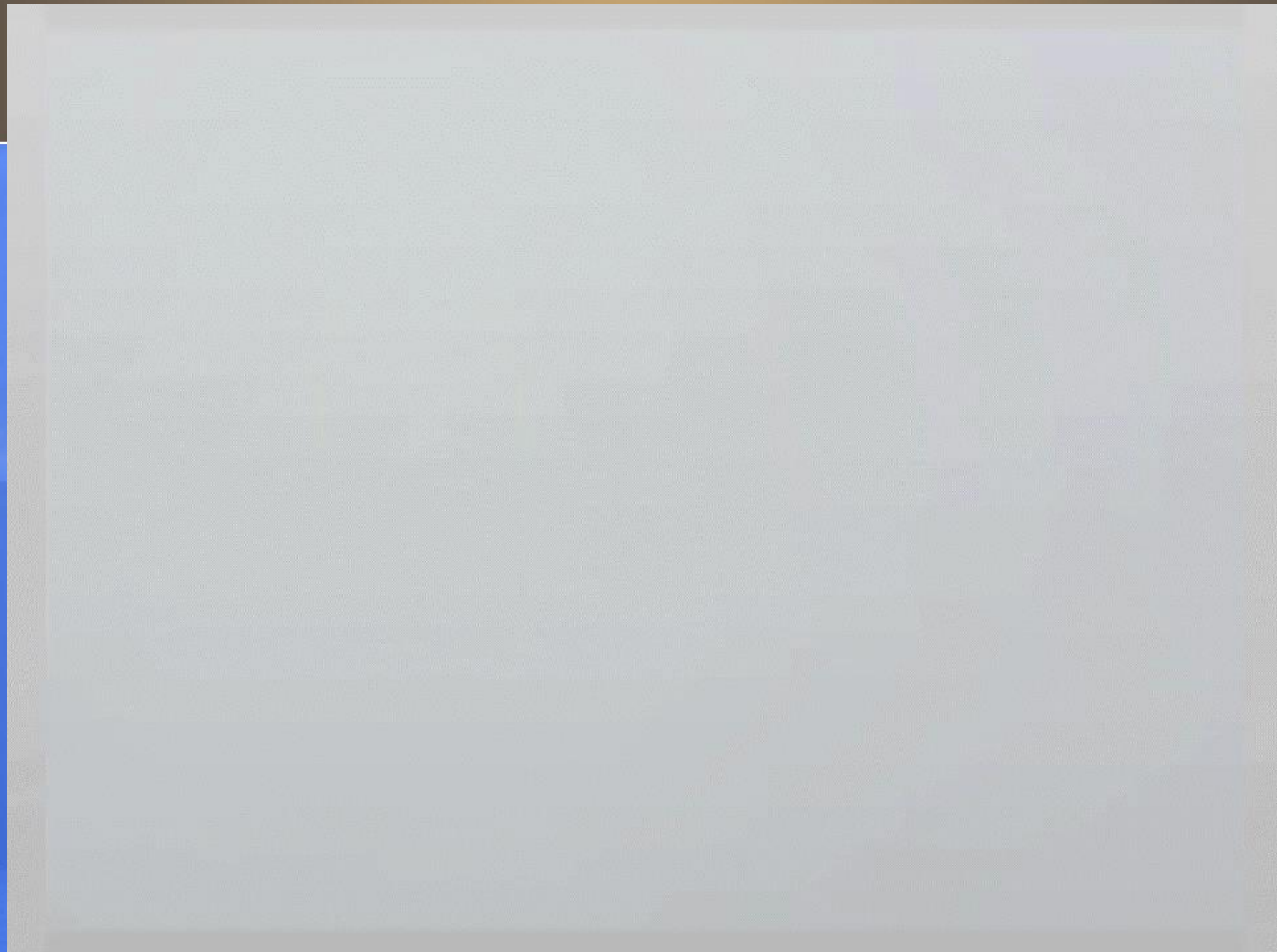- Developed launch strategy
- Executed first pilot

LMS Supports

Master Administrators – (4)

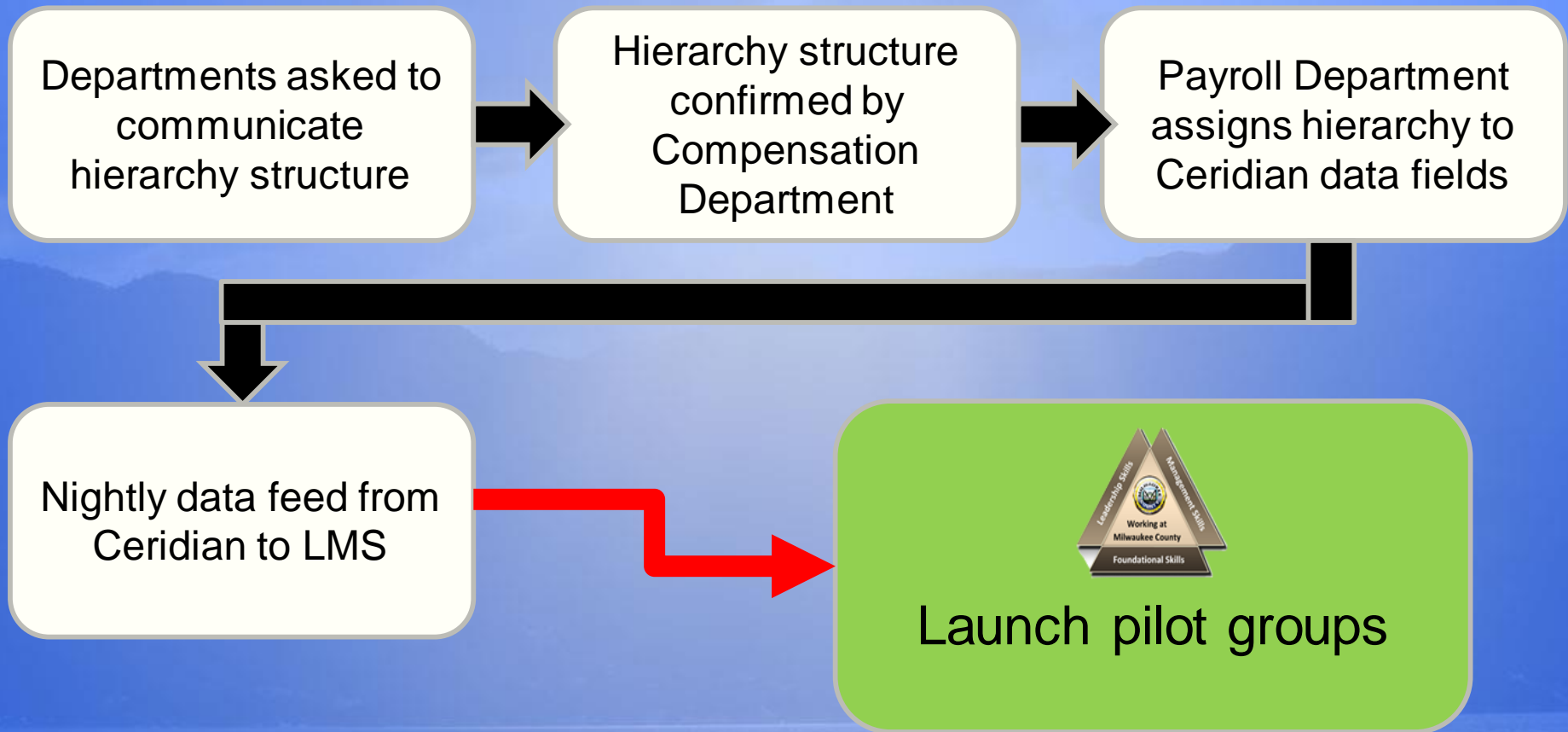Persons with full rights and permissions to the system.

Department System Administrators – (21)

Responsible for assisting employees in their respective departments with accessing the system and using content. They are also able to create and manage instructor-led learning, materials and curricula.

How the LMS gets Information

Pre Pilot Launch

Departments asked to communicate hierarchy structure

→

Hierarchy structure confirmed by Compensation Department

→

Payroll Department assigns hierarchy to Ceridian data fields

Nightly data feed from Ceridian to LMS

→

Launch pilot groups

Who are the LMS Users?

Regular Milwaukee County employees who have an active profile in the Ceridian System.

Phase I Pilot Launches

Pilot 1.1 – Launched June 19th
Departments: Human Resources, Risk, Comptroller

Pilot 1.2 – Launched July 10th
Departments: Zoo, HOC, Parks

Pilot 1.3 – Launched July 24th
Departments: Transportation

Total Employee Users

3,162

Phase II Pilot Launches

Pilot 2.1 – Launched July 31st
Departments: Housing, JJC, Disability SVC, Mgnt. SVC

Pilot 2.2 – Launched August 28th
Departments: Aging, Family Care, Ethics/PRB, ROD

Total Employee Users

468

Phase III Pilot Launches

Pilot 3.1 – Launched September 25th
Departments: Medical Examiner, DAS-Procurement

Pilot 3.2 – Launched October 7th
Departments: Administrative Services

Pilot 3.3 – Launched October 9th
Departments: Courts, Gov. Affairs, CEX, Vet Affairs, CCS

Pilot 3.4 – Launched October 23rd
Departments: Cnty. Clerk, OEM, Corp. Counsel, Treasurer, DA

Total Employee Users

932
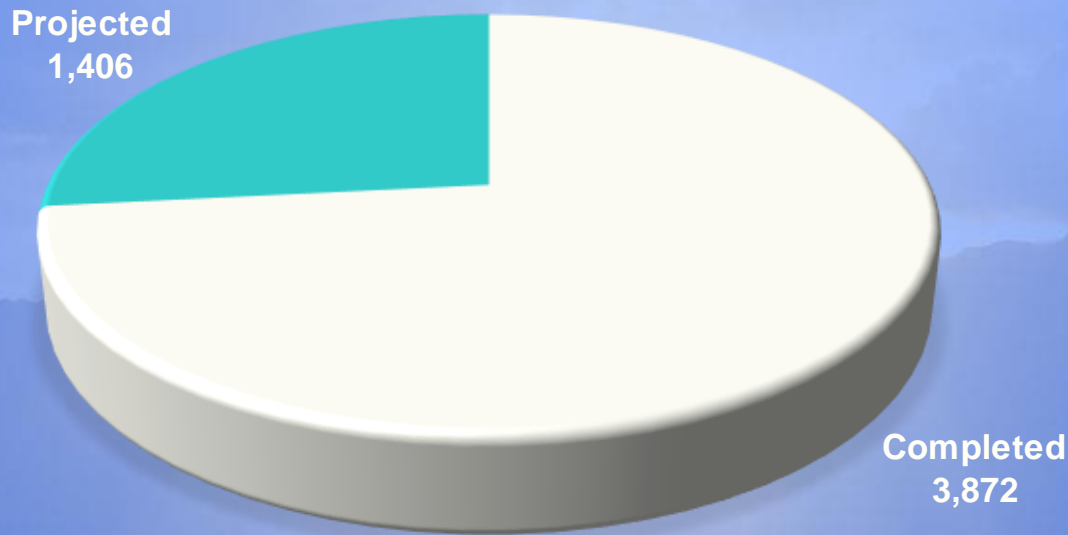
Phase IV Pilot Launches

Pilot 4.1 – Projected 11/20
Departments: County Board, BHD

Total Employee Users

669

Progress to Date

LMS ROLLOUT

Projected
1,406

Completed
3,872

Total Milwaukee County Employee
Population of 5,278 enrolled by 11/20/15

Common Launch Issues

o Errors in hierarchical structure

o Some difficulty in using pre-defined password

o ActiveX not enabled in browser settings

o Redundant email notifications

o Work stations not readily available

What's Coming

<u>LMS Governance Board</u>

Consists of key stakeholders at the executive level who are focused on Milwaukee County strategic goals and provide direction to ensure linkage between business strategy and LMS learning strategy.

The Future is Now